

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

DECEMBER 7, 2015

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on December 7, 2015. Present were Commissioners Randall L. Fleck, Lawrence M. Vollmer and Elmer Brames. Also present were County Auditor Kathy Hopf, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of the November, 2015 meetings, including the joint Commissioners-Council meeting of November 17, 2015, of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of November, 2015 were as follows: Recorder \$10,522.41; Health Department \$20,638.34; Auditor \$225.00; Clerk \$28,876.42. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: IRELAND SIDEWALKS

Brad Eckerle appeared to discuss and update the Commissioners on construction of sidewalks along the west side of CR 500 W, north of SR 56. The cost of the construction will be paid by the Ireland community and will be built on right-of-way, not on dedicated easement. Property owners will be liable for future maintenance.

RE: REGION 15 – BROWNFIELD GRANT

Elliott Englert, of Indiana Region 15 appeared to discuss applications for federal EPA grants for Brownfield properties in Dubois County. The grant program will last over a 3 year period. The Region is requesting letter of support from the County for obtaining grants, which includes participating in meeting, making space available, and providing various documents. On motion duly made and seconded, the Commissioners approved the letter and signed the same.

RE: SECURITY GRANT

Tammy Humbert, County EMA Director and a member of the County Security Committee, appeared to advise that the State has awarded the County a \$15,030 security grant for use for the Courthouse security system.

Humbert also reported that the County EMA has received a \$4,132 grant for use thru June 30, 2016 as a Competitive Grant for use by the Agency.

Humbert further reported that security badges have been distributed to all County employees.

RE: HIGHWAY REPORT

Highway Supervisor Berg submitted the following report of current Highway Department projects:

Division Road Real Estate	No report
Excavator Replacement	Funding for replacement of the current excavator was approved by the County Council. Bids will be received December 21 for the replacement.
Sanitation Sites Holiday Schedules	Due to Holidays, Sites will be open from 8:00 to Noon on 12-24 and 12-31. All sites will be closed on Christmas and New Year's. Sites will also be on shorter work hours. Due to normal

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Distributor Truck #301

heavy holiday trash quantities, it is proposed that extra personnel will be used on Jasper, Huntingburg and Ireland sites. On motion made and seconded, the Commissioners authorized use of the extra personnel. The Supervisor reported that an inspection has been made of the proposed replacement truck for Distributor Truck #301. The requested purchase price is \$54,500. The truck has an exhaust manifold problem which can be repaired, and the spraying system was not observed in operation. On motion duly made and seconded, the Commissioners authorized the purchase, subject to confirmation by the Supervisor, by video of, proper operation of the truck's spray situation. Road Widener requires replacement of belt and bearings. Funds are required in Equipment Repair Account, to be transferred from Workers Compensation Account. On motion made and seconded, the transfer of funds was approved.

Transfer of Appropriation

Sign Inventory

The Supervisor submitted proposals for road marker and sign inventory. Low bids were Michael Todd Co for Road Markers of \$4,737.72; and Hall Signs for Road Signs and Posts of \$7,749.06 and \$3,103 respectively. On motion made and seconded, the purchases were approved to each of the low bids.

Annual Material Bids

The Supervisor submitted a summary of the various bids received at the December 7, 2015 Commissioner's meeting, as follows:

After review of the report of the Supervisor and his recommendations, on motion duly made and seconded, the Commissioners approved the recommendations set forth above and so awarded the contracts.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current Department engineering projects, as follows:

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Kentucky Street (Holland)	Project completed. Invoice from BLN for construction inspection (9/28 to 10/25) in amount of \$22,092.43. On motion made and seconded, invoice approved and payment ordered.
Huntingburg Rail Overpass	Invoice received from DLZ for work completed through 11/7 on design phase, in the amount of \$676. On motion made and seconded, invoice approved and payment ordered.
Yard Signs in County	The Engineer discussed the danger of driver distraction caused by the numerous road signs along County roads. Other Counties have ordinances to prevent such signs. The Commissioners recommended to the Engineer preparation of the proposed ordinance.
Bridge #147 (County Line)	The Engineer reported that the engineering firm retained to write specs for replacement of Bridge #147 has still failed to complete the specs required. Wendholt was instructed to write a letter to the firm expressing the Commissioners concern.

RE: BICENTENNIAL PROCLAMATION

On motion duly made and seconded, the Commissioners adopted a Proclamation that on December 11, 2015, the anniversary of the admission of the State of Indiana into the Union, the Bicentennial Flag will be raised at the Courthouse, and will remain for a 1 year period.

RE: SOLID WASTE DISPOSAL VIOLATION

On motion duly made and seconded, the Auditor was authorized to send a letter to Angie Carrico to extend until the end of February, 2016, for violator to submit to the County a fee previously determined by the Commissioners for violation of the Solid Waste Disposal Ordinance.

RE: PROPOSED TERMINATION OF NEW EMPLOYEE WAGE PROBATION

On motion duly made and seconded, the Commissioners agreed to recommend to the County Council a termination of County policy for initial probation period for new employees wage scale.

RE: COUNTY EMPLOYEE HANDBOOK

The Commissioners discussed a number of proposed revisions being submitted regarding Sections 4.5, 4.4 and 4.1 of the County Employee Handbook. The Commissioners were requested to review the list of revisions being proposed.

RE: FUTURE MEETINGS

The Commissioners set future Commissioners meetings as follows:

December 21, 2015 beginning at 8:30 am

January 4 and January 19, 2016 beginning at 8:00 am