

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

FEBRUARY 4, 2013

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on February 4, 2013. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the January, 2013 meetings of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of January, 2013 were as follows: Recorder \$17,430.65; Health Department \$37,312.23; Auditor \$8.00; Clerk \$39,198.15. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: DUBOIS STRONG

Mike Cummings of Dubois Strong appeared to report on progress of the organization. Mike is interim President of the group. He reported on current financing and of a push to obtain future funding from private sector. The organization exists to encourage business investment in Dubois County, working with local governments and the Indiana Economic Development Corporation, Purdue University and Vincennes University, Jasper Campus.

RE: TRASH ORDINANCE VIOLATIONS

It being after 9:00, the time set for hearing on two complaints filed by County Solid Waste Department for unlawful disposal of trash. Notice of hearing has been given to each party to the complaints.

Linda & Allison Hunter Linda Hunter appeared in person and advised the Commissioners that she had requested her boyfriend, Jason Atkins, to dispose of several bags of trash. It was her intent that he take the trash to the County Solid Waste Collection site, in the same manner as she does. The trash was located on CR 330 E. From the site picture the trash had been at the dump location for some time and enclosed items include a May 2012 date. Question was raised as to the exact location of the trash, and it was determined that Director Toni Lubbers would be contacted for the site determination. The attorney will contact Jason Atkins, the former boyfriend.

Brandon & Natasha Young Brandon Young appears and advised that his family pays for home pickup by Velpen Disposal Company and that he has no reason to dump his trash (4 bags) which were located on East First Street in Huntingburg. Young lives at 102 E Third Street in Huntingburg. Again question was raised as to location of drop site. Attorney was directed to contact Velpen Disposal to confirm location pickup.

Both cases were continued pending receipt of additional information.

RE: VETERAN SERVICE OFFICER

Service Officer Bob Johnson appeared to request either a new office location or a "L" shaped desk and relocation of file cabinets so as to rearrange his office. Vollmer expressed his concern about relocating the office due to easy availability to older veterans. The Commissioners will check on storage of file cabinets and of newer desk properly sized.

RE: TRANSFER OF APPROPRIATION

On request of Ann Messmer, County Highway Clerk, the sum of \$2000 required for insurance, due to new truck's premium, is to be transferred from the equipment repair account. On motion duly made and seconded, the Commissioners authorized the following transfer of funds:

From:	Equipment Repair	\$2000
To:	Insurance, liability and casualty	\$2000

RE: HIGHWAY SUPERVISOR REPORT

Highway Supervisor Berg submitted the following report of projects at the Highway Department:

Scott Renner, CR 400 N	Requesting permit for installation of solid pipe to drain water from one field to another. Pipe will be installed by drill under CR 400 to field owned by Renner on other side of road. Cost to Renner. On motion duly made and seconded, the Commissioners authorized that a permit be issued.
County Road Tour	Supervisor reported that a bus tour of County Roads and projects would be on February 24 beginning at 12:00 noon, from County garage.

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State Road Markers	Highway markers have been replaced on SR 56, 231, 164 and 64. New signs comply with new federal standards, and the cost to date has been about \$12,000. Cost to complete all intersections would be within the \$14,500 annual budget and would cover all County road intersections.
Asphalt Recycling	Gallagher Asphalt Co has expressed desire to discuss "in place" asphalt recycling on February 12 at 8:00 am at Highway Garage.
Sanitation Truck	Delivery of new sanitation truck has been delayed due to Pak Mor delays. Numerous calls have been made without success. Pyramid Equipment was the sale corporation. It was determined that notice of default should be sent to the Bond Company.
Annual Report (2012)	The Supervisor submitted a copy of the Department's annual financial report for calendar year 2012. On motion duly made and seconded, the Commissioners approved the Report.
Kenny Schneider	The Supervisor reported that Ken Schneider, a grader operator, plans to retire February 28. He has been employed by the Department since 1986.

RE: STORM READY

Tammy Miller, Director of Emergency Management, attended the meeting to advise that the County has been declared to be a "Storm Ready" County. She submitted two road signs recognizing the designation. Additional signs could be purchased. The Highway Supervisor agreed to determine the number required to post signs at each State Highway entering County.

The Commissioners discussed with Miller space in the EMA vault for storage of Veteran Service files. She stated that room would be available if 3 unused old file cabinets would be removed. The old files are in unusable condition. On motion duly made and seconded, the old file cabinets were declared as surplus and ordered junked, and the relocation of Veteran Service file cabinets to the EMA vault was approved.

RE: COURTHOUSE KEY SYSTEM

Courthouse Security Officer, Mike Shaw, appeared with Doug Fischer of Astro Security Inc. of Schnellville, to discuss installation of a Courthouse access control system, with a base cost of \$8996, plus \$5885 for east door hardware. After discussion, on motion duly made and seconded, the Commissioners authorized the project, with Optional hardware, subject to appropriation of funds by County Council.

RE: EMERGENCY SIREN SYSTEM

Janice Love, Director of County Communications, appeared to discuss the failure of the County Siren system during a recent storm emergency declared by National Weather Service. She explained the system operation under normal circumstances and the chain of events which occurred during the prior week. She answered questions posed by Commissioners and by a number of emergency personnel who were present. She stated a failure of the system due to frequency overload. Director Miller of County EMA requested that the monthly test should be conducted using the same procedures, circumstances or conditions as occurred under a true emergency condition. It was questioned whether 9-1-1 personnel should have properly acted to the National Weather Service alert. It was suggested that a professional engineer, familiar with such emergency communication systems, should be engaged to review the County's system.

Love also advised the Commissioners that the emergency generator needs repair and that parts are on order.

RE: SHERIFF'S DEPARTMENT

Sheriff Lampert appeared to again request authority to acquire a K-9 unit at a cost of approximately \$12,000 for a dog and certification. It is proposed that the dog would be sheltered at the Security Center, with limited contact with Center personnel. There would be donations for a substantial portion of the cost. The dog would not go to handler's home and therefore there would be no comp time issue for the handler. The commissioners expressed their consent to acquire a dog and on motion duly made and seconded approved acquisition of one dog and to conduct and maintain a donation fund for various Department purchases, including the dog.

RE: HIGHWAY ENGINEER

Jason Heile, Highway Engineer, submitted a report of the current status of various Highway engineering projects:

Distressed Road Fund	Approval for loan has been granted by County Council.
2014-16 Bridge Inspection	Council approved \$800,000 for paving projects in 2013.
Huntingburg Airport	Letter received from Woolpert Engineering on proposed runway,

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saying that new runway has been dropped but plan to extend current runway by 500 feet is being considered, which would impact CR 200 W, using several alternatives: tunnel or road relocation. Engineer to advise Airport Board of tunnel approval.

RE: FACEBOOK

The Commissioners approved the Facebook proposal submitted by the County Treasurer, using Option #2.

RE: DLZ CLAIM

On motion duly made and seconded, the Commissioners approved and authorized payment of claim from DLZ for \$2365 for services on the Bridge #114 project.

RE: EMPLOYEE HANDBOOK

County Auditor Hopf discussed with the Commissioners various changes made in the County Employee Handbook as part of its revision. A copy had been previously distributed to the Commissioners. Questions concerned work on holidays, drug testing, and comp time for the Veterans Service Officer.

On motion made and duly seconded, the Commissioners approved comp time as overtime comp when an employee is required to work on a holiday that the employee would not normally work due to the needs of the County. The Commissioners also decided not to implement random drug screens for County employees unless required by DOT. Pre-employment drug screens will continue to be required. The Veterans Service Officer will be instructed to keep comp hours to a minimum.

RE: CITY OF JASPER WAGE SCALE COMMITTEE

On motion duly made and seconded, the Commissioners appointed Mike Witte to the City of Jasper Wage Committee.

RE: MAP SOLUTIONS – PLAT BOOKS

The Commissioners discussed a proposal from Map Solutions of Lathrop Mo to provide the County with plat books of the County for sale. Options were discussed and the Commissioners elected to purchase 200-250 books at a price of \$18 per book, full delivery at one time and no other distributor to receive books in Dubois County. Attorney to advise Company.

Lawrence M. Vollmer

Doug M. Uebelhor

Randall L. Fleck

Attest: _____

Kathleen M. Hopf, Auditor