

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JULY 21, 2015

The continued monthly meeting of the Dubois County Commissioners was held in the Commissionersq Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on July 21, 2015. Present were Commissioners Randall L. Fleck, Lawrence M. Vollmer and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of the July 6, 2015, meeting of the Commissioners were approved as presented.

RE: JAMES STREET DITCH PIPE – IRELAND

The County Surveyor and Highway personnel discussed with the Commissioners a problem with pipe installed by a property owner along James Street in Ireland. The pipe is 8 inches, with in-pipe blockages bringing the pipe to 6 inches. Since the pipe is on public right of way and is in an area fed by 12 inch pipes, the Commissioners determined that the pipe must be changed to a 12 inch pipe or the ditch revert to an open road ditch, with the replacement pipe to be at the expense of the property owner. A letter will be sent to the property owner to replace with 12 inch pipe by September 1, after which the Highway Department will remove the existing pipe.

RE: COURTHOUSE SECURITY

Tammy Humbert, representing the Courthouse Security Committee, appeared to discuss creation of new required Security Badges which would be required for all employees. The badges would also serve as key fob access. The cost would be \$1,300. On motion made and seconded, the use of ID Badges was approved. Tammy also reported that a possible grant of up to \$15,000 may be available for use on the Courthouse security system, the grant to come from State Homeland Security. On motion duly made and seconded, the Commissioners approved applying for the grant.

Tammy also reported that a survey was conducted by Federal Signal of the County's siren system and that the units are not in compliance with the tone requirements and all sirens must be reprogramed. Federal Signal also recommends that the sirens be activated twice on each sounding. Tammy is to obtain an estimate of costs.

RE: DUBOIS LIBRARY

Nathan Held was present to submit a preliminary report regarding operation of the Dubois Library. The report is required as a condition of the financing grants, and was approved and signed.

RE: HIGHWAY CHANGE ORDERS

Ann Messmer, Highway Clerk, appeared to submit change orders on County highway projects as follows:

Old Road #64	(\$2,049.63)
Patoka Road	(\$13,088.03)
CR 475 E	\$816.49
Weisheit RD	(\$272.48)
CR 720 W	(\$1,084.10)
Kellerville Rd	(\$784.55)

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On motion duly made and seconded, the Commissioners approved and signed the change orders. The Clerk also presented a report on the County Distressed Road Fund, showing a current balance of \$200,393.25. On motion duly made and seconded, the Report was approved and signed.

RE: IRISH ROAD BOWLING

Janet Schitter appeared on behalf of the Irish Road Bowling Committee to request closing of the following roads on Sept. 19, 2015, from 12:00 noon to 6:00 pm: CR 500 N from CR 550 W to CR 700 W and on CR 700 W north to CR 500 N. On motion duly made and seconded, the Commissioners authorized closing of said roads, except to local traffic and conditioned on posting of proper signs.

RE: PROSECUTOR

Prosecutor Quinn appeared to report that he had included in his 2016 Budget the position of %investigator+ as a member of his staff. The Department currently has 4 attorneys and the investigator would assist the current attorneys and delay the need for an additional attorney at this time. He reported that most Counties of the same size as Dubois have an investigator and one additional attorney. The wage would be between \$40,000 to \$50,000 for the full time employee. After discussion, on motion duly made and seconded, the Commissioners exempted the requested position from the current hiring freeze and authorized employment of the investigator, subject to Council funding. The Prosecutor also discussed adding additional security to his office, including relocation of one office, of the security station, and the addition of security door. The Commissioners authorized a further investigation of the project.

RE: SHERIFF REPORT

Sheriff Lampert submitted his report of Department activities during June, 2015. He reported that two new vehicles have been delivered, and that replacement for Jail Supervisor Sanders (who will retire August 1) has been named.

RE: HIGHWAY DEPARTMENT REPORT

Highway Supervisor Berg submitted his report of current Department projects, including:

New Fuel Pumps	Have been delivered and will be installed on July 22.
Radio Upgrade	The Department has submitted 10 locations which need improvement for radio coverage under the new radio system.
Patoka River Monitor Station	The Gramelspacher family has a real estate parcel on Division Road near CR 600 W which would be available for installation of a River elevation monitor. The site is between the current Jasper and Winslow monitoring stations. The Commissioners expressed interest in the proposal.
Shoulder Stone and Painting Fog Seal Application	Is currently being done on County Roads so scheduled. Seal will be delivered tomorrow and will be applied within several days on CR 1200 S, CR 1000 S, 23 rd St and CR 500 E. Roads are being broomed today and tomorrow.
Chip and Patching	Work is about 1 month behind schedule due to weather. Report of completed roads and projected work discussed.

RE: COURTHOUSE ROOF BIDS

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It being 10:00 am, the time advertised for receipt of bids for reroofing of the Courthouse. One (1) bid was received as follows: Cochran Exteriors, LLC of 6330 E 75th Street; Indianapolis for \$29,979.00 plus required roof repairs. The Commissioners took the bid under advisement and requested the Custodian and Helming to review the same.

RE: CR 775 PETITION

Jim Meyer appeared to submit a proposed Petition for Highway Improvement and Dedication. Upon discussion it was determined that one signature was lacking due to death of property owner. Mr. Meyer was requested to obtain an authorized signature representing decedent's estate.

RE: WORK DAY HOURS CHANGES

The Auditor discussed procedure to follow when an employee changes the number of hours worked per day. Questions relate to sick leave period, vacation period and personal days. After discussion, the Commissioners decided that the pay for vacation should be based on the number of hours being worked at time of vacation: and that sick days should be treated in the same manner.

RE: HEALTH SCREENING

In event employee has retired and does not participate in medical insurance (on Medicare), but spouse is under plan on COBRA, the spouse is covered by higher deductible and is not eligible for screening incentive. Only employees are qualified to participate in Health Screening discount program.

RE: ROAD IMPROVEMENTS

It being 10:30 am, being the time set for receipt of bids for paving projects, the following bids were received:

	<u>Calcar Paving</u>	<u>E & B Paving</u>	<u>J.H. Rudolph</u>
#15-17 Santine	\$120,118.00	\$121,850.00	\$112,936.30
#15-19 Dubois County Park & Fairgrounds	\$114,576.00	\$157,300.00	\$151,000.00

The same were referred to the Engineer to review. After review, on motion made and seconded, the Commissioners accepted the Rudolph bid on Santine Road, and the Calcar bid on Park and Fairground projects.

RE: VU CONTRACT

The Attorney submitted a proposed final draft of a Memorandum of Understanding with Vincennes University for use of the County Park road and Fairground parking lot for truck training. The draft had been approved by the Park Board and 4-H Representative and will be submitted to the University for review, it being approved by the Commissioners.

RE: HIGHWAY ENGINEER REPORT

County Engineer Wendholt submitted the following report of Department engineering projects:

Kentucky Street (Holland)

BLN has submitted validation for hours and services previously performed. Therefore, claims by BLN for \$20,082.76 and \$11,052.89 are recommended by the Engineer, and on motion made and seconded the claims are approved and payment ordered. As to Supplemental Agreement #1 submitted by BLN, the request, on motion duly made and seconded is disallowed.

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City of Huntingburg Overpass	DLZ invoices to the City of Huntingburg for \$100 and \$1,697.49 are, on motion duly made and seconded, approved and payment authorized.
Asphalt Paving Projects	Status of projects discussed and approved.
Dubois County 3 Year EDIT Plan	County Council has requested that the Council be added to the approving authority and that future changes to the Plan will be submitted to the Council. On motion duly made and seconded, the revised EDIT Plan was approved and signed.
Sidewalk Maintenance	Engineer reported on procedures used in other Counties regarding construction and maintenance of sidewalks.

RE: NEXT COMMISSIONERS' MEETINGS

The Commissioners agreed that the following meetings of the Commissioners will be held during the month of August, 2015:

August 3, 2015 at 9:00 am, following meeting with County Council.

August 17, 2015 at 8:30 am, following a 7:30 am meeting of the Solid Waste Board.