

**CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS**

**APRIL 18, 2011**

The continued monthly meeting of the Dubois County Commissioners was held at the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on April 18, 2011. Present were Commissioners Lawrence M. Vollmer, Doug M. Uebelhor, and Randall L. Fleck. Also present were County Auditor Kathleen M. Hopf, Highway Supervisor Steven L. Berg, and Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of April 4, 2011, meeting of the Commissioners were approved as presented.

**RE: CR 175 E: ENGINEER CONSULTING AGREEMENT**

On recommendation of the County Highway Engineer, and on motion duly made and seconded, the Commissioners approved and signed a Consulting Services Agreement for repair of CR 175 E at the Patoka River in Marion Township, at highway culvert MR2N4102-1.509, said repair being the approach to said culvert.

**RE: POLLING PLACES – CITY ELECTIONS**

County Clerk Bridgette Jarboe reported that the cities of Jasper and Huntingburg will hold a primary election in May and that the voting locations (polls) for said election are proposed to be the same as in prior election, with the exception that voters in Boone Township will be at Jasper Middle School. On motion duly made and seconded, the polling places were approved.

**RE: HIGHWAY DEPARTMENT – ADDITIONAL APPROPRIATIONS AND APPROPRIATION TRANSFER**

Highway Clerk Ann Messmer appeared to request the following Additional Appropriation and Appropriation transfer of funds:

Additional Appropriation -

Cum Bridge Fund

175 E Project	\$500,000
Temporary Extra	\$15,000

Highway Fund

Bituminous	\$333,000
Equipment Repair	\$10,000
Ferdinand Road E	\$62,000
150N / Wheatland Dr	\$5,000

Local Road & Street

Dubois Road NW	\$115,000
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Transfer In Local Road & Street

From – Bituminous	\$100,000
To – Dubois Road	\$43,000
CR 1100 E	\$57,000

On motion duly made and seconded, the Appropriations and Transfers were approved and Appropriation ordered advertised where required and submitted to County Council.

**RE: DISTRESSED ROAD REPAYMENT FUND**

The County Highway Clerk submitted to the Commissioners the annual report for the County Distressed Road Repayment Fund, for the period ended April 16, 2011, showing a balance of \$865,190.82 for application against the County's existing indebtedness. On motion duly made and seconded, the report was approved.

**RE: HIGHWAY +SUPERVISOR REPORT**

Highway Supervisor Berg submitted the following topics regarding Department operations:

Unimen Road Useage Agreement CR 1200 S Interlocal Agreement	Revision submitted by Company and being reviewed Agreement with Spencer County has been prepared and is under review
Uniform Rental	Supervisor submits new schedule for uniform rental, for a five year term, having an annual savings of \$1994 over prior agreement. On motion duly made and seconded, the new agreement was approved and Supervisor was authorized to sign agreement.
CPI Spring Expo	Supervisor requested permission for he and the Engineer to attend the regular CPI annual seminar at Bloomington on April 27 from 7:30 am to 2:00 pm. On motion duly made and seconded, authority was granted to attend.
Material Escalation	The Supervisor reported that notice had been received from Tri- County Paving and from J. H. Rudolph for increases in price, under the escalation clause, in the cost for hot asphaltic concrete and bituminous cold mix. This increase is the result of recent increases in oil prices on the national market.
Employee Time & One – Half	The Commissioners discussed the payment of time & one-half wage when an employee is called out on non-regular hours to respond to emergency duty.

**RE: HIGHWAY DEPARTMENT SUMMER HELP**

On request from the Highway Supervisor, and on motion duly made and seconded, the Commissioners authorized employment of two part-time employees, as Summer “temporary extra” for seasonal work on highway assignment, and one part-time employee, as Summer “temporary extra” for seasonal work on bridge crew assignment. All such part-time positions will not be eligible to receive benefits.

**RE: HIGHWAY EMPLOYEE EMERGENCY CALL**

The Commissioners further discussed with the Highway Supervisor the use of time and one-half for Highway Department employee who are called from home during normally non-work hours based on emergency calls. The Attorney will prepare wording for Highway handbook.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Heile submitted his report of current engineering projects, including:

Highway Garage Repair CR 175 E Portersville Bridge	Application to State has been submitted Brosmer engineering agreement submitted and approved Invoice has been submitted by Daviess for \$350 for 50% of the cost of removal of debris from Portersville Bridge. On motion duly made and seconded, payment way authorized. Engineer is to check with bridge designer, Crossroads Engineers, on solution to debris problem.
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**RE: ECONOMIC DEVELOPMENT DISCUSSION**

The County Auditor submitted to the Commissioners a letter from County Council President Kendall requesting attendance at a discussion on economic development incentives to attract new business within the County. Most Indiana Counties have adopted formal provisions for such incentives. A workshop will be held on May 12 at 7:00 pm.

**RE: VACATION POLICY**

The Commissioners discussed vacation time for a County employee whose full time employment was interrupted by part time employment. It was determined that subsequent full time employment stands on its own and that prior full time employment time does not carry over to subsequent full time employment when separated by non-employment or part time employment.

**RE: COMP TIME LIMIT**

After extended discussion over several meetings, on motion duly made and seconded, the Commissioners determined that effective February 1, 2012, no employee may have accrued more than 40 hours of comp time, and that

any person having more than 40 hours of comp time as of December 31, 2011, shall be paid said excess accrued comp time hours between January 1 and January 31, 2012.

**RE: PROSECUTOR'S OFFICE – COPY MACHINE**

Prosecutor Kevin Crouse appeared to request authorization to purchase a new replacement copy machine for \$5500 to replace a 1995 copy machine. The office has a second machine from 1965. The 1995 machine no longer has replacement parts. The cost of machine is not covered by the current budget. On motion duly made and seconded, the Commissioners approved the purchase, subject to fund approval by the County Council.

**RE: CELESTINE STREET FEST**

At the request of the Celestine Street Fest Committee, on motion duly made and seconded, Commissioners granted permission to close St Charles Street and New Orleans Street in Celestine, from June 10, 2011 at noon until June 12, 2011 at noon, for holding of the Celestine Street Fest. The Committee has the obligation of contacting the County Highway Department for signs.

**RE: FUTURE MEETINGS**

The Commissioners had previously set meetings for May 9, 2011, May 23, 2011, June 6, 2011, and June 20, 2011, all meetings to begin at 9:00 am.

**RE: INTER-LOCAL GOVERNMENTAL AGREEMENT WITH CITY OF JASPER: COUNTY DATA SHARING PROJECT**

The Attorney presented a proposed Inter-Local Agreement as submitted by the City of Jasper, as lead agency, relating to the Indiana Criminal Justice Institute grant of \$139,665 for the County Data Sharing Project. The same was approved, subject to review by the Communications Director.