

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

FEBRUARY 17, 2015

The continued monthly meeting of the Dubois County Commissioners was held in the Commissionersq Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on February 17, 2015. Present were Commissioners Randall L. Fleck, Lawrence M. Vollmer and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of the February 2, 2015, meeting of the Commissioners were approved as presented.

### **RE: EXECUTIVE SESSION**

The Commissioners conducted an executive session meeting at 7:45 am relating to security with all Commissioners present along with the County Auditor and Attorney also present. Other persons related to the subject were also present and the meeting was adjourned at 8:00 am.

### **RE: GRAMELSPACHER DITCH**

County Surveyor Brosmer reported that he had been a party to a phone conference with DNR and IDEM on requirements for the proposed clearing of the Gramelspacher Ditch. An IDEM representative will inspect the Ditch prior to any work and will contact Brosmer as to requirements.

### **RE: COURTHOUSE ROOF**

Custodian Hopf appeared with contractor Joe Helming to discuss the condition of the Courthouse roof. The current roof was installed in 1989 and has separated from the underlying wood in certain locations. The wood is pine from the original 1910 courthouse construction and probably will need plywood overlay, which would be an alternate proposal/bid. Helming has, at Hopf's request, made a preliminary inspection, and proposes to prepare specs for proposals/bids, and would serve as inspector for the work. On motion duly made and seconded, the Commissioners authorized Helming to prepare specs for proposals, but requested that an informal ad be run in the local papers.

### **RE: WAGE SCALE COMMITTEE – NORTHEAST DUBOIS**

At the request of the Northeast Dubois County Schools, the Commissioners appointed Mike Witte as the County representative for the School's Wage Scale Committee for the School's summer improvement projects. The Commissioners appointed Gerald Apple as alternate Committee member.

### **RE: HIGHWAY DEPARTMENT REPORT**

County Highway Supervisor Berg reported on current Department projects:

Highway Snow/Ice Condition

With current heavy snow and ice and with extremely low temperature, the Supervisor reported on County road conditions and problems. He also discussed possible use of retractable tire chains. The Department worked on the President's Holiday to attempt to remove the several coats of snow on the roads and began work again at 5:00 am this morning and should provide

Sanitation Sites	service by dark on all hard surface roads. Because of cold temperature, road treatment is not working. Due to road conditions and temperature, all sanitation collection sites are currently closed.
2014 Annual Report	The Supervisor submitted to the Commissioners the 2014 Annual Report of Highway Department operations. On motion duly made and seconded, the Report was approved.
Road Paving (2015)	The Supervisor reported that the plan is to have \$1,800,000 available for 2015 road paving, subject to County Council approval. The Department is now attempting to complete a schedule for projects to be worked on this year.
Equipment Rotation	The Supervisor submitted a list of the current Department equipment, with a summary of the current condition of the equipment and the items which he proposes to replace. He discussed a current loader which needs replacement and the costs thereof. The replacement of three tractors could be delayed to allow purchase of a new loader. The current loader appears to be beyond repair.

**RE: SHERIFF DEPARTMENT REPORT**

Sheriff Lampert reported on current operations of the Security Center and road units. He described the nursing services being provided by the County Health Department at the Security Center, with a savings of \$6,000, and with ACH continuing mental services. The jail report was submitted and shows a slight decrease, after being around 80 persons. The Sheriff warned that the boiler and hot water system is beginning to show age.

He reported on replacement to damaged patrol car. He stated that 3 deputies are currently in required State training. The Sheriff and Commissioners discussed the drug problem in the area and steps being taken to assist the youth of the area regarding drug use.

The Sheriff submitted: proposed amendment to the health staffing Agreement with Advanced Correctional Healthcare, Inc., so as to provide (add) mental health services to inmates; and a Business Associates Agreement relating to HIPAA rules. On motion duly made and seconded, the Commissioners approved both documents.

**RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Wendholt submitted his report of current engineering projects at the Highway Department, as follows:

Kentucky Street (Holland)

BLN has submitted claim for construction observation in amount of \$1,011.92. On motion duly made and seconded, claim was approved and payment authorized. BLN requested Supplemental Agreement for \$12,000 additional as a Utility and Permit item, with a reduction of \$33,900 in Engineering and Services. INDOT is questioning whether the extra services are justified. At the Engineer's request, action on the request was delayed. The Commissioners questioned justification for the additional

4H Parking Lot	funding. Matter is to be further discussed with INDOT. Work is currently taking place on construction of Handicap parking at 4-H grounds.
Mill Street Wetland Conservation Easement	An acceptable area for Conservation Easement has not been located to date. An agreement with Corps of Engineers has been prepared and will be reviewed.
4H Steering Committee	Bret Collignon has request Wendholt to serve on 4H Committee for Park improvements. Commissioners have no objections.
County Park	Discussion regarding three projects being proposed by Park Board.
Highway Driveway Permit	Building site without good access as to sight distance, owner has filed waiver of liability as to site. Parcel No. 19-12-35-300-023.014-019. Greenhill Estates Lot No. 1. Commissioners approved and directed recording.

**RE: HEALTH DEPARTMENT**

The Auditor reported that a freezer at the Health Department is beyond repair and requires junked. On motion duly made and seconded, the Commissioners approved removal of the item from County inventory and disposal of item as worthless.

**RE: FUTURE MEETING**

The Commissioners will meet on March 2, 2015 at 8:00 am and on March 16, 2015 at 8:30 am, with a Solid Waste District meeting beginning at 7:15 am.

**RE: AUDITOR'S ANNUAL FINANCIAL REPORT**

The County Auditor submitted to the Commissioners the Annual Financial Report for the County for 2014. After review, on motion duly made and seconded, the Report was approved.