

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MAY 9, 2011

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on May 9, 2011. Present were Commissioners Lawrence M. Vollmer, Doug M. Uebelhor, and Randall L. Fleck. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the April 2011, meetings of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of April 2011, were as follows: Recorder \$11,580.27; Health Department \$23,550.53; Auditor \$8.00; Clerk \$\_\_\_\_\_. Income for the month of February of 2011 was submitted in the amount of \$49,961.35 and the income for the month of March of 2011 was submitted in the amount of \$44,456.95 by the Clerk. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: FAMILY FARM EXEMPTION – HOFFMAN FARM**

Ken Brosmer appeared with Andy Lindauer to request a family farm exemption to the County Subdivision Ordinance for construction of a residence on the Daniel R. Hoffman farm in Section 22-T2S-R3W in Jefferson Township. The request is for a 2.693 acre tract on the 38.3 acre farm, which was originally 40 acres but has a 1.7 acre tract currently used (pre-ordinance) for residential structure. On motion duly made and seconded, the exemption was granted.

### **RE: WORKERS COMP INSURANCE COVERAGE**

Sheryl Sendelweck, Deputy Auditor, appeared to discuss recommendations of the County's insurance carrier to assist in lower premiums for the County Workman's Comp coverage. She submitted a list of proposed recommendations from Cincinnati Insurance, the carrier. The six recommendations are in the following areas: Claim management; Hazard assessments; Return to work procedures; Pre-employment screening; Substance abuse program; Injury – illness prevention. After discussion, the Commissioners agreed that the Auditor's office should move forward for adoption of the recommendations, including use of the risk management committee and discussion with the Health Department regarding their involvement.

### **RE: TRI-CAP PROCLAMATION**

Joyce Fleck, representing Tri-Cap, a Community Action Agency in Dubois, Pike and Warrick Counties, submitted a proposed Proclamation recognizing the Tri-Cap agency. On motion duly made and seconded, the Proclamation was unanimously adopted as follows:

#### Proclamation

WHEREAS, Community Action Agencies were created when the Economic Opportunity Act of 1964 was signed into law; and  
WHEREAS, Community Action Agencies have a 47 year history of promoting self-sufficiency for limited income individuals; and  
WHEREAS, **Dubois Pike Warrick Economic Opportunity Committee, Inc. d/b/a TRI-CAP**, our local Community Action Agency, has been improving the lives of local citizens since 1966; and  
WHEREAS, Community Action Agencies have made an essential contribution to individuals and families in America by providing them with innovative and cost-effective services; and  
WHEREAS, limited income individuals continue to need opportunities to improve their lives and their living conditions, thus ensuring that all citizens are able to live in dignity; and  
WHEREAS, **Dubois County** and the entire United States must continue to wage war on poverty by providing support and opportunities for all citizens in need of assistance;  
NOW, THEREFORE, we do hereby proclaim May 2011 as

#### **COMMUNITY ACTION MONTH**

in **Dubois County**, Indiana in recognition of the hard work and dedication of TRI-CAP.

IN TESTIMONY WHEREOF, we have hereunto set our hand and caused to be affixed the Great Seal of **Dubois County** at the County Commissioner's Room in Jasper, Indiana on this 9th day of May 2011.

**RE: HIGHWAY DEPARTMENT REPORT**

Highway Supervisor Berg reported as follows:

Unimen Road Useage Agreement & CR 1200 S Chip & Seal Garage Leaking Roof	No report due to lack of time with current storm and flooding. Roof needs repair at cost of \$450. On motion duly made and seconded, repair was approved.
Cuzco Road South	Road survived Patoka Lake emergency spillway overflow without road washout. Current 5 foot culvert should be replaced with larger replacement.
High Water Closure	29 roads currently closed. Chart has been made of road closings at each Lake discharge level for future use.
Surplus Computers	New Computers have been received. 4 pc's and 1 server are no longer needed. The Auditor's office requested 2 old monitors. On motion duly made and seconded, the remainder of the equipment was declared surplus and ordered sold, with first rights to County employees.
Material Escalation Clause	Based upon cost, the Department has been advised of increase in Bid price from Tri-County Paving on hot asphaltic concrete and on bituminous material cold mix, based on increase cost of liquid asphalt from \$495 to \$515 per ton.

**RE: HIGH WATER ROAD CLOSINGS**

Highway Supervisor Berg and Sheriff's Deputy Wilson appeared to request the construction of additional highway gates for use on flooded roads. The recently installed gate on the Old Huntingburg Road was constructed at an approximate cost of \$1800 per set. On motion duly made and seconded, the Commissioners authorized the Highway Supervisor to install a minimum of one new set of gates per year for road closing due to water, with proper signs. Road to be selected by the Highway Supervisor.

**RE: SECURITY CENTER CAMERA SYSTEM & EMPLOYEE BENEFITS**

County Sheriff Lampert submitted to the Commissioners financial statements of Department budget and current account balances. He also discussed with the Commissioners the fact that he desires advanced notice when County employee policies are changed regarding work hours and fringe benefits. He stated changes may substantially affect his budget and employee work schedules. His Department currently has a 120 overtime comp policy, as compared for 80 for other Departments in the County. The Sheriff also discussed the placement of cameras at the Center. He stated that three additional cameras are required and he requested that DLZ be authorized to add the three cameras. On motion duly made and seconded, the three additional cameras were approved. With this additional, the project has been certified as substantially completed. He again referred the Commissioners to the following projects which he had previously reported: hole in jail lawn; repair of parking lot; replacement of kitchen washer; need for additional deputy.

**RE: JASPER WOOD PRODUCTS BUILDING**

Chad Blessinger appeared to request use of the Jasper Wood Products office building for the Brosmer House, a facility for rehabilitation programs. He was informed that the entire property will be submitted to Economic Development for consideration. If rejected, the Brosmer House project would be considered.

**RE: COMMUNITY CORRECTIONS**

J.P. Weisheit appeared to submit his two year renewal of State Grant Agreement for \$424,048. On motion duly made and seconded, the Commissioners approved the Grant Agreement.

**RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Heile reported on the following Highway engineering projects:

Highway Garage Repair	Bids requested.
CR 175 E	Design delayed due to flooding.
Paving Projects	Have been advertised for bids.
Phase I Bridge Inspection	Invoice received for \$4122.50 from Butler, Fairman and Seufert. On motion duly made and seconded, approval granted.
Dubois Stormwater	Proposals received for project inspection from VS Engineering (\$84,100) and Brosmer Surveying (\$79,200). Question presented as to whether the initial proposal by VS was written to include inspection.

**RE: COMMUNICATIONS EMPLOYEE CHRISTOPHER DUNN**

The Auditor submitted a request from 9-1-1 Director for 9-1-1 employee Christopher Dunn to be terminated effective May 9, 2011, and that the employee be granted an exception so as to allow insurance coverage to May 9, 2011 even though not physically working on the last day of employment. On motion made and granted, employee terminated with insurance coverage thru May 9, 2011.

**RE: HEALTH DEPARTMENT HEATING / COOLING EQUIPMENT**

Courthouse Custodian Hopf submitted a contract for roof top gas heating / cooling equipment at the Health Department / 9-1-1 facility for \$66,800, plus options #1 thru #4. The contract was as previously agreed and was signed by the Commissioners.

**RE: CELL PHONE CONTRACTS**

The Commissioners discussed the policy regarding use of County issued cell phones.

**RE: RESOLUTION #2011-01 EMERGENCY WORK HOURS**

Attorney Nordhoff submitted to the Commissioners a proposed Resolution relating to emergency call-back of employees at the Highway Department, adding to Paragraph E of Appendix "A" of the County Employee Handbook the following provision, effective January 1, 2012:

"When an Hourly employee who has completed his / her normal work day and been released for the day, or who on a Saturday or Sunday non-work Day, has been called back to work prior to the beginning of the next work day because of an emergency declared by the Board of Commissioners, the Supervisor, Assistant Supervisor or 9-1-1 Operator, shall be paid at a rate of 1 ½ times their regular rate of pay, computed to the nearest ¼ hour, for each hour worked outside the normal work day."

On motion duly made and seconded, the Resolution was approved.

**RE: INTERACT PUBLIC SAFETY AGREEMENT**

The County Auditor reported that the Interlocal Agreement between the City of Jasper and the County relating to grant for use to acquire the InterAct System, as previously approved, had been fully signed and delivered to the City, which is serving as lead agency. Based upon execution of this Agreement, the Commissioners authorized the City to file

application for State grant funding of \$139,665, to be used for the purchase of licensed software from Interact (Colossus Incorporated) for use by the County and City communications departments. Subject to receipt of said funding grant, the Commissioners approved a Software License Agreement with Colossus and the placing of an order with that Company in the amount of \$139,665.

**RE: GAS CONNECTION**

On motion duly made and seconded, the Commissioners authorized application to the City of Jasper for a gas service for use at the St Charles Annex.