

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

AUGUST 20, 2012

The continued monthly meeting of the Dubois County Commissioners was held at the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on August 20, 2012. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Kenneth L. Brosmer, Highway Supervisor Steven L. Berg, and Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of August 6, 2012, meeting of the Commissioners were approved as presented.

RE: COUNTY BURN BAN

Tammy Miller, County EMA Director, appeared to advise the Commissioners that all 12 fire chiefs within the County have recommended the current elimination of the existing burn and fireworks ban imposed on June 30, 2012, within the County jurisdiction. On motion duly made and seconded, the Commissioners accepted the recommendation and removed the burn/fireworks ban imposed because of dry conditions. This removal does not, however, affect the original Ordinance prohibiting open burning of wastes, including processed wood, but excluding clean untreated wood, which may continue to be burned.

RE: HIGHWAY DEPARTMENT COPY MACHINE

Ann Messmer, Highway Clerk, appeared to discuss replacement of the current Highway Department copy machine. A proposal has been submitted by Hoosier Business for a new copier at \$2795 plus \$519 for new fax machine inclusion. The current copier would be placed in a low use location and current Commissioners copier would be taken as trade. On motion duly made and seconded, the purchase and trade were approved.

RE: HIGHWAY DEPARTMENT REPORT

Highway Supervisor Berg submitted the following report of current Highway Department projects:

Rob Slotten Real Estate	Have been unable to contact real estate owner. Sheriff and local individual will attempt to contact individual.
Egbert Real Estate CR 450 S	Property is up for tax sale. Will delay clean-up until after sale. Request has been made for road improvement east of SR 162. It has been suggested that several adjacent land owners would not give additional easement. Current roadway is in average condition when compared with other area roads. The road currently does not serve homes further to the east, and the road to the current homes is currently chip and seal but narrow.
CR 750 W	Request has also been made for improvement of CR 750 W, which serves a cemetery and is currently rock. Again, based upon usage, the Commissioners were of the opinion that limited current funds are required for other high use public roads.
Dubois Street Repairs	Patoka Water and Sewer is currently repairing and replacing old lines and manholes so that Streets can be repaved next year to repair damage done during Stormwater project.
NIMSCAST Road Inspections	Report completed and submitted on August 8. Are ongoing and possible projects for 2013 are being listed. Currently looking at roads which have not been replaced in last 10 years. List submitted to Commissioners of highway usage counts. Four Townships remain to be inspected. Inspection also includes current condition and ranking of road repairs required. State Road Fund loan (Distressed Road Fund) would also be considered in determining the amount of funds available.
Ireland Sanitation Site	The Supervisor reported that INDOT will install a temporary hot-mix approach road from the Sanitation Site to the temporary bypass road at the SR 56 Bridge replacement at Ireland. The current rock approach has created a dangerous situation.

RE: COMMUNITY CORRECTIONS BUILDING

J.P. Weisheit appeared to submit data regarding use of the Community Corrections building based on gender and age. He also submitted a computation of financial savings which could be realized if additional female beds are added. He further submitted a list of proposals received for work required to upgrade the building to add six additional female beds, with the lowest overall total cost to be \$15,389.66. On motion duly made and seconded, the proposed project was approved, subject to appropriation of funds by the County Council, with a recommendation of a \$20,000 appropriation to cover any overrun or changes.

RE: SECURITY CENTER REPORT

Sheriff Lampert appeared to advise the Commissioners of current condition of the Security Center, which currently has approximately 90 inmates. He also discussed the need of additional jailer and the results of not having the extra help.

RE: WASHINGTON NATIONAL INSURANCE

Brian Carter, representing Washington National Insurance, a subsidiary of CONSECO, appeared to discuss the voluntary supplemental insurance products sold by Washington National Insurance. He requested permission to present the products to County employees. Commissioner Vollmer requested time to review the literature submitted by Carter. Coverage would be with post-tax funds from those employees who desired to participate.

RE: HIGHWAY ENGINEER REPORT

Highway Engineer Heile submitted the following report:

Ireland South Street	Ordinance prepared for review and painting has been completed.
Bridge #55	Beams set, deck work this week.
ADA Transition Plan	Bernardin Lochmueller is preparing contract for services on plan.
CR 500 W / CR 630 S	Project will require contracted services and will require project design plan, at cost of \$20,000 to \$25,000. While could be done in-house, other projects for 2013 will not permit in-house work. Project will require additional right-of-ways plus temporary construction easements, along with new bridge design and culvert sizing. Project would cause road closing of 6 to 8 weeks and would require funding for construction and engineering. Other pressing road projects were reviewed, along with the cost and times for each. The possible cost of this project would be \$200,000. The Engineer was instructed to obtain necessary right-of-ways and seek fund appropriation. On motion duly made and seconded, the Commissioners approved the project for 2013, subject to funding by County Council.

RE: WOOD PRODUCTS BUILDING

The Highway Engineer discussed the current status of the removal of the Wood Products building. Current discussions with DLZ were summarized, and a proposed contract, to be signed after receipt of acceptable bids and grant funding approval. The Engineer is to continue DLZ discussions and Attorney is to prepare contract with possible purchaser.

RE: FUTURE MEETINGS

The Commissioners set the future Commissioners meetings:

September 4 (regular) and 17 (continued),
October 1 (regular) and 15 (continued),
November 5 (regular) and 19 (continued),
December 3 (regular) and 17 (continued),

with meetings to begin at 9:00 am, and with Solid Waste meeting to be held on September 4, October 1 and December 3.

RE: USE OF COURTHOUSE REST ROOMS

The County Auditor discussed with the Commissioners the maintenance expense to the County for use of the Courthouse restrooms for Strassenfest. The cost would be for custodial time involved. The Auditor was instructed to discuss the expense with representatives of Strassenfest Committee.

RE: COURTHOUSE INTERNET ACCESS

The Auditor discussed with the Commissioners the current internet services provided to the Courthouse and other County facilities. After review of the services and costs of companies currently available, the commissioners agreed to accept the proposed agreement submitted by PSC, Inc.

RE: EMPLOYEE INSURANCE

A review of current data from SIHO Insurance Services of services provided to County Employees has a 75% ratio, which is good experience ratio.

RE: INDIANA CERTIFIED PUBLIC MANAGER PROGRAM

It was reported that Ball State University will provide local training for government employees for supervisory training. The program will consist of 12 all-day programs, at a cost of approximately \$700. The County Treasurer will participate in the program. On motion duly made and seconded, the Commissioners authorized Commissioners Uebelhor to participate in the program, to be paid from the Commissioners budget.

RE: EMPLOYEE EMPLOYMENT POLICY (HANDBOOK)

The County Auditor reviewed with the Commissioners the County employee and elected official questions applicable to the Employee Handbook and policy. On motion made and seconded, the Commissioners decided that regular part-time employees can accrue a maximum of 30 sick days. Current regular part-time employees with more than 30 sick days presently shall have grandfather status, and shall retain sick days currently held. At

any time that the balances of employees with grandfathered status drop to 30 their maximum will then become 30, and those employees will no longer have grandfathered status. On motion made and seconded, the Commissioners decided years served as an elected official shall not count toward years of service when determining vacation time for an individual who becomes employed by Dubois County in a non-elected position.