

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

NOVEMBER 16, 2015

The continued monthly meeting of the Dubois County Commissioners was held in the Commissionersq Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on November 16, 2015. Present were Commissioners Randall L. Fleck, Lawrence M. Vollmer and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of the November 2, 2015, meeting of the Commissioners were approved as presented.

RE: DAVID BERG – FAMILY FARM EXEMPTION

David Berg appeared to request a family farm exemption for 2.1 acres in Section 4-T3S-R4W in Jackson Township, for his son, Chad D. Berg, who works on the farm. On motion duly made and seconded, the Commissioners approved the transfer as an exception to County Subdivision Ordinance.

RE: HIGHWAY SUPERVISOR REPORT

Highway Supervisor Berg submitted his report of current Department projects, including:

Division Road Real Estate Excavator Replacement	No report Requests right to advertise for replacement; would require \$100,000 from additional appropriation from MVH and \$125,000 from County Council. Commissioners approved proposal.
Sermersheim Pipe Removal	Project has been completed by an independent contractor hired by the property owner.
Sanitation Floater	A number of good applicants were interviewed. There are 2 vacancies for sanitation floater. Supervisor desires to engage 3 individuals because of recent turnovers. On motion made and seconded, the Department was authorized to engage three part time floaters. The Supervisor stated that the Department would employ Bill Powell, Kenny Keller and Claude Thacker as part-time employees. Commissioners approved employments.
Highway Garage Water	The Supervisor reported that a pressure regulator was installed on the garage building and as a result the pressure at the brine shed was substantially increased and volume was increased. Therefore an additional water line is not required.
Distributor Truck #301	The 1968 Chevrolet truck with 1968 Rosco distributor tank and spray unit is in need of replacement. The unit is used for fog sealing of roads. Due to increased uses by the County, the need of better equipment will increase 3 to 4 fold. The Supervisor is looking at purchase of a used unit and one has been located. Use of the current truck and equipment would require substantial mechanical work. The Commissioners authorized the Supervisor to look further into replacement or repair.
Health Department	Personnel from the Department will be involved in relocation of equipment and furniture at the Health Department when renovation is done.
Road Markers	Working on road marker replacement on round 4 of Phase 2, at various locations ordered the County. Cost will be approximately \$6,200. On motion duly made and

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

NOVEMBER 16, 2015

Sign Inventory	seconded, the Commissioners authorized receipt of proposals (quotes) for purchase of the markers. The Supervisor reported that a number of old road signs are in need of replacement. As replacements are made, the Department's sign inventory must be replaced. The estimated replacement cost would be \$9,000. On motion made and seconded, the Commissioners approved the purchase of replacement signs.
Spring Court, Northview Estates	The Supervisor advised that the owner, Ralph Hopf, has constructed a new road in Northview Estates, which has been inspected by the Engineer and approved as meeting County Requirements. On motion duly made and seconded, the Commissioners accepted the road into the County road inventory.
J.H. Rudolph Bid Decrease	The Supervisor reported receipt of notice of price reduction in asphaltic concrete and cold mix prices.

RE: HIGHWAY DEPARTMENT – TRANSFER / ADDITIONAL APPROPRIATION

Ann Messmer, Highway Clerk, appeared to request the following:

Additional Appropriations:

Highway -	Road Signs	\$7,000
	Equipment	\$100,000
Cum Bridge -	Materials	\$20,000
Cum Cap -	Equipment	\$125,000

On motion duly made and seconded, approved, subject to County Council Approval.

Transfers on motion made and seconded, the following were approved.

Highway -

From:	Gas, Oil & Diesel	\$65,000.00
To:	Equipment	\$65,000.00
From:	Highway Paving Project	\$23,947.61
To:	Bituminous Material	\$23,947.61

Solid Waste .

From:	Highway Reimbursement	\$10,000.00
To:	Refuse Disposal	\$10,000.00

Highway .

From:	Seed and Straw	\$2,000.00
From:	Geotextiles	\$500.00
To:	Paint	\$1,000.00
To:	Tools and Equipment	\$1,500.00

RE: HIGHWAY DEPARTMENT: ANNUAL MATERIAL BIDS

It being 10:00 a.m., being the time published for receipt of bids for supplier of materials to the County Highway Department during calendar year 2016, a proof of publication of notices being submitted, the following bids were received for the 9 categories and were opened and information read to the public. Following the reading, the bids were made available for inspections by the public. Bids received are:

RE: WINTER RIDGE – JACKSON TOWNSHIP

Phillip Buehler, surveyor, appeared on behalf of Mary E. and William L. Winters, to present a proposed plat of Winter Ridge, a subdivision in Jackson Township. The surveyor noted that the centerline of the roadway is

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

NOVEMBER 16, 2015

not on the Quarter Quarter Section line and therefore an additional right-of-way dedication is required, even though the road location will probably never be moved. After discussion, on motion duly made and seconded, the Commissioners approved the Plat as presented.

RE: COMMUNITY CORRECTIONS – NEW POSITIONS

William Wells, Director of Community Corrections, appeared to request to establish three new positions (case manager, group facilitator and part-time grant administrator). The grant administrator position would be subject to Council action on compensation level. The first 2 are to be fully funded by State grants. Additionally a full-time case manager may be covered by HEA 1006 funds. There was extended discussion that approval of the new positions is conditioned upon continued funding. Upon motion duly made and seconded, the creation of the four positions was approved, subject to the condition that upon termination of State funding, the positions will terminate, and further subject to the condition that the County Council approve pay schedule of the part-time grant administrator.

RE: HEALTH DEPARTMENT BUILDING RENOVATION

Scott Hopf appeared to submit proposed contracts for renovation work at the Dubois County Health Department building. The contracts are being submitted based upon emergency authorization at the prior Commissioners meeting. The Custodian reported that over three contractors were requested to submit proposals for the work: Jasper Lumber, Gramelspacher Improvements, Dubois County Home Improvements, Messmer Mechanical, Jasper Lumber, Puro Clean and Crisis Cleaning. Based upon proposal received, the following were determined to be the best and/or lowest and recommended that the following contractors be approved and accepted:

Messmer Mechanical	\$3,800.00
Puro Clean	\$27,864.00
Jasper Lumber	\$32,774.00

On motion duly made and seconded, the three proposals were approved and executed.

RE: FAMILY FARM EXEMPTION – BERNARD GUTGSELL

Bernard J. Gutgsell appeared to request a family farm exemption for a 7.5 acre tract located in Section 27-T2S-R3W in Jefferson Township for a proposed residence for his son, Kyle Gutgsell. The son works on the farm. The Highway Engineer stated that an acceptable roadway entry had been located.

RE: FERDINAND FOREST TIMBER SALE

Jamie Winner and Diane Begle, representing the Department of Natural Resources, appeared to present a check for timber sales from Ferdinand Forest during the prior year. The check is for the sum of \$1,836.75.

RE: HIGHWAY ENGINEER REPORT

Highway Engineer Wendholt submitted his report as follows:

Kentucky Street	Construction complete
Huntingburg Overpass	Two invoices were received and payment authorized to DLZ: \$105.00 for appraisal and \$1,683.03 for project design.
Airport Runway Extension	Airport Runway project will consist of a 500 feet extension with construction of tunnel (18 ft tall, 32 ft wide and 600 ft long, with lights) which will require

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

NOVEMBER 16, 2015

Mill Street Wetland

inspections, maintenance and lightening. A meeting will be held on December 14 to discuss the cost of these items.

The Mill Street mitigation site has been released as a mitigation site.

RE: BRIDGE #147 (COUNTY LINE BRIDGE)

Mike Feltz of CHA Consulting appeared to discuss the construction plans and specs for design and construction of Bridge #147. He stated that because of soil involved at the site, normal construction is not possible. The delay will not prevent the receipt of bids in December of this year, at the second (December 21st) meeting. The bridge will have a 90 day construction period.

RE: COMMISSIONERS' SALE

The Auditor resubmitted a list of properties which did not sell at tax sale and therefore is County property for resale. For purpose of resale, the Commissioners set a minimum sale price of \$125.00 except for St. Marks Lots #193, #194 and PT #195 which will be \$400 and Huntingburg Inlot #87 for \$5,000. On motion made and seconded, sale of the subject real estate was approved.

RE: HEALTH DEPARTMENT SURPLUS REFRIGERATOR

On motion duly made and seconded, the Commissioners declared a Helmer ILR 120 refrigerator as unsalvageable and authorized its disposal.

RE: DOWNTOWN MERCHANTS PROGRAMS

On motion duly made and seconded, the Commissioners authorized the Jasper Downtown Business Association to place Santa's House on the west Courthouse lawn from November 25, 2015 thru January 10, 2016, and the use of Courthouse Restrooms for the public on December 4 from 5:00 p.m. to 8:00 p.m., on December 5 from 8:00 a.m. to 5:00 p.m., and on Sunday noon to 4:00 p.m. during O'annenbaum Days.

RE: CONTRACTUAL LIBRARY BOARD

On motion duly made and seconded, the Commissioners appointed Tammy Kiefer to fill a vacancy on the County Contractual Library Board.

RE: NEXT MEETING

The Commissioners set their December meetings as follows:

December 7, 2015 at 8:00 a.m.

December 21, 2015 at 8:30 a.m. (Solid Waste to meet at 7:30 a.m.)

All meetings to be held in the Courthouse Annex in Jasper.