

**CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS**

**NOVEMBER 22, 2010**

The continued monthly meeting of the Dubois County Commissioners was held at the Courthouse Annex in Jasper, Indiana, beginning at 9:00 a.m. (EST) on November 22, 2010. Present were Commissioners Randall L. Fleck, John G. Burger and Lawrence M. Vollmer. Also present were County Auditor Janet L. Sendelweck, Highway Supervisor Steven L. Berg, and Highway Engineer Jason T. Heile, and County Attorney Arthur C. Nordhoff. A quorum was declared present and the meeting was opened for business by President Fleck. Minutes of November 1, 2010, meeting of the Commissioners were approved as presented.

**RE: ALVIN ELSHOFF – CR 400 W CULVERT**

Alvin Elshoff of Cass Township appeared to discuss the culvert installed by the County Highway Department on CR 400 W. He questioned the description used in a letter mailed to him (“450 W”) and was informed that the proper road number is “400 W” and that the “450 W” as referred to in the letter was in error. He also stated that the size of the culvert is smaller than the original, but was informed that the new culvert was sized based on the drainage area. Mr. Elshoff also stated that he would pay for rock to be applied to the current dirt roadway. Mr. Elshoff also requested information regarding the law as to Johnson Grass. Mr. Elshoff also requested information regarding chip and seal of CR 1025 S east of SR 161. The Highway Department will inspect the roadways.

**RE: EMERGENCY MANAGEMENT**

On motion duly made and seconded, the Commissioners authorized Tammy Miller, Director of County Emergency Management, to acquire a Blackberry for Department use. Tammy also reported that the emergency trailer with tent was delivered to the County and is currently being stored at the 4-H Fair grounds. The tent will require eight individuals for set-up. Tammy reported to pull the trailer, a County vehicle will require an electric brake.

Tammy also reported that Emergency Management and County Communications are working on preparation of a new severe weather plan for use with the warning system. Janice Love was present to help in discussion of the proposed new plan. Under the current procedure, the system is activated each time a call from the public is received. Future procedure will involve the National Weather Service in use of the warning system.

**RE: VEOLIA TRASH SERVICE**

Dan Elpers of Veolia Trash Service appeared to discuss several reports of trash falling off of Veolia collection trucks. He described the involved accounts which they collected and the types of trash vehicles involved. Dan agreed that the Company will exercise greater care with regard to trash collected.

Solid Waste District Director Toni Lubbers reported a large trash disposal was recently located on CR 175 E.

**RE: HIGHWAY DEPARTMENT – TRANSFER**

Highway Clerk Ann Messmer submitted a proposed transfer of appropriation in the Highway Fund, as follows:

From: Insurance Liability – Casualty	\$4500
Uniforms Towels	\$1000
To: Equipment Repairs	\$5500

On motion duly made and seconded, the Transfer was approved.

**RE: SOLID WASTE COLLECTION SITE LEASE**

On motion duly made and seconded, the Commissioners approved a lease with Marvin Poe for renewal of a collection site lease along SR 545 north of Dubois, having an annual rental of \$300.

**RE: DUBOIS COUNTY HUMANE SOCIETY**

Betty Fendel and Ellie Eckstein representing the Dubois County Humane Society, appeared to request information as to County procedures regarding stray animals passing through the Sheriff’s Department. They had

questions regarding procedures normally being followed by the Clinic currently being used for disposal of stray dogs, and regarding a new group currently being involved in locating homes for stray animals.

**RE: HIGHWAY MATERIAL BIDS**

It being after 10:00, the time advertised for receipt of bids for materials to be purchased by the Highway Department during 2011, the following bids were opened and read as to content and the bids were thereafter open to public inspection, and are as follows: **Glue in LIST**

**RE: 39 DEGREES NORTH – GIS**

Randy Smith of 39 Degrees North appeared to request a determination as to County contract for GIS services. Several County employees were present and stated their opinion regarding the two services being provided, being 39 Degrees North and WTH. Discussion also involved the comparison of costs between the two companies and the opinion of a number of offices using the services within the County. Smith stated that there were over 1000 hits on the 39 Degrees North system over the last month. Janice Love expressed concern regarding the links between the various layers as to 9-1-1 and the various communities. After lengthy discussion, and based upon past history of service, on motion duly made and seconded, the Commissioners determined that the County would continue use of WTH services.

**RE: CLAIM – CHAD A. BLESSINGER**

County Treasurer Chad A. Blessinger appeared to request a waiver to the six month limit on the filing of claims by County officials, as established by the Commissioners in policy adopted on July 21, 2008. Blessinger has submitted a claim for \$280.72 for travel, for the current year. On motion duly made and seconded, the claim was approved and ordered paid.

**RE: COURTHOUSE FLAG**

Diane Fromme appeared to present a flag offered by St. Anthony Girl Scouts, for use on the outside pole at the Courthouse, showing local support for members of Armed Forces.

**RE: ORDINANCE #2010-04 – SYNTHETIC CANNABINOIDS**

The County Auditor submitted a proof of publication of County Ordinance #2010-04, reflecting publication on November 5, 2010.

**RE: DUBOIS COUNTY MUSEUM**

On motion duly made and seconded, the Commissioners reappointed Margaret Wagner to the Board of Directors of Dubois County Museum.

**RE: SRI – SURPLUS ASSET SALE**

Jeff Kemper appeared to request consideration for engaging SRI for sale of surplus equipment of the County. A proposed agreement was submitted and one change was agreed to. A revised agreement will be submitted by the next Commissioners' meeting.

**RE: HIGHWAY REPORT**

Highway Supervisor Berg submitted a report of current Department projects:

Unimen Road Recycling	A usage agreement with City of Jasper has been prepared Public use of recycled plastics for disposal of needles has caused problem to recycling employees. Public is recommended to use proper methods to dispose of various sharps
CR 700 S	Jeff Matthews has requested improvement of CR with rock, for a portion of the road. On motion made and seconded, the Commissioners authorized the property owner to add rock to the existing dirt road, subject to conditions set by Highway Supervisor.
CR 1200 S	Report on request for chip and seal on CR 1200 S on the Dubois – Spencer County line.
Bids	Will be received on replacement trucks for bridge crew, on December 6, 2010.

**RE: OLD SR 64 – LAKE HELMERICH INTERSECTION**

Phil Ahrens, Dennis Saxsma and Edward Cook, residents of the Lake Helmerich area, appeared to request the status of investigation on the Old SR 64 intersection at the Dubois – Pike County line. The Highway Engineer reported on expense involved in removal of a hill on the Dubois County side of the intersection. A suggestion was made that the intersection be converted into a 4 – Way Stop. An alternative would be speed strips along Old SR 64. It was determined that the speed strips will be added at this time.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Heile submitted the following reports on his Department projects:

146 Bridge	Piling being installed
CR 400 W Project	Most of project in Huntingburg has been completed
CR 450 S Driveway	Relocation of driveway has been requested. Action is required for closing of road – hearing had been previously held
Driveway Relocation	Current drive has poor sight – distance. Owner is requesting relocation to a safer location. Authorized
Intern	Engineer given permission to engage services of summer intern over Christmas break
Tax Sale Tracts	Report made on four tax sale tracts, two of which are oil leases. Engineer to obtain added information

**RE: CSI COMPUTER SYSTEMS – CLERK’S OFFICE**

Auditor submits renewal of database maintenance agreement with CSI Computer Systems, at a cost of \$1260. On motion duly made and seconded, the Agreement was approved.

**RE: EMPLOYEE HANDBOOK**

The Auditor presented questions as to revision of the Employee Handbook: The right of office holder is to hire and terminate office employees and whether Commissioners approval is required; vacation days will be prorated for the remainder of the calendar year for the employees first, second, and tenth anniversaries; and the policy on claims.

**RE: CSI – COMPUTER SYSTEMS**

The Auditor submitted a second revised maintenance agreement between the Clerk and County for maintenance of equipment and system support and GMA maintenance, which revision reflects a decrease in covered equipment, reducing the contract price from \$6944 to \$5598. On motion duly made and seconded, the revision of agreement was approved.

**RE: DECEMBER MEETINGS**

The regular Commissioners’ meeting was set for December 6, 2010, with continued meeting being held on December 20, 2010, both meetings to begin at 9:00 am.