

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

February 16, 2010

The continued monthly meeting of the Dubois County Commissioners was held at the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on February 16, 2010. Present were Commissioners Randall L. Fleck, John G. Burger and Lawrence M. Vollmer. Also present were County Auditor Janet L. Sendelweck, Deputy Auditor, Sandy Morton, County Surveyor Kenneth L. Brosmer, Highway Supervisor Steven L. Berg, and Highway Engineer Jason T. Heile. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of the February 1, 2010, meeting of the Commissioners were approved as presented.

RE: EMERGENCY MANAGEMENT - EMERGENCY RESPONSE PLAN

Gary Fritz, Emergency Management Assistant Director, appeared for approval of the updated Emergency Response Plan for the Courthouse and Annex. A draft was given to all Department Heads on October 16, 2009 for review. On motion duly made and seconded, the Emergency Response plan was approved.

RE: BRIDGE INSPECTION

A contract was submitted to INDOT. It will take 2-3 weeks to get approval to issue a notice to proceed on bridge inspections.

RE: DUBOIS STORMWATER

The first draft of the preliminary engineering report is due for submission on February 5, 2010. A public meeting will be held preferably early March.

RE: HIGHWAY ENGINEER - ENGINEERING INTERN

County Engineer Jason Heile appeared to seek approval to hire a summer intern. On motion duly made and seconded, permission to hire an intern was approved.

RE: HIGHWAY ENGINEER - OLD ROAD 64 AND CR 750 S

County Engineer Jason Heile appeared to request pre-approval of right of way certification for Old Road 64 and CR 750 S, assuming that the R/W certification agreement will be similar to the one that INDOT uses for ARRA projects. On motion duly made and seconded, pre-approval was granted.

RE: HIGHWAY ENGINEER – SR 161 UNOFFICIAL DETOUR

County Engineer Heile presented a memorandum of understanding he received from INDOT regarding an unofficial detour that will be required due to the upcoming construction project on SR 161. This agreement allows the county to be reimbursed for damages that could occur due to additional traffic on certain local roads as a result of the proposed 21 day closure of SR 161 from SR 64 to the Town of Holland. On motion duly made and seconded, the agreement was approved.

RE: HUNTINGBURG SANITATION SHED REPLACEMENT

David Lichlyter is planning to renew his lease for Huntingburg sanitation sight to the County and will allow placement of a concrete slab under the shed.

RE: LIBERTY MUTUAL LIFE INSURANCE

Paul Smerud with Liberty Mutual Life Insurance presented a life insurance policy for employees that is transferable after employment is terminated. Boston Mutual currently provides life insurance coverage to County employees. Upon discussion, it was decided to continue to limit the life insurance carrier to Boston Mutual.

RE: MAXIMUS CONTRACT

Auditor Sendelweck presented for approval the 2009 Maximus contract. The contract is for one year at a cost not to exceed \$5400. On motion duly made and seconded, the contract was approved.

RE: PROSECUTOR'S FORFEITURE FUND

Prosecutor Mike Fritch appeared for approval and to acknowledge receipt of forfeited money in 2009 in the amount of \$13,028.01 to be deposited in Pretrial Diversion fund. On motion duly made and seconded, the funds were accepted.

RE: HEALTH DEPARTMENT - AUTOMATIC DOOR OPENER

Donna Oeding, Health Department Administrative Director, appeared to request permission to install automatic doors at the Health Department if she receives State permission to use \$4310 of unused H1N1 grant funds to fund the project. On motion duly made and seconded, permission was granted to install the doors at no cost to the County.

RE: HEALTH DEPARTMENT SALARIES ADJUSTMENTS

Donna Oeding, Health Department Administrative Director, requested permission to adjust the salaries of three employees due to the retirement of a 30-year employee. Salaries at the Health Department are based on tenure. On motion duly made and seconded, the request was approved, based on Council approval.

RE: JAIL UPDATE

Sheriff Terry Tanner appeared to inform the Commissioners that proposals for a new jail security system have been sent to four architectural firms. The responses must be returned by March 1. Tanner also informed the Commissioners that the hot water heater at the jail was replaced due to leakage.

RE: ANNUAL REPORT

Deputy Auditor Sandy Morton presented the Annual Report for review. On motion duly made and seconded, the report was accepted.

RE: SURVEILLANCE VIDEO

Auditor Sendelweck questioned who is permitted to view the recorded surveillance video footage. It was decided that Commissioners must give approval before anyone is permitted to view the surveillance video.

RE: COURTHOUSE - PIGEONS

Auditor Sendelweck requested permission to pursue council approval for flashing to be placed on the North, South, and West sides of the Courthouse to deter pigeons. The flashing that has been installed on the East side of the Courthouse has worked well in keeping pigeons away. On motion duly made and seconded, approval was given to approach the Council.

RE: NEXT MEETINGS

The March regular monthly meeting of the Commissioners will be held on March 1, 2010 with a continued meeting to be held on March 15, 2010, both beginning at 9:00 am and both will be held at the Courthouse Annex in the Commissioners' Room.