

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 7, 2011

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on March 7, 2011. Present were Commissioners Lawrence M. Vollmer, Doug M. Uebelhor, and Randall L. Fleck. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Jason T. Heile, and Deputy Auditor Sandy Morton. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the February 2011, meetings of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of February 2011, were as follows: Recorder \$12,982.54; Health Department \$17,680.87; Auditor \$20.00; Clerk \$\_\_\_\_\_. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: WHEAT EXCEPTION**

Jeff Huls appeared to discuss an exception to property owned by Ronald and Karen Wheat in St. Anthony. On motion duly made and seconded, the exemption was granted.

### **RE: TORNADO UPDATE**

EMA Director Tammy Miller gave an update on the tornado aftermath, cleanup efforts and damage reports. She commended all agencies and volunteers on the efforts.

### **RE: 911 COMMUNICATIONS – GENERATOR**

Janice Love, Communications Director, submitted a proposal to purchase a generator for the tower at Greener Rd. On motion duly made and seconded, \$4,350 was approved from the 911 budget to purchase a generator. County Highway will assist with the project to aid the two way radios. Additional start up fees will include hook up fees, rental of tank and fuel in the amount of \$1,170.

### **RE: WARNING SIRENS**

Discussion was held in regard to the sirens not being sounded with Janice Love and Tammy Miller. The two directors have re-evaluated procedures to aid in the future.

### **RE: ST CHARLES ANNEX**

Scott Hopf, Courthouse Custodian, appeared to discuss the heating / air conditioning system at the Health Department and 911 Center. Proposals were reviewed. On motion duly made and seconded, the Commissioners approved the proposal by Messmer Mechanical system #2 in the amount of \$68,800 plus the cost of running the gas line to the building. They also approved Option 3 to install a steam humidifier at a cost of \$2,325. All work is pending, subject to funding by the County Council.

### **RE: COURTHOUSE ROOF**

Scott Hopf, Courthouse Custodian, appeared to report a few shingles were lost in the storm / tornado. He reported the roof may need to be replaced in the near future.

### **RE: HIGHWAY SUPERVISOR REPORT**

Highway Supervisor Berg submitted a report on the damage sustained during the tornado to the Highway facilities and reported on Highway Department projects:

Debris Management Implementation

A meeting was held with many officials in attendance to discuss issues and concerns through this effort. After discussion, staffed dumpsters to be located around the County to aid in removal of

	scattered debris. Damage from the storm / tornado should be reported to the EMA office or contact local fire chief for help.
Unimen Road Useage Agreement	No report
CR 1200 S – Chip & Seal Request	No report
Kyana / Schnell Road Improvements	No report
Mud Road Ordinance	No report
2011 Road Paving Agenda	Pending Council approval for \$610,000 for hot mix paving in 2010.
Equipment Needed	Waiting until paving has been decided to discuss equipment with Council.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Heile submitted the following report:

CR 450 S	Art is reviewing the easement document to petition to barricade road.
Sign Grant	On motion duly made and seconded, permission was granted to approve applying for the sign grant.
Sheriff's Department	Engineer will start on plans for a bad pipe as time permits.
Bridge 244	On motion duly made and seconded, the Commissioners approved purchasing beams from Westfield Steel in the amount of \$20,804.25.
Kentucky Street	Commissioners approved payment on invoice #39354 in the amount of \$2,536.

**RE: HEALTH DEPARTMENT CLOSURE**

Donna Oeding, Director, appeared to request closing the Health Department on April 7 for three hours to conduct a full scale exercise at Cedar Crest. All employees will be involved with the exercise. The Health Department will reopen at 11 am.

**RE: HANDBOOK – SICK DAYS**

Donna Oeding appeared to request the sick leave policy be reviewed to allow employees be able to use for immediate family. The auditor was advised to prepare a change for the next meeting.

Donna requested an exception to the policy for an employee to care for her sister. On motion duly made and seconded the Commissioners granted the employee permission.

**RE: COMPUTERS**

Sandy Morton, Deputy Auditor, appeared to request replacing the computers at the highway garage. The equipment over five years old are five desktop units, one laptop, and a server. On motion duly made and seconded, the Commissioners approved her request to replace the computers pending County Council approval for funding.

**RE: TRICAP BOARD**

Doug Uebelhor reported that he cannot serve on their Board due to scheduling conflicts on Monday nights. A replacement will be discussed at the next meeting.