

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

SEPTEMBER 18, 2017

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on September 18, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames and Nick Hostetter. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the September 5, 2017, meeting of the Commissioners were approved as presented. On motion made and seconded, the payroll docket was approved.

RE: RECORDS SCANNING

County Clerk Bridgette Jarboe appeared to report that she and County Recorder Gates have obtained proposals for scanning of existing public records contained in each of their offices, so as to reduce storage requirements and to allow public access, either by Internet or on location in the Courthouse. The cost of scanning prior records would be \$30,000 for the Recorder and \$20,000 for the Clerk, and the funds would come from current perpetuation accounts. The scanning and indexing of Dubois County Ordinances and Resolutions is included in the proposal prices. The Clerk stated that White County, Indiana has previously scanned using the same method recommended for Dubois County. Old civil files will not be retained after two years. The approval of the Commissioners is not required for this project.

RE: COURTHOUSE PUBLIC ANNOUNCEMENT SYSTEM

President Blessinger reported that the Courthouse Security committee had recommended that the Courthouse public announcement system should be improved. The estimated cost would be \$4,000. On motion duly made and seconded, the Commissioners authorized the Committee to request financing approval from the County Council for the improvement.

RE: HEALTH DEPARTMENT VEHICLES

Health Department Administrator Donna Oeding attended to present a proposal that the Department be permitted to acquire three automobiles for use as Department vehicles, at a cost of approximately \$50,000. Currently, the employees are using personal vehicles and collecting State mileage rates. In total, employees in the Department had 36,000 miles during 2016. Vehicles would normally remain at the Department in the evenings and weekends. Possible use of retired Sheriff Department vehicles was also discussed, as was the possible lease of vehicles. Oeding will study the options and present findings at a future meeting.

The Health Department Administrator also discussed conversations with other County agencies regarding a revised dilapidated building ordinance and a revised proposal will be made to the Commissioners at a later date.

RE: TRUE RX – MARK WILLIAMS

Mark Williams appeared to discuss the current contract between True RX and the County for providing prescription benefits as part of the County Employee Health program. The current program is 20% copay by employees on brand drugs and no contribution on generic drugs. Maximum on employee annual contributions is \$2,000 on individual plan and \$4,000 on family plan. There is a different system used on high priced specialty drugs. County use history is that generic usage is increasing and overall drug use is decreasing. The Company submitted a proposed schedule for the County for 2018, which included a \$5.00 copayment requirement on generic drugs and an overall reduction in cost to the County of 7% or a savings of \$36,000. Williams also discussed use of Specialty Drugs and the use of manufacturer and income discounts for those patients using such drugs. Also discussed was proposed new rebate schedule, which allows higher rebates on certain classes of drugs, if approved by the employer and employee's physician. The combined savings on the rebate revision and \$5.00 contribution on generic drugs would be \$82,000. Further, based on drug usage, there are certain medications on which True RX requests denial rights, resulting in \$16,984 in savings.

Williams also submitted a copy of the proposed contract for 2017, and reviewed the changed provisions from the prior contract. He discussed increased use of generic drugs. The contract is automatic but has a 60 day termination right. He requested the right to respond to any proposal presented by the new broker engaged by the County.

RE: CAIRSTONE FINANCIAL, LLC.

Mark Shrack, representing CAIRSTONE Financial, LLC, advised the Commissioners that he has reviewed the SIHO contract for the County employee benefit plan and has found that the amount of claims shown

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

SEPTEMBER 18, 2017

as 2017 claims will not reflect approximately three months of 2017 medical services which will not be billed to the County until 2018. He stated that the 2017 program expense will therefore be understated.

RE: DIVISION ROAD REAL ESTATE

The Commissioners discussed the future of the 8.7 acre tract owned by the County along Division Road in Section 31 of Madison Township, on which the County had received a market analysis of \$27,000. It was the Commissioners' opinion that the property should be sold by sealed bid, and that the County Council should be requested for approval of sale of the tract. Approximately 4 acres of the tract is agricultural land.

RE: HIGHWAY EQUIPMENT BID AWARDS

The Highway Supervisor reported that the following bids had been received on a truck chassis at the prior meeting:

<u>TRUCK CHASSIS</u>	
Truck Centers Inc.	\$162,523.00
Ruxer Ford	\$166,766.00
Sternberg Automotive	\$171,920.40

Supervisor Berg stated after review that all bids meet specifications. On motion made and seconded, the Commissioners accepted the low bid of Truck Centers, Inc. for \$162,523.00.

<u>DUMP BED AND HOIST</u>	
IMPCO	\$26,125.83
Elpers	\$27,600.00

On motion made and seconded, the Commissioners accepted the lowest bid, being IMPCO, for \$26,125.83.

<u>SNOW PLOW</u>	
IMPCO – Axle Mount	\$6,152.00
IMPCO – Frame Mount	\$6,428.23
Elpers	\$7,819.75

After review of the bids, the IMPCO Company agreed to further reduce the price of the frame mount by eliminating the antilock kit at a reduced price, changing bid to \$6,123.20. On motion made and seconded, Commissioners accepted the revised price of \$6,123.20 for the frame mount plow.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

Change Order – Calcar Paving project on Schuetter Road decrease of \$216.76. Change Order approved.

Temporary Road Closing - County Road 750 W – Solar Sources has closed County Road 750S as previously approved. Work should be completed in one week.

Saint Anthony 5K Race – Parish is requesting partial road closing on October 8, 2017 from 7:45 am to 9:15 am. Roads involved are Ohio Street to County Road 450 S to Saint Anthony Road W, then return. On motion made and seconded, approval granted. Required papers filed.

Intersection of US 231 at County Road 1100S – Kenoron Enterprises (Weaver Popcorn) requests widening of County Road 1100S at Highway, on State Highway right-of-way, in order to improve pavement for truck use. Any improvement will require INDOT approval. Department will contact INDOT.

Hunter Road Improvement – Patoka Township is still on hold.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects as follows:

Huntingburg Railroad Overpass – Claim received from DLZ and submitted by City of Huntingburg for \$947.25 for engineering services. Payment was approved on motion made and seconded. Bridge abutment currently under construction.

Bridge #162 - Footer is poured on west side for abutment.

Paving Projects – list of current status of six projects discussed.

County Subdivision Control Ordinance - Engineer will prepare some updates on Ordinance and discuss with area people normally involved with Ordinance.

Huntingburg Conservation Club Dam – Engineer will meet with DNR on September 21 and will be accompanied by Club representatives.

County Road 800 West - Discussion held on improvement of 800W south of County Road 350S. Work to improve right-of-way to allow full paving, project would require extensive engineering. Due to lack of time available to Highway Engineer, work would require to be contracted out. This will substantially increase cost of project. After discussion on the County plan to continue improvement of County Road 800W, the Commissioners authorized Engineer to continue with plans to improve the road, and to seek prices on engineering services for improvement of County Road 800W.

RE: 4-H PARK BACK ENTRANCE

Commissioners' President reported that he has received inquiry about construction of the back entrance, (Brockman Road) from County Road 50E into the 4-H Park.

**CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS
SEPTEMBER 18, 2017**

RE: JAIL REPORT

The Commissioners received a report from Sheriff Lampert on the recent prisoner count. The Supreme Court has modified Criminal Rule 26 relating to pre-hearing prisoner releases on minor crimes.

RE: HUNTINGBURG TIF PROGRAM

As a result of discussion with Huntingburg Mayor Spinner, the Commissioners discussed the TIF program used by the City in the area outside City limits, as previously discussed by the Commissioners.

RE: SALE OF SWEEPER BROOM ATTACHMENT - RESOLUTION 2017-02

The Auditor reported to the Commissioners that the Adoption of Resolution 2017-02 for sale of Highway Sweeper Broom Attachment to the City of Jasper, as approved at the September 5, 2017 meeting had not been reported in the minutes. On motion made and seconded, the Commissioners directed that the Resolution as approved be added to the minutes of this meeting.

**CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS
SEPTEMBER 18, 2017**

RE: ORTHOIMAGERY CONTRACT

The Auditor had submitted to the Commissioners at the September 5, 2017, meeting a professional services contract for orthoimagery of the County. There being no comment or question after review, on motion duly made and seconded, the Commissioners approved and signed the Contract with the Indiana Office of Technology, Geographic Information Office, for new imagery photos of Dubois County.

RE: WEBSITE REPORT

Commissioner Blessinger reported that the County's Website team has been meeting and continues work on the Website revision.

RE: EMPLOYEE CLINIC

Commissioner Hostetter discussed the possibility of establishment of a medical clinic as referenced by several of the insurance carriers during interviews. Discussion includes Work Well and Primary Care clinics.

RE: EXECUTIVE SESSION

Prior to today's meeting, the Commissioners met in Executive Session with members of the Courthouse Security Committee to receive recommendations regarding security for the Courthouse, Annex and Employees thereof. It is certified that no subject matter other than that specified in public notice was discussed and that no final action was taken during the meeting.

RE: FUTURE MEETINGS

The Commissioners will meet on Monday, October 2, 2017, at 8:30 a.m., and Monday, October 16, 2017, at 8:00 a.m., both meetings to be held in the Commissioners' Room of the Courthouse Annex.

Chad A. Blessinger

Elmer Brames

Nick Hostetter

Attest: _____
Kathleen M. Hopf, Auditor