

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

AUGUST 1, 2016

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on August 1, 2016. Present were Commissioners Lawrence M. Vollmer and Elmer Brames. Also present were County Auditor Kathy Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the July 18, 2016 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of July, 2016 were as follows: Recorder \$16,105.42; Health Department \$17,073.43; Auditor \$100; Clerk \$30,466.61. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: IRELAND BI-CENTENNIAL COMMITTEE**

Jay Terwiske, representing the Ireland Bi-Centennial Committee, appeared to submit a request for closing of certain streets in Ireland during certain hours between August 23 and August 29, 2016. He presented maps of streets and times of closings and dates, showing W. Walnut from CR 500W to James Street from August 23 to August 29, full time and totally; W. Walnut from 500W to Darry Street and from James Street to SR 56, and Main Street and James Street from SR 56 to north of St. Mary church from 8 AM on August 26<sup>t</sup> to 1 AM on August 28; and North Grant on August 27 from 10 AM to 4 PM. On motion made and seconded, the Committee approved the closings requested.

### **RE: IRELAND PARADE – AUGUST 28, 2016**

Janet Schitter appeared to submit a request for street closings on the Ireland parade on August 28 from 12 Noon until 3:30 PM. She presented a map of streets used in the parade: Begin on Clay Street, north on Grant, east on Center Street, north on James Street, thence through Church property to CR 500W and north to point of beginning. On motion made and seconded, the request is approved and roads closed on the date and time requested.

### **RE: IRISH ROAD BOWLING – SEPTEMBER 17, 2016**

Janet Schitter also requested limited road closings on September 17 from 1:00 PM to 5:30 PM for the annual Road Bowling. Beginning on CR 700W at CR 500N, then south to CR 500N, and east to CR 550W. On motion made and seconded, the limited road closing was approved.

### **RE: EMPLOYEE HARPER – VOLUNTEER FIRE DEPARTMENT POSITION**

Donna Oeding, County Health Department Director, appeared to discuss a request by employee Addison Harper to become a volunteer on the Jasper Fire Department. Issue is calls during regular work hours. Harper is a food inspector and sometimes works irregular hours. The primary discussion was as to pay from County while called out. It was determined that Harper should be permitted to apply for the position, but that the pay received would thereafter be subject to subsequent determination of the County Commissioners.

### **RE: CR 550W – MADISON TOWNSHIP**

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Chris Book appeared to request that the Commissioners give preference to improvement of CR 550W from Kessner Bridge Road to CR 300. The reason for the request is to allow school buses to pick up children on the road. In the past, children were hauled by parents to a bus meeting point. The Commissioners took the request under consideration.

### RE: SUPERVISOR'S HIGHWAY REPORT

Highway Supervisor Berg presented his report of current Department projects:

Security Gate	Materials for Highway Garage Security System have been ordered and installation requirements are in process.
Department Decals	On hold.
Highway Mechanic	After interviews, it is recommended that Max Hopf be employed as shop mechanic, beginning August 14. On motion made and seconded, the Commissioners authorized the hiring.
Purdue Farm Road	No payment has been received for service of snow removal. INDOT continues to not provide maintenance of road. Additional letter to follow.
Distressed Road Account	Annual statement on \$1,000,000 loan account from INDOT shows payments into repayment account in the amount of \$301,508.72. Statement approved by Commissioners.
Radio System Upgrade	Department has 2 FCC licenses and question exists as to whether these should be renewed. Also question as to whether the Highway Department should continue to pay tower rental. With the new radio system, rental is not required and FCC licenses are not both required. Astro Security has monthly charge of \$22.50 per month. Question as to whether the Department pays fee or whether fee is paid from the Custodian budget. Scott Hopf stated that the Courthouse, Annex and Health Department are paid from his budget. Agreed that Highway Department should pay its own security system monthly fee.
Chip/Seal Paving Projects	Rain has substantially delayed the plan for this year's chip/seal paving projects. Completion will be extended to September due to the weather. Overlays should be completed within one week of work, and then patching and new chip/seal projects will begin. A list of all overlay and patching/new paving projects was presented and discussed. Discussion was held on whether permits would be required to increase surface level of CR 800W north of the Patoka River and in the flood plain.
Bridge Inspection – INDOT Supplement Agreement #2	On motion duly made and seconded, the Commissioners approved the INDOT portion of Supplement #2 for the County Bridge Inspection. The consultant portion with Butler,

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Fairman & Seufert had been previously approved and signed. The INDOT agreement is to provide partial funding for the Butler agreement.

**RE: INDIANA COMMUNITY & RURAL AFFAIRS – DAY CARE PROJECT**

Lisa Gehlhausen, Indiana Region 15, advised that Dubois County Tri-Cap desires to apply for Day Care Project Grant of \$500,000 on a 90%-10% basis, under the Block Grant Program. Should the County participate, the intent letter is due by August 19<sup>th</sup>, and the application is due October 14<sup>th</sup>. Donna Sturgeon, Director of Head Start, appeared to advise of the need for this program, which would be located in Huntingburg. There are currently three classrooms for Head Start in Jasper to serve the entire County. The new center would allow closing of one classroom in Jasper. The Head Start program services 193 children, ages one to three, County-wide. A number of sites would be considered. The County would only be required to hold hearings and manage Grant funds. Tri-Cap would secure the loan for excess funding and own the real estate. On motion duly made and seconded, the Commissioners approved participation in the Tri-Cap project, and approved conducting the environmental study.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer submitted the following report of current Department projects:

Bridge Inspection

Supplemental agreement with consultant has been approved by INDOT, and as a result, supplemental agreement with INDOT is now required.

Butler Fairman & Seufert submits invoice for \$3,683.35 for Phase 2 inspections.

Commissioners approve payment on motion made and seconded. On recommendation of the Highway Department, the following transfer of appropriations was approved by the Commissioners:

From Cum Bridge to Inspection #1 \$2,650

From Cum Bridge to Inspection #2 \$2,650

CHA Invoice

On motion made and seconded, the Commissioners approved and authorized payment of invoice from CHA for \$2,177.23 for design services on Bridge #147.

Bridge #147

West retaining wall on Bridge is completed and east wall is in process. Weather has slowed progress. Construction on Endbents will begin August 8.

Paving Projects

Engineer submits list of updates on paving projects for this season. Discussion was held on Several of the projects.

Santine Rd.-Schnellville Rd. Intersection

Work will begin this week on installation of lighted signs on Schnellville Rd. All equipment for project has been delivered.

**RE: TAX SALE PROPERTY – CITY OF HUNTINGBURG (PARCEL #19-11-34-303-515.000-020)**

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This property was unsold at Tax Sale, and was transferred to the City of Huntingburg. On motion made and seconded, the Commissioners authorized write-off of all taxes and liens on said real estate.

**RE: HOMESTEAD DEDUCTION AUDIT – TAX MANAGEMENT ASSOCIATES**

On motion duly made and seconded, the Commissioners approved an agreement with Tax Management Associates for conducting an audit of homestead deductions.

**RE: HEALTH INSURANCE SUPPLIERS**

The Auditor advised the Commissioners that a number of health insurance companies will be presenting proposals for 2017 County health insurance at the September 19, 2016 meeting.

**RE: SECURITY GUARD DESK**

The Commissioners discussed a recommendation that a desk be placed on the first floor of the Courthouse for the Security Guard. The cost would be approximately \$5,000. It was agreed that the Sheriff will be contacted to discuss use of the desk.

**RE: TRUE RX REBATE**

The Auditor advised that True RX has submitted a check to Dubois County in the amount of \$5,898.64, as a rebate on the prescription drug program.

**RE: GROW DUBOIS COUNTY – SERVICE AGREEMENT**

On motion duly made and seconded, the Commissioners approved and signed an agreement between the County and Grow Dubois County for services to increase the level of community economic activity within the County, at a cost not to exceed \$80,000. The services covered by the agreement had previously been approved by the Commissioners in January.

**RE: FUTURE MEETINGS**

The Commissioners set future meetings as follows:

- August 15<sup>th</sup>, beginning at 8:30 a.m. The Commissioners will meet with the County Solid Waste Board at 7:15 AM and with the County Council at 8:00 AM.
- September 6 beginning at 8:00 AM
- September 19 beginning at 8:00 AM