

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS
MAY 20, 2013

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on May 20, 2013. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the May 6, 2013, meeting of the Commissioners were approved as presented.

RE: PATRICK & KIMBERLY MILEY

Phil Buehler, surveyor, appeared to submit a request for variance from the Subdivision Ordinance regarding the Rottet's First Addition in Harbison Township, relating to a home which has been constructed onto a utility easement by 5 feet 4 inches (being a platted 20 foot easement). After discussion, on motion duly made and seconded, the Commissioners reduced the utility easement on the east side of Lot 1, Patrick M. and Kimberly S. Miley's Rottet's First Addition in Harbison Township, from 20 feet to 10 feet in width along the entire ease side of said Lot 1.

RE: 4-H COUNCIL – USE OF WOODED AREA

Sara Betz, representing the County 4-H Council, appeared to request use of the 40 acre wooded area west of the 4-H Park. Sara was advised that jurisdiction for use of the 40 acre tract had been granted by the Commissioners to the County Park Board. The 4-H Council was also granted permission to use Highway Department equipment and manpower at the 4-H Fair.

RE: GRAMELSPACHER DITCH

The Commissioners and Surveyor Brosmer discussed a request for cleaning of Gramelspacher Ditch, a public ditch. It was stated that a cleaning would not improve drainage unless Flat Creek (not a public ditch) is first cleared of two large blockages. The several owners on Flat Creek will not voluntarily clean the Creek.

RE: 911 COMMUNICATION – JAY TERWISKE

Jay Terwiske, an employee of County Communications appeared to object to the recent County rule change that reimbursement not be paid on employee meals when on 1 day trips. This change resulted because of IRS ruling that reimbursement on 1 day trips must be included on employee W-2 and made taxable. The IRS rule was explained to Terwiske.

Terwiske also requested a decision on the topic discussed some weeks ago during an executive session relating to 911 operations.

RE: HIGHWAY SUPERVISOR REPORT

Supervisor Steve Berg submitted his report of current Highway Department projects:

signs.	Storm Ready Signs	Have received no response to date regarding permit for
to be	Dubois Shoulder Work	Work completed, road sign at 4 th and Main will be moved better observed.
	Environmental Report	Hoosier Energy will be relocating current power transmission live. All work is on private Right of Way except at CR 700 W and CR 750 W.
	Niehaus Drive	No report
granted	Summer Part Time Help	On motion duly made and accepted, the Supervisor was permission to employ two students as temporary part time Summer help, to begin May 28 and run thru Labor Day. It was stated that part time seasonal help (these positions) do not fall under new federal health insurance provisions.
	Excavator Bids	The Supervisor discussed the bids previously received for Excavators. The low bid was that of ERB Equipment for \$159,680, with second low bid being Wayne Supply of \$171,689.94. The Supervisor reported that the equipment bid by ERB is extremely large and heavy, would damage roads on which used, and would require closing entire roads when used. The next low bid is for a smaller piece of equipment, is lighter, and would require that only ½ of the road would be closed. The savings in road repairs and not closing entire roads would justify acceptance of the smaller, more expensive, item. Thus on recommendation of the County Supervisor that the Wayne bid is the <u>lowest and best</u> bid, on motion duly made and seconded, the Commissioners accepted the bid of Wayne Supply for \$171,689.94, which in the opinion of the Commissioners is the lowest and best bid.
	Dump Truck Chassis	The Supervisor reported that at prior bid opening, the low bid was that of Ruxer Ford for \$141,995, but that the second low bid was that of Sternberg Ford for \$142,031.61. Sternberg also submitted a form requesting purchasing preference under Indiana Statute.

The form for preference was not executed and was therefore rejected as incomplete. A discussion was held as to future use of the purchasing preference procedure. Thereafter on motion duly made and seconded, the Commissioners accepted the following low bids:

\$141,995.00

Truck Chassis Ruxer Ford

\$23,484.75

Body and Hoist Elpers Truck

\$59,808.00

Salt Sander Eddinger & Son

RE: SOIL & WATER CONSERVATION DISTRICT

Judi Brown and Brenda Sermersheim appeared representing the Soil and Water Conservation District to advise the Commissioners that the \$3500 rent appropriated for the District would not be used due to sharing federal office space and that sum would be returned to the County. It was also reported that the District would be receiving a \$6000 grant because of assistance at the VU project, and permission was requested to apply these funds to the current part time position of Project Tech person, so as to increase the time engaged of the Tech employee, who would still serve less than 29 hours per week. The Commissioners reminded Brown that the Tech position existed only so long as funded using non-County funds, and the Commissioners on motion duly made and seconded, approved the increase for the Tech position.

RE: HIGHWAY ENGINEER REPORT

County Engineer Heile submitted his report of current Engineering projects:

Kentucky Street	Claim filed by Beam Longest and Neff for Right of Way engineering in amount of \$89,425. On motion duly made and seconded, the claim was approved and payment authorized.
Bridge #114	Preconstruction meeting set.
CR 450 N Culvert Replacement	Both culverts have been replaced.
Bridge Inspection	10 proposals have been received and will be presented at next meeting.
Mill Street Wetland	Letter for revised mitigation plan has been prepared and
trecs	will be added to site.
Distressed Road Loan	INDOT is currently reviewing application for Loan.

ADA Transition Plan
will be

Has been delivered and reviewed. Number of decisions

required by Commissioners to implement the Plan. County properties appear to be in good compliance condition except for certain portions of County 4-H grounds.

Claim

On motion duly made and seconded, the Commissioners approved and authorized payment of a claim from Bernardin Lochmueller for \$2,704.31 for services on the ADA Transition Plan.

RE: TRANSFER OF APPROPRIATIONS

The Highway Clerk submitted the following requested transfer of funds in order to fund the annual road improvement projects:

From:	EDIT	Town of Dubois	\$ 4,000
		Meridian Rd / 15 th St	\$30,000
		CR 200 W	\$ 5,000
To:	EDIT	Park Street / Haysville Rd W	\$ 4,000
		CR 650 S / Duff Road SE	\$12,500
		Beaver Lake Rd	\$17,500
		Sermersheim Addition	\$ 5,000

RE: COUNTY ANNUAL HIGHWAY IMPROVEMENT PROJECTS

The following bids were received and opened in the manner set forth in Legal Notice, proof of publication of which was presented:

	Calcar Paving	Dave O'Mara	Gohman Asphalt	JH Rudolph & Co
Project 13-02 Town of Dubois	259,092.75	270,793.10	255,428.70	273,779.00
Project 13-03 Park Street / Haysville Rd W	48,063.75	48,939.30	48,807.65	56,045.00
Project 13-04 Hillham Rd NW / Hillham Rd S	94,346.00	93,966.05	92,277.90	102,972.50

Project 13-05 Meridian Rd / 15 th St	71,284.50	69,357.35	70,714.85	76,477.20
Project 13-06 650 W / Duff Rd SE	127,791.50	127,070.30	123,684.40	131,746.00
Project 13-07 Sermersheim Addition	50,846.00	52,111.00	49,752.60	54,340.25
Project 13-08 200 W	105,655.50	105,485.15	95,379.40	103,377.45
Project 13-09 Beaver Lake Rd	43,513.00	42,601.50	40,623.80	43,998.00

After evaluation, on recommendation of the Highway Engineer, and on motion duly made and seconded, the Commissioners accepted the following low bids received:

Project 13-02	Gohman Asphalt	\$255,428.70
Project 13-03	Calcar Paving	\$ 48,063.75
Project 13-04	Gohman Asphalt	\$ 92,277.90
Project 13-05	Dave O'Mara	\$ 69,357.35
Project 13-06	Gohman Asphalt	\$123,684.40
Project 13-07	Gohman Asphalt	\$ 49,952.60
Project 13-08	Gohman Asphalt	\$ 95,379.40
Project 13-09	Gohman Asphalt	\$ 40,623.80

RE: FUTURE MEETINGS

The Commissioners determined that future Commissioner meetings would be held on June 3 and June 17, July 1 and July 15, 2013 all beginning at 9:00 am, to be held at the County Courthouse Annex.

RE: RADIO COMMUNICATIONS CONSULTING SERVICES

The Commissioners then discussed proposals received for consulting agreement for the various County Communications services. Three applications have been received and reviewed. After discussion it appears that the proposal which would satisfy County requirements is TUSA Consulting Services of Covington LA, having a cost of \$15,000, based on a \$150 per hour fee schedule. The Auditor was instructed to advertise for additional appropriation in the above amount.

RE: COBRA RATES

The Auditor presented to the Commissioners new COBRA rates effective July 1, 2013 through June 30, 2014. On motion made and duly seconded, the Commissioners set rates at \$1,345.70 for family and \$635.37 for single coverage.

RE: PAYROLL SCHEDULE

Auditor Hopf requested changing the payroll schedule to a continuous rolling bi-weekly schedule. The schedule has been discussed and approved by the State Board of Accounts. On motion made and duly seconded, the change was approved.