

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**APRIL 15, 2013**

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on April 15, 2013. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the April 1, 2013, meeting of the Commissioners were approved as presented.

**RE: SURPLUS COMPUTER EQUIPMENT**

Deputy Auditor Morton appeared to submit a list of computer equipment that had previously been used by County offices but is no longer in operating condition. All items have previously been placed in storage and are taking up space. The memory on all items has been removed. On motion duly made and seconded, the Auditor's office was authorized to recycle the items.

**RE: MEAL ALLOWANCE**

J.P. Weisheit of Community Corrections appeared to question the current meal allowance of \$40 per day for County employees when traveling on County business. The Community Corrections Board has a long-standing policy of \$60 per day for meals. It is the position of the Commissioners that all employees should be under the same limit policy. After discussion, on motion duly made and seconded, the Commissioners determined that the meal allowance for all employees will hereafter be \$50 per day.

**RE: SICK LEAVE BANK**

Members of the County Employee Sick Leave Bank appeared to discuss the procedure to be followed regarding the application of the Sick Leave Bank. Various options were considered, along with data which could be considered in reviewing applications. The Committee requested that outside individuals be added to the Committee, and that the Committee be authorized to review medical history data. It was agreed that the Commissioners President will be a committee member and that the application be revised to consent to disclosure of medical information.

**RE: SECURITY CENTER**

Sheriff Lampert appeared and submitted monthly report of Security Center and Sheriff Department operations. He also explained damages from storms to the Security Center roof. The repair cost is estimated to be \$9,200, of which there is a \$5,000 insurance deductible. The Sheriff also described a permanent repair to the roof leaking. Bids will be received for the permanent repairs, which are estimated to cost over \$60,000.

**RE: MEMORIAL VETERAN SERVICES**

Upon request from Service Officer Bob Johnson, the Commissioners authorized use of the Courthouse west lawn and restrooms for the annual veteran services on May 26, 2013, from 9:00 am to 1:00 pm. The Commissioners also authorized Service Officer Johnson to attend annual training in Indianapolis on June 3-6, 2013, and the annual DAV meeting in Indianapolis on June 13 & 14, 2013.

**RE: ADDITIONAL APPROPRIATIONS**

Ann Messmer, Highway Clerk, submitted the following requests for Additional Appropriations:

Highway – Bituminous	\$283,000
Local Road & Street – Chip and Seal	\$ 38,000
Solid Waste Collection	
Workers Compensation	\$500
Gas, Oil & Lube	\$5,000
Dumpster Sites	\$3,000

On motion duly made and seconded, the Commissioners approved the requested appropriations, subject to approval by the County Council.

**RE: BIDS – BRIDGE #114**

It being 10:00 am, the time advertised by receipt of bids for replacement of Bridge #114, the following bids were received and opened in public after reading of bid notice and presentation of proof of publication:

**RE: HIGHWAY DEPARTMENT REPORT**

Highway Supervisor Steve Berg submitted his report of current Highway Department projects, including:

New Hire	28 applications for two driver vacancies have been received and are being reviewed. Approximately six
----------	---

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**APRIL 15, 2013**

	final applicants will be selected and interviewed on Friday of this week.
Ireland Dumpster Site	No response to date on lease renewal.
Equipment Purchase	Bids will be received on May 6.
Surplus Equipment	Loader #702 (1962) and _____ Loader #700 (1964) are no longer useable and all useable parts have been removed. On motion duly made and seconded, Commissioners authorized junking of two pieces described.
Culvert Replacement (CR 450 N)	Due to current weather, project has been delayed and rain is expected all of this week. Project will take four days to complete when weather clears.
Dubois Church Property	On request by Bruce Heeke, representing St. Raphael's Church at Dubois, on motion duly made and seconded, the Commissioners authorized the Parish to construct a retaining wall on the back side of a ditch on public right of way to hold an existing bank.
Storm Ready Signs	The Supervisor reported on work being done for INDOT permits for "Storm Ready" signs near the County lines.

**RE: HAYSVILLE SIREN SYSTEM**

John Fuhrman, Haysville Fire Chief, appeared to advise that the siren system at Haysville is a 1960 model and is not operating due to lack of signals from County 911 Center, which prevents activation of the siren. In order to fund the \$2,250 to purchase the radio equipment to allow the County to activate the siren, the Commissioners declared an emergency and authorized purchase of the equipment, subject to County Council appropriation of fund.

**RE: ST. HENRY ROAD CLOSING**

Chris Lindauer appeared to request closing of CR 1000 S, 1100 S, 100 W and 200 W in St. Henry on June 15, 2013, from 7:00 am to 10:00 am for road race sponsored by St. Henry Community Club. On motion duly made and seconded, the request was granted, subject to proper signage to be posted by the Club.

**RE: CLAIMS**

The Highway Engineer submitted the following claims for payment for engineering services:

Beam Longest & Neff	Holland KY Street	\$760.31
Beam Longest & Neff	Holland KY Street	\$634.00
DLZ	Bridge #114	\$8,480.00

On motion duly made and seconded, the Commissioners approved the claims and authorized the payment thereof.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Jason Heile submitted his report of current Engineer's projects, as follows:

Kentucky Street	APA and Waiver Valuation received.
Paving Projects	Working on bid plans.
CR 450 N Culvert	Replacement delayed due to weather.
2014/16 Bridge Inspection	RFP submitted to INDOT.
County Park Access Road	Funding will be submitted to County Council at next meeting.
Mill Street Wetland	Working on revised plan for IDEM, which is due 6-30-13.

**RE: HMB PROFESSIONAL ENGINEERS**

Engineer Adam Dickey appeared to present a program on behalf of his employer, HMB Professional Engineers.

**RE: 2<sup>ND</sup> AMENDMENT ORDINANCE**

Scott McDonough of Franklin County appeared to discuss with the Commissioners the background of the 2<sup>nd</sup> Amendment Preservation Ordinance, which had been adopted in Franklin County. It places burden on the local Sheriff to determine whether Federal legislation is or is not constitutional. A number of individuals spoke in favor of the proposed Ordinance. The Commissioners expressed their attitude that the Commissioners would

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**APRIL 15, 2013**

need to do additional research before forming an opinion as to the correctness of the proposed Ordinance being submitted to the Commissioners for consideration. They expressed concern about the Commissioners ordering the Sheriff as to how he is to perform his duty in law enforcement.

**RE: COUNTY CREDIT CARD POLICY**

The Auditor advised the Commissioners that the State Board of Accounts auditor has requested that the County adopt a policy regarding use of the County's credit card. After discussion, the Commissioners on motion duly made and seconded, adopted the following Resolution:

RESOLVED: that the County Auditor shall obtain, hold and maintain a credit card, issued by a bank acceptable to the County Auditor, to be used from time to time by County Employees authorized by the County Auditor solely for the purchase of materials or services required by or for the County when invoicing is not available. Such card shall be delivered by the County Auditor to an employee for a single use and shall be returned immediately to the Auditor following such use. Any employee using such card shall subsequently deliver to the County Auditor an itemized receipt for item(s) or service(s) purchased, accompanied by a properly completed claim form. Any employee who fails to follow the foregoing procedure shall not be subsequently authorized to use said card.

\_\_\_\_\_  
Lawrence M. Vollmer

\_\_\_\_\_  
Doug M. Uebelhor

Attest: \_\_\_\_\_  
Kathleen M. Hopf, Auditor