

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

OCTOBER 17, 2016

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on October 17, 2016. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, County Surveyor Ken Brosmer and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the October 3, 2016, meeting of the Commissioners were approved as presented.

RE: VACATION OF ROAD AND ALLEYS – ST PAUL’S CHURCH OF HAYSVILLE

Public Hearing on petition by St. Paul’s Church of Haysville regarding vacation of Cemetery Road and two alleys running off of said Road. Marvin Eisenhut and Jon Schnarr, representing St. Paul’s Church, attended the meeting. No member of this public appeared. A plat and GIS photo were presented. The petitioner owns all land adjacent to the vacated road and alleys, and neither alley is currently used as such. No other real estate in the area would be denied access by vacation of the road or alley. On motion made and seconded, the petition was granted and the Road and alleys were vacated as described in the petition. The petitioner will be responsible for installing culvert required to allow water flow under Cemetery Road.

RE: HOFFMAN – FAMILY FARM EXEMPTION

Phil Buehler, Brosmer Land Surveying, appeared to request family farm exemption on the Roger Hoffman Farm in Section 13-1N-4W for a 4.714 acre tract for Kayla Hoffman, a daughter who is involved in the farm operation. After discussion, on motion made and seconded, the Commissioners approved the exemption, for part of Tract # 19-02-30-600-004.000-011. While the tract extends to SR 56, an existing road running adjacent to the site will be the source of access.

RE: ALBERT LEISMAN PLAT

Phil Buehler, Brosmer Land Surveying, also appeared to again discuss the requested plan for the Albert Leisman’s First Addition in Jackson Township, in the NE SE and SE NE of Section 2-T3S-R4W, consisting of 3.576 acres. The plat, as amended, was submitted showing an acceptable ownership of the needed area. The Commissioners therefore extended the public hearing on the proposed plat to the next meeting of the Commissioners on November 7, 2016.

RE: HIGHWAY SUPERVISOR REPORT

Highway Supervisor Berg submitted reports on the following Department projects:

Highway Department Decal

Supervisor submitted current County boundary line signs with design and questioned whether the same design should be used for decals. The Commissioners also reviewed a proposed design submitted previously by the Highway Department. The Commissioners expressed their view that the Highway design would be more appropriate. The cost of decals would be \$36.00 per set. After discussion, it was determined that the Highway Department should order 30 sets of decals based on the proposed Department design.

Holland Collection Site

Signed contract received from Hunter family for 5 year lease at \$550 per year. Lease approved and signed.

Material Bids

On motion made and seconded, the Commissioners approved advertising for bids to be received at 10:00 am on November 21, for Highway Department materials for 2017. It is proposed that contracts will be awarded on December 5.

Dump Truck Purchase

The Supervisor reported that, subject to County Council approval of appropriation of funds, the plan is to receive bids for the purchase of Dump trucks following receipt of material bids on November 21.

Paint Striping Incident

The Supervisor reported that a complaint has been received regarding paint on an automobile following County painting of road striping. The facts would tend to show that the paint did not

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Chip / Seal Projects

come from the painter but from a driver driving through paint not yet dry. The matter has been submitted to the County insurance carrier. The Supervisor discussed requests by landowners to change the schedule for future paving projects. The Supervisor advised the property owners of factors which are considered in changing project schedules, such as material pricing, road condition, possible co-op projects. The Supervisor discussed a proposed Town construction project along County roads east of Ferdinand. The project will require heavy equipment and usage. The Department has concerns regarding possible damage done to the County roads. Bonding required for use of the roads by the contractors was discussed. A video of the subject roads will be made.

Town of Ferdinand Project

RE: HIGHWAY ENGINEER REPORT

County Engineer Wendholt submitted the following reports of Engineering projects:

Community Crossing Grant

Application has been filed and awaits State review and sign off.

4-H Retaining Walls

Department is current obtaining proposals for construction of four walls required at Fairgrounds.

LTAP Bridge Conference

On motion made and seconded, the Commissioners authorized the Highway Supervisor and Engineer to attend the LTAP County Bridge Conference at Lafayette on October 19.

Huntingburg Railroad Overpass

On motion made and seconded, the Commissioners approved and authorized payment of claim submitted by City of Huntingburg for the County share of DLZ statements for services on the Huntingburg railroad bridge overpass, for \$3,121.75 and \$662.50.

RE: EMPLOYEE VOLUNTEER FIREMAN – ORDINANCE #16-04

The County Auditor submitted to the Commissioners a proposed ordinance establishing the procedure to be followed regarding County employees serving as volunteer fireman for various County fire departments. The Ordinance included provisions set forth in State statute and as previously agreed by the Commissioners. After discussion, on motion made and seconded, the Ordinance was approved.

RE: DECEMBER 19 COMMISSIONERS' MEETING

On motion duly made and seconded, the Commissioners changed the beginning time for the December 19, 2016 meeting from 8:00 am to 8:30 am. The change was made to allow the Solid Waste District Board to meet at 7:30 am, prior to the Commissioner meeting.

RE: ELECTION REPORT

County Clerk Bridgette Jarboe appeared to report to the Commissioners regarding the current election process. She stated that after three days of pre-election day voting in the Courthouse, 733 voters had appeared to vote, representing 2.4% of registered voters. She explained other pre-election day voting opportunities.

RE: TIME WARNER CABLE ACCESS TO COURTHOUSE

It was explained that to satisfy State of Indiana requirements for DCS payments made to the County Clerk, the State is requiring cable access to the Courthouse. A proposed Right of Entry Agreement from Time Warner Cable for installing the required cable to the Courthouse was submitted and approved. The plan is to have access either through the existing conduit through the Courthouse Annex or through a new route from 5th and Main Streets intersection. A decision will be made based on ability to use the Annex conduit. Cost of the work will be paid by the State.

RE: CREDIT CARD USAGE

The Commissioners had an extended conversation regarding use of credit cards by individual County offices. This procedure was questioned by the State Board of Accounts at recent audit. The subject matter is currently covered by a Credit Card policy, but the State Auditors have discovered that a number of cards exist in a number of offices. The Attorney was instructed to prepare a proposed letter regarding credit card usage.

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RE: COUNTY FACILITIES STUDY COMMITTEE

The Commissioners again entered into discussion regarding establishment of a Committee to review current facilities and future needs for new or replacement facilities, as was initially discussed at the October 3 Commissioners' meeting. The Commissioners agreed that a Committee of the type described would be reasonable and additional work will be done on the subject.

RE: NOVEMBER CLAIMS

The Auditor stated that the next meeting of the Commissioners will be held on November 7, which will be late for the payment of claims. Therefore, on motion made and seconded, the Commissioners granted the Auditor authority to pay claims prior to the November 7 meeting without Commissioners approval, but directed that the Auditor would file a list of such payments and claims with the Commissioners at the November 7 meeting for Commissioners review and approval.

RE: FUTURE MEETINGS

The future meeting of the Commissioners have been set as follows:

November 7 and November 21, each at 8:00 am,

December 5 at 8:00 am,

December 19 at 8:30 am, with the Solid Waste Board meeting at 7:30 am.