

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JANUARY 3, 2017

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on January 3, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Kathy Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney, Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business. Minutes of the December 19, 2016 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of December, 2016 were as follows: Recorder \$15,207.36; Health Department \$38,348.66; Auditor \$125.00; Clerk \$29,566.12. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: REORGANIZATION OF BOARD

This being the first meeting of the year, the first order of business was the election of officers of the Board of Commissioners for 2017. The Board's Attorney conducted the election. Upon the call for nominations for office of President Commissioner Blessinger and Commissioner Brames were each placed in nomination, and upon voting, Commissioner Blessinger was elected President. Upon call for nominations for office of Vice- President, Commissioner Brames was the sole nominee and as such he was declared to be Vice-President.

RE: 2017 COMMISSIONER' APPOINTMENTS

The next order of business to come before the Commissioners was the appointment by the Commissioners of various individuals to offices subject to Commissioners appointment. The President advised that former Commissioner Larry Vollmer had previously submitted his resignation as member of the Community Corrections Board. On motion duly made and seconded, the Board accepted said resignation and thereupon made the following appointments:

911 ADVISORY BOARD

| | | |
|--------------------|----------|------------|
| CHAD A. BLESSINGER | 1/1/2017 | 12/31/2017 |
| SCOTT D. UEBELHOR | 1/1/2017 | 12/31/2017 |

AIRPORT AUTHORITY

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| MICHAEL CUMMINGS | 1/1/2017 | 12/31/2020 |
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ALCOHOL BEVERAGE COMMISSION

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| DAVID RING | 1/1/2017 | 12/31/2017 |
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AMBULANCE COORDINATOR

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| SUZAN HENKE | 1/1/2017 | 12/31/2017 |
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AREA DEVELOPMENT CORPORATION (DUBOIS STRONG)

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| ELMER BRAMES | 1/1/2017 | 12/31/2017 |
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COMMUNITY CORRECTIONS ADVISORY BOARD

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| CHAD A. BLESSINGER | 1/3/2017 | 12/31/2018 |
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CONTRACTUAL PUBLIC LIBRARY BOARD

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| TAMMY KIEFER | 1/1/2017 | 12/31/2020 |
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CUSTODIAN

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| SCOTT HOPF | 1/1/2017 | 12/31/2017 |
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COUNTY ATTORNEY

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| ARTHUR C. NORDHOFF, JR. | 1/1/2017 | 12/31/2017 |
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DUBOIS COUNTY CHILD PROTECTION TEAM

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| CHAD A. BLESSINGER | 1/1/2017 | 12/31/2017 |
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EMERGENCY MANAGEMENT ADVISORY COUNCIL

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| NICK HOSTETTER | 1/1/2017 | 12/31/2018 |
| TERRY SEITZ | 1/1/2017 | 12/31/2018 |
| DONNY LAMPERT | 1/1/2017 | 12/31/2018 |
| DENNIS SPINNER | 1/1/2017 | 12/31/2018 |
| KENNETH J. SICARD | 1/1/2017 | 12/31/2018 |
| JERRY ALLSTOTT | 1/1/2017 | 12/31/2018 |
| THOMAS W. THACKER | 1/1/2017 | 12/31/2018 |
| JENNIFER DERR | 1/1/2017 | 12/31/2018 |

FERDINAND PLANNING COMMISSION

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| STEVEN R. GRUNDHOEFER | 1/1/2017 | 12/31/2020 |
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HEALTH BOARD

ALICE HILDENBRAND, RN 1/1/2017 12/31/2020

HIGHWAY CLERK

ANN T. MESSMER 1/1/2017 12/31/2017

HIGHWAY ENGINEER

BRENT WENDHOLT 1/1/2017 12/31/2017

HIGHWAY SUPERVISOR

STEVEN L. BERG 1/1/2017 12/31/2017

HUNTINGBURG PLANNING COMMISSION

MICHAEL SCHMETT 1/1/2017 12/31/2020

INDIANA 15 REGIONAL PLANNING COMMISSION

NICK HOSTETTER 1/1/2017 12/31/2017

JASPER PLANNING COMMISSION

RANDY MEHRINGER 1/1/2017 12/31/2020

MUSEUM BOARD

MARGARET J. WAGNER 1/1/2017 12/31/2019

NORTHEAST DUBOIS FIRE PROTECTION DISTRICT

RANDY LUEKEN 1/1/2017 12/31/2020

PATOKA LAKE REGIONAL WATER & SEWER DISTRICT

ELMER BRAMES 1/1/2017 12/31/2020

PROPERTY TAX BOARD OF APPEALS - PTABOA

FREDERICK "FRED" HOLLINDEN 1/1/2017 12/31/2017

DUANE PERSOHN 1/1/2017 12/31/2017

SOLID WASTE MANAGEMENT DISTRICT BOARD

BEVERLY A. SCHULTHISE 1/1/2017 12/31/2017

TOURISM COMMITTEE

DIANE HOPPENJANS 1/1/2017 12/31/2018

TRI-CAP BOARD OF DIRECTORS

DR. LINDSEY TAYLOR 1/1/2017 12/31/2017

WEED CONTROL BOARD

CHAD A BLESSINGER 1/1/2017 12/31/2017

STEVEN L. BERG 1/1/2017 12/31/2020

RE: WIRELESS ACCESS

The President reported that it was his belief that Wireless services should be made available for Commissioners' use in the Commissioners' Room. He stated that he had checked with Matrix, the County's service provider, and that the cost of installing a Wireless system and necessary equipment would be \$3524.09. It was suggested to also install similar equipment for the County Council office, which was estimated to cost \$1,000. The Commissioners approved installation at both locations and authorized requesting an appropriation of \$4,600 from the County Council for the Cost of installation.

RE: SURVEYOR – PUBLIC DITCHES

County Surveyor Brosmer explained to the Commissioners the operation of the County Ditch Board, on which Board the three Commissioners are the sole members, with the Surveyor serving as Secretary. He also explained that traditionally the Commissioners' officers are the same as the Ditch Board officers, and that the Ditch Board is called on several times to meet.

RE: PUBLIC COMMENT PERIOD

The President stated that it was his belief that a specific time on the Commissioners Agenda should be set aside to receive public comments. The Auditor explained that the agenda is often not set until the day of or prior to the Commissioners meeting. It was agreed that at the end of each meeting, time should be made available for public comments but that no specific time should be established.

RE: HIGHWAY DEPARTMENT REPORT

Highway Supervisor Berg submitted his report of current Department projects, including:

Freeze Thaw Ordinance for 2017 Begin January 17, through April 15, 2017

Trash Along Public Roads Department is working with Community Corrections for assistance in picking up trash on busier County roads.

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2016 Department Activity Report

Distributed to Commissioners

Pipeline Safety Program

Paradigm Liaison Services conducts program. On motion duly made and seconded, the Commissioners authorized Highway Supervisor, Engineer, foremen, operators, drivers and new employees to attend program on January 31, 2017.

Mechanic Application

Currently has open mechanics position. Supervisor described procedure previously used to receive applications and interview applicants. Normally Commissioners are involved in interviews at some point. The Supervisor normally uses a point system on applicants.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current Engineering projects at the Highway Department, including the following:

Report of Bridge and Road Condition

Report prepared at State level regarding condition of State bridges and roads in State. Copy of Report was given to each Commissioner.

2017 Purdue Road School

Road School will be held March 7, 8, and 9, 2017. Request Commissioners to advise Engineer whether they will attend.

Highway Department WIFI

Matrix has completed installation of WIFI at County Highway Garage.

RE: AUDITOR'S REPORT

The Auditor reported that the draft of the revised Employee Handbook will be mailed to Department heads within several days.

The Auditor explained Dress Down Day with funds being donated to charity. No Commissioner had any objection to continuation of the Program.

Discussion regarding policy on vacation days granted to employees, to be five days for full time employees prior to one year anniversary, with number of days subsequent following end of first anniversary, based on a chart submitted to the Commissioners. On motion made and seconded, the Vacation Schedule (Paragraph 4.1) was approved.

RE: APPOINTMENTS

The Commissioners discussed and agreed that individuals appointed to the various boards or positions should be interviewed at some time during the year, and that this procedure should take place each year.

RE: VETERANS' SERVICE OFFICER

On motion duly made and seconded, the Commissioners changed the days on which the County Service Officer maintains office hours (20 hours per week), to Tuesday, Wednesday and Thursday of each week, effective upon notice to the public.

RE: RETIREMENT AND SERVICE AWARDS

The Commissioners discussed procedures to be used in the future for the presentations of awards for employees. Discussion also was held regarding Christmas activities and methods of funding, such as the golf outing.

RE: CASH WAGGNER AND ASSOCIATES

Tara Damin, Marketing Director of Cash Waggnier and Associates, appeared to ask future consideration of her Company when the Commissioners plan future projects.

RE: SJCA ENGINEERING

Michael Stevenson, representing SJCA Engineering of Evansville, appeared to ask future consideration of his Company when the Commissioners plan future projects.

RE: FUTURE MEETINGS

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The Commissioners set the next meeting of the Commissioners for Tuesday, January 17, 2017, to begin at 8:00 a.m. The Commissioners will meet with the Dubois County Solid Waste Board at 7:15 a.m. and will meet as the County Board of Finance beginning at 7:45 a.m., both before the above 8:00 a.m. meeting.