

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

DECEMBER 3, 2012

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on December 3, 2012. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Doug M. Uebelhor. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the November 19, 2012 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of November were as follows: Recorder \$17,599.60; Health Department \$27,246.91; Auditor \$106.00; Clerk \$_____. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: CR 1100 E – DAVID MERKEL

David Merkel appeared to request the status of improvement of CR 1100 E in Hall Township. A petition by adjacent landowners was filed in 2005 and the road was widened but no chip/seal was applied. There currently are 13 homes on the road and the residents have been promised chip/seal in the past. The road is near the south fork of Patoka Lake, south of SR 164. The Commissioners and Highway Supervisor discussed with Mr. Merkel the lack of funding.

RE: HIGHWAY SUPERVISOR REPORT

Highway Supervisor Berg submitted his report of the current status of Departments' projects, including:

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| Sanitation Site Hours | On recommendation of the Highway Supervisor and on motion duly made and seconded, the Commissioners determined that operations hours at the Jasper, Huntingburg, Ireland, Ferdinand and Dubois Sanitation Collection sites on December 24 th and 31 st will be from 8:00am until noon. |
| Ireland Sanitation Site | INDOT representatives are looking for a solution to an entry problem at the Ireland site, resulting from the bridge replacement near the site on SR 56. |
| Highway Employee Sick Leave | Supervisor reported that a Department employee will have surgery on January 11, 2013 and will be off 3 months. He is requesting to be able to carry over 5 vacation days from 2012 into 2013 for use during his disability, in order that he would be partially funded during his sick leave. The Commissioners discussed the problem with establishing a new exception to current policy. The Commissioners expressed their opinion that the exception should not be granted. |
| Force Construction Co Bond | Supervisor reported that the Beaver Dam Repair project has been completed, and the contractor (Force) is requesting release of usage bond on Jasper-Dubois Road. Road has been inspected and approved as in proper repair. On motion duly made and seconded, the bond release was authorized. |
| Highway Garage Space | The Supervisor again advised the Commissioners of the need for additional work space for Highway Department and Sanitation Department operations. Solid Waste has need of another trailer because of the additional e-waste collections. |

RE: THOMSON-REUTERS PROPERTY TAX STATEMETNS

County Treasurer Blessinger submitted a proposed agreement with Thomson-Reuters ("Manatron") for the sending of property tax statements. This is a renewal of prior year's agreement. The price is \$12,951.89 plus postage. On motion duly made and seconded, the proposed agreement was approved.

RE: 2012-2014 APPRAISAL SUPPORT SERVICES AGREEMENT

County Assessor Gramelspacher submitted a proposed amendment to the previously approved 2012-2014 Appraisal Support Services Agreement, to include provisions that the contractor (Tyler Technologies) would

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have no investment in Iran and would employ no unauthorized alien. These provisions are now required under new State statute.

RE: HIGHWAY DEPARTMENT - FINANCES

On motion duly made and seconded, the Commissioners approved the following transfer of appropriations:

FROM: Highway, Geotextile	\$2,500
TO: Highway, Tool & Equipment	\$ 2,500

and also approved the following Additional Appropriation:

Solid Waste – Refuse Disposal	\$15,000
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subject to approval of the County Council.

RE: HIGHWAY DEPARTMENT 2013 MATERIAL BIDS

The Highway Supervisor submitted to the Commissioners a list of bids received for Department materials for use in 2013. He reviewed the various bid classifications. He reported on comparisons and discussions with other Highway Departments in the area. He submitted the following recommendations, being the low bids:

Item #1	Accept low bids of Metal Culverts and CPI	(4% decrease over 2012)
Item #2	Gudorf Supply, with right to purchase less than truckload demands with Southern Indiana Supply	(1% increase)
Item #3	Culverts Supply	(woven – 7% decrease) (non-woven – 12% increase)
Item #4	IMI and Central Concrete, based on location and availability	(5% increase)
Item #5	Ackerman Oil & Syn Energy Petroleum Trader was not accepted due to prior non-performance	(2% increase)
Item #5(A)	Same as #5	(5% increase)
Item #6	Same as #5	(2% increase)
Item #6(A)	Same as #5	(5% increase)
Item #7	Same as #5	(5% increase)
Item #8	Asphalt Materials	(7% increase)
Item #9	J.H. Rudolph & Co and Cave Quarries, based on area of need	(6% increase)
Item #10	Same as #9	(7% increase)
Item #11	Cave Quarries, and Mulzer Crushed Stone, and Robertson Crushed Stone, and Indian Creek Quarries, based on area of need	(4 & 5% increase)
Item #12	Same as #11	(1% increase)
Item #13	Reject all bids and purchase separately as needed	

On motion duly made and seconded, the recommended bids were approved and accepted.

RE: HIGHWAY ENGINEER REPORT

Highway Engineer Heile reported:

Dubois Sycamore Street project complete.

Holland Kentucky Street, soil borings being taken.

ADA Transition Plan, onsite inspections in process.

RE: COUNTY PARK ACCESS ROAD

Jason Schmitt, Park Board President, and Highway Engineer Heile reported to the Commissioners concerning a proposed plan for construction of an improved road to the County Park grounds (including 4-H Park) for access to CR 50 E. The initial question is whether the existing private roadway would be made into a public road. Several persons living along the private road were present and commented. If made public, the properties would receive a road name or county road designation, would be available for school bus service and mail services, and the road would receive County Department maintenance. The neighbors agreed to obtain ownership of the 16 foot current private road, and then schedule another meeting.

RE: VETERANS MONUMENT

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Randy Petry, President of the County Veterans Council, appeared to request permission to install 18 below ground level pipes intended for positioning flags around the Veteran's Memorial. On motion duly made and seconded, permission was granted for the pipes.

RE: WEIGHTS & MEASURES POSITION APPLICATIONS

Commissioners reviewed the applications for the Weights & Measures position. Interviews of applicants were scheduled to be held on December 11, 2012 at 3:30pm.

RE: IRISH TROT (5k) – ROAD CLOSINGS

Scott Meyer appeared and requested road closures for the March 16, 2013, Irish Trot – 5K Run/Walk. Route proposed to begin at CR 500 W and Clay Street, thence south on CR 500 W to CR 150 N, thence east to Wheatland Drive, thence south to Ladino Drive, then returning to CR 150 N and CR 500 W to place of beginning. On motion duly made and seconded, the road closures were approved on March 16, 2013 from 7:30am to 9:30am, but to remain open for local traffic. Irish Trot Committee shall be responsible to posting necessary signage and providing personnel for traffic control.

RE: REPLACEMENT OF CLERK OFFICE CHAIRS

Bridgette Jarboe appeared requesting purchase of replacement chairs for the Clerk's Office. On motion duly made and seconded, the Commissioners approved this purchase.

RE: EMPLOYEE POLICY ON WAGE REDUCTION FOR NEW EMPLOYEES

Kathy Hopf requested removal of 10% salary reduction for new hires from the Handbook. The Council also needs to approve since it is a joint Ordinance. On a motion duly made and seconded, the Commissioners approved rescinding the 10% salary reduction.

RE: SOLID WASTE ORDINANCE VIOLATION PENALTY

Kathy Hopf noted Huckelby came in to the Auditor's Office and paid his trash court fine.

RE: EMPLOYEE MEDICAL INSURANCE COVERAGE – RIVERVIEW SURGERY CENTER

Auditor Hopf presented information to be sent to employees that Riverview Surgery Center is not in Patoka Valley's Network.

RE: 2013 APPOINTMENTS

Commissioners reviewed appointments for 2013.

Lawrence M. Vollmer

Doug M. Uebelhor

Randall L. Fleck

Attest: _____

Kathleen M. Hopf, Auditor