

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**DECEMBER 21, 2015**

The continued monthly meeting of the Dubois County Commissioners was held in the Commissionersq Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on December 21, 2015. Present were Commissioners Randall L. Fleck, Lawrence M. Vollmer and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of the December 7, 2015, meeting of the Commissioners were approved as presented.

**RE: COMMUNITY CORRECTIONS**

Jerry Gramelspacher, maintenance provider, submitted proposals for the second phrase of restroom renovation, which were opened in public, and were as follows:

Seufert Construction	\$51,336
Jasper Lumber Co	\$53,392

A request for proposals had also been made of Krempp Lumber Co and Streicher Construction Company, but no proposal was submitted by either. Based upon the proposals received, funding will be requested from the County Council. Gramelspacher was requested to review the proposals received and report back to the Commissioners at their January 4 meeting.

**RE: HIGHWAY SUPERVISOR REPORT**

Highway Supervisor Berg submitted his report of the status of current Highway Department projects, as follows:

Division Road Purchase	No report
Sanitation Site Hours	On December 24 and December 31, Jasper, Huntingburg, Ireland and Dubois sites open 8:00 am until noon. All sites will be closed December 25 and January 1.
Distributor Truck #301	Truck purchase from ETNYRE has been confirmed as acceptable. Seller has agreed to reduce price by \$500 for exhaust manifold replacement. Department will attempt to dispose of old truck #301, which is non-operating.
Department Driver Verkamp	Charles Verkamp, an employee since 1988, will transfer from Highway to County Solid Waste Department. The Highway Department will seek replacement driver.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Wendholt submitted his report of current engineering projects, including:

Kentucky Street (Holland)	Invoice from BLN for construction inspection submitted.
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On motion made and seconded, the \$10,155.66 invoice was approved and payment authorized.

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INDOT . LPA Agreement

INDOT is requesting Supplemental Agreement for annual bridge inspections. This will supplement the INDOT agreement previously approved. On motion duly made and seconded, the supplement was approved and signed.

Yard Signs

No Report

Bridge #147 (County Line)

Invoice received from CHA for \$14,746 for design work. On motion made and seconded, the invoice was approved and payment authorized.

The Engineer informed the Commissioneers that the cost estimate made by CHA is \$579,284, which is \$200,000 over preliminary estimates. It is suggested by the Engineer that the County use County workers for some of the work, which will be at a cost lower than the estimate and result in major cost savings.

Project Change Orders

On motion duly made and seconded, the Commissioners approved the following change orders on road resurfacing projects:

#15-12 (1100 S)	Increase	\$2,975.46
#15-13 (Jasper Dubois Rd)	Increase	\$3,924.94
#15-15 (NW Suburban)	Increase	\$936.60
#15-16 (600 W)	Increase	\$901.91

The increased amounts are based upon additional material requirements for the projects.

**RE: 90 DAY PROBATION POLICY**

The Auditor advised the Commissioners that the County Council at its last meeting agreed to terminate the prior policy of 10% salary reduction for the first 90 days for new employees of the County.

**RE: PROSECUTOR INSURANCE**

Under prior Commissioners determination, the Prosecutor will on January 1, 2016, transfer to the State Health Plan. However, the Prosecutor's spouse is also a County employee and will now convert from secondary to primary coverage. On motion duly made and seconded, the Commissioners authorized the spouse who participated in Health Screen, to receive the lower deductible available to previously covered employees that participate in the screenings.

**RE: WTH FILE FOR GIS**

On motion duly made and seconded, the Commissioners authorized WTH to release County GIS files to STANTEC and HERE, being companies engaged in substantial use of the WTH program.

**RE: HUNTINGBURG TAX SALE PROPERTY**

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On motion duly made and seconded, the Commissioners approved conveyance to the City of Huntingburg the Angela M. Reutepohler property in Huntingburg (INLOT #87) and determined that no fee would be charged to the City for the transfer. The property failed to sell at the annual County Tax Sale.

**RE: PRESCRIPTION DRUG PLAN**

The Auditor informed the Commissioners that the formulary three medications was schanging. On motion made and seconded the Commissioners approved moving these medications to non-preferred. Effected members will be notified by True RX.

**RE: LIFE INSURANCE**

The Auditor questioned whether the four State Employees who have been transferred from County to State Health Insurance, effective January 1, 2016, will remain eligible for County life insurance. The Commissioners questioned whether the State program also offers life insurance. On motion made and seconded, the Commissioners authorized the four transferring individuals to remain on County life insurance program.

**RE: EXCAVATOR (ONE WHEELED HYDRAULIC)**

It being 10:00 am, the time advertised for receipt of bids for purchase of one-wheeled hydraulic excavator, two bids were received:

Whayne Supply

\$202,776.10 less trade in \$32,000

Net \$170,776.10

Rudd Equipment

\$182,106.00 less trade in \$30,000

Net \$152,106.00

Both parties having failed to excute Bid Bond, and with approval of the Commissioners and of both bidders, both parties were authorized to sign their bid bond. The bids were submitted to Department for review and the bids were taken under advisement.

**RE: SHERIFF REPORT**

Sheriff Lampert appeared to submit his year and monthly reports of Security Center operations. He also discussed property repairs and upgrades. The Sheriff also discussed area drug problems. The Sheriff again discussed the savings which could be received by use of an administrative assistant to release deputies from performing administrative duties and allow them to perform normal deputy functions. Discussion was also held involving State and federal grants and the extra cost of requirements associated with the grants.

**RE: EMPLOYEE LEAVE POLICY**

The Commissioners discussed a proposed revision of policy regarding employee leaves. Comments received from employees regarding the proposal were reviewed. Prior leaves under consideration were: funeral, vacation and sick leaves. After extended discussion, on motion made and seconded, the following revisions were made regarding employee leave policy:

**RE: COMMUNITY CORRECTIONS RESTROOM RENOVATION**

Jerry Gramelspacher reported that he had reviewed the proposals submitted for restroom renovation and that both proposals were in compliance with specifications. On motion duly made and seconded, the

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Commissioners accepted the Seufert Construction program, subject to appropriation of funds by the County Council.

**RE: EXCAVATOR BIDS**

Highway Supervisor Berg reported that upon review both bids received were proper. He further stated that the equipment proposed on the low bid was not familiar to him or his Department mechanic and that some question exists as to whether it meets specs. Berg therefore has contacted the company's representative in order for Berg and the mechanic to inspect the bid equipment. The Commissioners therefore took the bids under advisement pending the inspection.

**RE: JANUARY MEETINGS**

The Commissioners set the January 2016 meetings for: January 4 and January 19, 2016, both meetings to start at 8:00 am.