

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

FEBRUARY 21, 2013

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on February 21, 2013. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the February 4, 2013, meeting of the Commissioners were approved as presented.

RE: IRELAND (ST PATRICK'S DAY CELEBRATION)

Jeff Schitter and Janet Schitter appeared to request closing of Streets in Ireland on March 17, 2013, from 12:30 pm to 3:00 pm, for the St Patrick's Celebration parade. Streets requested closed: Green Street from St Mary's Church Street (private) to Arrowhead Ridge Road, Clay Street east of N 500 W, Grant Street from Clay north to Center Street, West Center Street from Grant Street to N. James Street, N. James Street from Center Street to St. Mary's parking lot, and W. Walnut Street from James Street west to SR 56. On motion duly made and seconded, the requested changes were approved.

RE: DUBOIS COUNTY RETIRED TEACHERS ASSOCIATION

Clara Fromme and Dorothy Rasche appeared to advise the Commissioners of many hours of volunteer services donated by the County's retired teachers for various County charities. During 2012, the members contributed 42,293 hours of services free of charge. This donation computes to a \$921,564.47 donation of services.

RE: ANNUAL FINANCIAL REPORT

Sandy Morton appeared to distribute copies of the County's financial report for calendar year 2012. Based upon preliminary review, the report was approved.

RE: SICK BANK COMMITTEE

Steve Berg, Cheryl Knies, Donna Oeding, Sheryl Sendelweck, being members of the Employee Sick Bank Committee, appeared to discuss the intent and interpretation under the definition in the policy as to who is entitled to coverage, and certain possible wording changes were reviewed. The intent is to be fair, and yet not be abusive to those contributing days. Cheryl Knies agreed to work up revised language.

RE: SRI COMMISSIONERS' SALES

Glen Luedtke of SRI appeared to request that the services of his company be used on real estate which has been placed for tax sale but not sold. His presentation is for sale of property not sold upon initial sale but would then be sold on 120 day certificate sale. He discussed the advantages of quicker tax collection, and to allow persons wanting property the property to obtain ownership earlier. He also discussed the advantages of using SRI for regular tax sale purposes, and SRI's use of internet sale method of sale. This includes having more informed purchasers and obtaining a higher sale price. He proposes a certificate sale, using either a live or internet sale. SRI receives a 10% to 15% commission, on sales. He stated that, SRI is attempting to better the tax sale procedure, but assisting AIC, in future legislative actions. The Board will review.

RE: EMERGENCY MANAGEMENT

Tammy Miller appeared to distribute automobile stickers for emergency use by public officials.

RE: GROW SW INDIANA WORKFORCE

Jim Heck of Grow SW Indiana appeared to advise the Commissioners of the proceedings at the group's most recent Board meeting, held on February 7. He stated that Mayor Lloyd Winnecker continues as Board chairman and that Crowe Horwath was retained as fiscal agent at a \$6,000 reduction from 2012. Dubois County contributes 10% of funding. He explained State funding and purpose of the organization.

RE: DUBOIS COUNTY DRUG COURT

William Wells, representing the County Drug Court, appeared on behalf of Court team to request right to create a twitter account to be operated by Court staff. The account would be a closed account, having security controls, used only by program participants and the Court team, would not identify the Court or participants, and could be used only for Court business. The Commissioners will consider request for reply.

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RE: HIGHWAY SUPERVISOR REPORT

Highway Supervisor Berg made the following report of Highway Department projects:

Road Tour Hillham Road South	Will be held February 24 Right-of-Ways obtained in 2005 on all but 2 tracts. The two excluded tracts have been recently sold and new owner will sign right-of-way. Signatures are to be obtained.
Road Markers	Bids submitted for purchase of additional highway signs for various intersections. On motion duly made and seconded, the Commissioners authorized purchases at the lowest quote for each type of sign.
Sanitation Truck Operator Retirement	Truck has been delivered except for two small items. New operator is required for retiring employee. Will discuss at future meeting replacement applicants.
County Council Meeting	Jason & Steve will appear at the next meeting to discuss project funding.

RE: SURPLUS VEHICLE – SHERIFF DEPARTMENT

Sheriff Lampert appeared with representatives of the County Airport to request authority for the Airport to receive a used unmarked vehicle previously used by the Sheriff's Department. On motion duly made and seconded, the transfer of title was approved. The car will be made available as rental vehicle for individuals flying into Airport for short stay.

RE: HIGHWAY ENGINEER REPORT

Highway Engineer Jason Heile reported on current engineering projects of the Highway Department:

Distress Road Fund Kentucky Street	Application to be filed with INDOT this month Right-of-Way engineering in process. Invoices from Beam Longest & Neff for subcontractors submitted and on motion duly made and seconded, payment was approved: Geotechnical Investigation \$9831 Utility Coordination \$176.30
Bridge #114	Right-of-Way petition approved; DLZ is requesting added funding for changes due to two culvert replacements, but should not exceed \$3700. Engineer directed to submit Supplement Agreement.
INDOT Employee In Charge	INDOT is requiring training for employees who must approve projects using INDOT funding. On motion made and seconded, Berg & Heile authorized to attend training.

RE: SECURITY OFFICER RADIO

On motion duly made and seconded, the Commissioners authorized purchase of a new security radio for the Courthouse Security officer.

RE: MAPPING SOLUTION – PLAT BOOK

The Auditor submitted a proposed agreement with Mapping Solution of LATHROP MO for printing of County plat books at a cost of \$18.00 for 250 copies. On motion duly made and seconded, the agreement was approved.

RE: KAHN DEES DONOVAN & KAHN

The Auditor requested authority to retain the services of Kahn, Dees, Donovan & Kahn on a continuing basis, at a price of \$150 per month, for consultation regarding employment practices. On motion duly made and seconded, the request was granted, subject to County Council approval.

RE: COMMUNICATIONS

The Commissioners discussed the fact that they have held several executive sessions regarding the emergency malfunction during a recent storm. The Commissioners stated that based on the facts that their investigation disclosed, deficiencies by supervision in the preparation of policy and procedures was the principal cause of failure of employees on duty to sound the storm alert after the Communication Center received NWS warning. The Director was aware of the correct procedure to issue the alert but failed to list the procedure in a written procedure that would/could be followed by employees on duty. The Commissioners determined that in view of the fact that this failure was the second time that a warning had failed to be issued within approximately one year, the Director should be sanctioned for her failure to properly instruct her employees. Therefore on motion duly made and seconded, the Commissioners unanimously determined that the Director should be suspended without pay for a period of five (5) work days, beginning on her first scheduled work day on or after March 11, 2013, and to continue for her next following four (4) scheduled work days.

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RE: FUTURE MEETINGS

The Commissioners determined that future Commissioner meetings would be held on March 4, March 18, April 1, and April 15, 2013 all beginning at 9:00 am, to be held at the County Courthouse Annex.