

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 4, 2013

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on March 4, 2013. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the February, 2013 meetings of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of February, 2013 were as follows: Recorder \$14,744.61; Health Department \$14,139.21; Auditor \$6.00; Clerk \$_____. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: REPLAT OF LOT 28, NORTHVIEW ESTATES – MADISON TWP

Phil Buehler, Brosmer Land Surveying, representing Walnut Ridge Properties, LLC, appeared to submit a plat of the replat of Lot 28 in Northview Estates in Madison Township, being in the East half of the SE Q of Section 18-T1S-R5W, consisting of 11 lots, on 30.206 acres. The Highway Engineer stated that he had no objection to the plat as submitted. On motion duly made and seconded, the plat was approved.

RE: AMBULANCE SERVICE

Susan Henke, of the County Emergency Medical Service, appeared to discuss the fleet report of her Department. There have been 2 trade-ins over the past year. She stated that currently the oldest vehicle has 245,000 miles, is a 2000 model and is requiring substantial maintenance expense. The next oldest is a 2003 Ford having 195,000 miles, which could probably remain in service for the next year or two. The cost of a new unit is \$150,000 and she is requesting an extra \$10,000 for a lift. The Department currently has seven units. Henke is also requesting an additional appropriation for station improvement, radio / computer, vehicle safety equipment; and for replacement ambulance with lift; and future vehicle repairs, for a total of \$193,608. She explained the cost of operating the three centers outside of Jasper at which vehicles are stationed and requested Commissioners input as to sharing costs of maintenance of those locations. On motion duly made and seconded, the Commissioners approved the proposed additional appropriation, subject to County Council approval. The President also reported on a recent meeting of radio / computer consultant with area fire departments, and stated that a report will be filed by the consultant.

RE: HIGHWAY ENGINEER REPORT

County Highway Jason Heile submitted his report of current Department engineering projects:

Kentucky Street – Holland	INDOT has advised that no additional LPA projects will be awarded until Summer, 2013. This will push the project into 2 to 3 construction seasons. The project would therefore be delayed and let in 2014 and extend into 2015. The project will take 21 months from start to completion.
Bridge #114	Wage rate will be required for this Bridge project. A second wage rate will be required for the 2013 Paving projects. The Commissioners named the following as a group from which three representatives will be selected for projects for the remainder of 2013: Jerry Apple, Mike Witte, Danny Wehr, Bonnie Luebbehusen, Donna Schroeder, Jason Heile and Stan Jochum.
ADA Transition Plan	Meeting is being set with BLA to discuss progress on Plan, with results to be submitted
Claims	The Engineer submitted the following invoices received by the Highway Department: BLA for services on ADA Transition Plan \$849.70 Davie's Co Highway Department, for County share on debris removal from Portersville Bridge \$325.

On motion duly made and seconded, the claims were approved and payment authorized.

RE: ROAD CLOSING – MARINE 5K RUN

At request of the local Marine Corps group, the Commissioners approved closing of public roads (limited to local traffic) on May 18, 2013 from 7:00 am to 10:30 am for holding of 5K Run as to the following streets:

Beginning at Feed Mill on CR 100 S, thence West to Old Huntingburg Road, thence north on Old Huntingburg Road to Jasper City limits, being the end of County jurisdiction.

RE: USE OF FACEBOOK

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On motion duly made and seconded, the Commissioners authorized use of Facebook for official business by the Prosecutor's Office, the Sheriff Department and Probation Department.

RE: EMPLOYEE INSURANCE COVERAGE

On motion duly made and seconded, the Commissioners authorized medical insurance coverage to be offered to the two employees of the Solid Waste District, effective immediately.

RE: BID FOR COMPUTER SYSTEM COMPONENTS

It being 10:00 am, the time advertised for receipt of bids for the purchase of various computer system components, and proof of publication being presented, the following sale bid was submitted and opened in public:

Matrix Integration LLC	\$150,579.05
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A representative of Matrix was present and explained the bid, the warranties which apply to the equipment and the software, and the support required for components and software. Also discussed were physical changes in space required for the new equipment. Sandy Morton stated that adequate appropriation was available for the purchase. There will be additional components required for system protection. On motion duly made and seconded, the Bid was approved and accepted.

RE: SRI CONTRACT – TAX SALES

The Auditor submitted a proposed agreement from SRI for conducting annual tax sale for a one year period. The cost of service would be added to sale price of real estate sold under tax sale statutes. On motion duly made and seconded, the Commissioners approved the proposed agreement for a one year period.

RE: WTH – STANDARD DATA SHARING AGREEMENT

The Auditor submitted a proposed agreement from WTH for access to the County GIS system including a Joint Ordinance with Commissioners and County Council. After discussion, on motion duly made and seconded, the Agreement was approved. Proposed Ordinance is to be discussed with County Council.

RE: HIGHWAY DEPARTMENT REPORT

Highway Supervisor Berg submitted a report of current Highway Department projects, including:

Hillham Road South	Right of Way easement preparation is in process
Highway Markers	Order has been placed
Department Employees	Kenny Schneider has retired. Jeremy Hopf has replaced Schneider as grader operator, effective today.
New Orleans Street Extension – Celestine	Jeremy Betz has requested extension of New Orleans Street north from St Charles Street for approximately 200 feet. The extended area was previously platted but not developed. Betz proposes to build road with same width as platted (40 feet). Permission granted for extension, with work to be done at owner's expense. Betz would also like to pave a portion of Happy Hour parking lot along St. Charles Street west of Celestine Road North. He would also add poured curb for traffic control onto his lot. The Commissioners directed Berg to meet with the owner, but that any curb should be off County right of way.

RE: GARAGE FACILITY

The Commissioners discussed again relocation of the County Highway garage facility on the purchase of additional land at the current location. Several prior contacts have been made with the owner. The County would have the right to file condemnation should it become vital to the Highway Department. It was stated that approximately five additional acres would be required to the south of the current County property if agreement with owner of adjacent land is possible.

RE: TRASH COMPLAINT

The Attorney stated that the Director of Solid Waste has submitted a complaint for alleged violation of the County Ordinance for unlawful disposal of trash. On motion duly made and seconded, hearing was set on the complaint for April 1, 2013 at 8:30 am and the attorney was directed to notify the individuals involved. The attorney reported on status of two prior cases.

RE: TWITTER

On motion duly made and seconded, the Commissioners authorized Drug Court to use Twitter account, which use shall be on a 6 month trial period and will be reviewed by the Commissioners at the end of the trial period. Use shall only be for official communications.

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Lawrence M. Vollmer

Doug M. Uebelhor

Randall L. Fleck

Attest: _____
Kathleen M. Hopf, Auditor