

CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

NOVEMBER 20, 2017

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on November 20, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames and Nick Hostetter. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the November 6, 2017, meeting of the Commissioners were approved as presented. On motion made and seconded, the Commissioners approved for payment the payroll docket and claims against the County were approved for payment.

RE: BAILEY HOFFMAN ONE LOT SUBDIVISION

Gary VanWinkle appeared to request approval of a plat for one lot subdivision owned by Dorothy L. Hoffman in Ferdinand Township, in the N½ NE SW Section 18-3S-4W and consisting of 7.07 acres, more or less. The proposed plat had been approved by the County Surveyor and Highway Engineer as to acceptability under County Ordinance. On motion made and seconded, the Commissioners approved a variance for one lot subdivision and approved the plat as submitted.

RE: INDIANA DEPARTMENT OF NATURAL RESOURCES REPORT

President Blessinger reported on the reports received by the County from Indiana Department of Natural Resources regarding violations of State law which had occurred within the County. Blessinger also reported on recent discussions regarding the study to be made of the County Security Center.

RE: TRASH COURT – BLAKE A. MERTER

This being the time set for hearing on a complaint filed for violation of County Ordinance, the parties present were advised of the County Trash Ordinance and all witnesses were sworn in. The complaint before the Commissioners was dumping of approximately 32 bags of trash into a creek near and east of Huntingburg and the charged party is Blake A. Merter, who was present. County Solid Waste Management Director presented the evidence of the Solid Waste (trash) collected and evidence that the trash was that of Blake A. Merter. Reports of the County Sheriff's Department and of DNR officer were presented, along with photographs and reports of trash that was collected and evidence that the trash was that of the accused. Officer Lampert of the Sheriff's Department stated that the area of the subject dump is frequently used for trash dumps. Officer Watkins of DNR discussed the specific trash dumps in this case and the difficulty involved in collecting the trash. Director Striegel-Winner submitted a schedule of time and expenses related to cleanup of the trash dump and disposal of trash. Merter submitted no evidence and admitted that he was responsible for this dump. After presentation of evidence, the Commissioners expressed their opinion of the seriousness of size of this violation and the need to maximize the penalty and collect the full penalty and expenses involved. After discussion, on motion duly made and seconded, the Commissioners determined that a penalty in the amount of \$1,000 be assessed against Blake A. Merter for his violation, plus direct expenses in the amount of \$375.22, to be paid at \$50.00 per week minimum, with total to be paid on or prior to March 1, 2018. The penalty is the maximum authorized by Ordinance.

RE: EMERGENCY MANAGEMENT AGENCY

President Blessinger called the Commissioners' attention to a news article about relocation of the County Emergency Management Agency office, as funded by the County Council. The Commissioners discussed this article and actual purpose of Council funding.

RE: GERMAN AMERICAN INSURANCE

Tim Bell, commercial lines agent for German American Insurance, appeared to discuss the process followed by him in placement of property casualty insurance coverage with various insurance companies, so as to minimize the cost of the County's insurance coverage. German American Insurance has available to them, and places insurance with most of the companies, which provide coverage to municipal entities. The agency is constantly seeking and reviewing proposals made by all of the insurance companies. He explained the German American Insurance staff available for this process. He advised of safety meetings and training initiated by the County with support by German American Insurance. Bell explained that the cost of any insurance program will be based on claims filed by employees. He reported that during the past several years, Bliss McKnight team has been associated with GAI in loss prevention for the County. Bell stated that he is unable to guarantee premium savings, but that he will always attempt to obtain the lowest premiums.

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Auditor Hopf expressed her full satisfaction with German American Insurance - Bliss McKnight team and the benefits which have been received by the County and its employees by the activities of German American Insurance-Bliss McKnight.

RE: TRUE RX MANAGEMENT SERVICES

Mark Williams of True RX appeared to discuss the services provided by his Company. He submitted summary charts of costs related to employee drug use over the prior recent years, which show a reduction in cost in the program while the overall costs of drugs have been increasing. He explained that discounts from suppliers are fully passed on to the County, whereas most Program Managements retain a portion of discounts. He stated that the Company's contract with the County has not changed in the past eight years. He explained the rebate program which the Company has used and explained the amount of rebates over the prior years.

RE: HIGHWAY DEPARTMENT – RECEIPT OF MATERIAL BIDS

It being 10:00 a.m., the time advertised for the receipt of bids for the annual purchase of materials during 2018 for use by the Highway Department. The following bids were thereupon received, opened and read:

See Exhibit A

Following reading of bids, the bids were made available to those persons desiring to inspect the same. The bids were submitted to the Highway Department personnel for further review and to determine the correctness of bids and compliance with bid and specification requirements. The bids were taken under advisement pending receipt of the Departments report.

RE: TRUE SCRIPTS

Nathan Gabhart, representing True Scripts, appeared to submit information regarding their Company. He stated his Company owned no pharmacies and has no interest other than their Pharmacy Benefits Manager clients. He submitted a list of the Company's local clients. A list of charges by the current County Pharmacy Benefits Manager as compared by those proposed by True Scripts was presented, based on prior True Scripts history of charges and savings. The Company has an 89% retention rate. Rebates are for total amount less a \$95 per check processing fee.

Broker CAIRSTONE FINANCIAL suggested a review of each Pharmacy Benefits Manager specialty plan.

RE: MOTOR CROSS TRACK

Mark Fleck, a neighbor to the 4-H Fairgrounds, appeared representing a number of neighbors of the 4-H Fairgrounds, to submit a petition in opposition to the proposed motor cross bike track at the Fairgrounds. These objections were expressed at a prior open meeting of the 4-H Council, which is considering the proposed program and alternatives. President Blessinger expressed his opinion that under the current lease contract, the County Commissioners can only comment and have no approval or refusal power. He stated that it is his belief that the rights of neighbors must be honored.

Commissioner Brames stated that the decision of the 4-H Council must be received to determine what will result from the neighboring property owners' objections and what will be the course of action by the 4-H Council.

RE: CAIRSTONE FINANCIAL, LLC.

Mark Shrack representing CAIRSTONE FINANCIAL discussed with the Commissioners the presentations made by True Scripts and True RX previously in this meeting, and further discussed specialty drugs and their effects on drug plan costs. He stated that both companies are very transparent and are based on the same platform, but that True Scripts is somewhat more refined as to certain aspects. After extended discussion, on motion made and seconded, the Commissioners determined to enter into contract with True Scripts, replacing True RX, effective January 1, 2018. Discussion was held concerning the CAIRSTONE contract and the length thereof, and on motion made and seconded, the Commissioners approved the Consulting Agreement, subject to revision thereof to allow for annual termination of the Agreement.

RE: COURTHOUSE WASHING MACHINE

Scott Hopf, Custodian, appeared to request authority to purchase a washing machine for the Courthouse cleaning rags. There is space for such a machine in the Annex basement. On motion made and seconded, the Commissioners authorized purchase and installation of the washing machine at a cost of less than \$1,000

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including machine and installation with the disposal of the current stove in the basement which is non-operating and missing parts.

RE: DISPOSAL OF OLD COURTHOUSE ASSETS

On motion made and seconded, the Commissioners declared as surplus an old television and two cabinets formerly used by the Courts and authorized disposal thereof as trash or donation to Re-Store. Further, new chairs have been donated to the County and could be used in the County Council Chambers. If so used, the Commissioners authorized disposal of the old chairs as surplus without requirement of sales, due to condition of the chairs.

RE: PROBATION OFFICE "STANDING DESKS"

Jennifer Lampert, Chief Probation Officer, appeared to discuss purchase and use of standing computer desks. The Commissioners had previously stated that funds which were excess from the prior remodeling project should not be available for purchase of other non-project items. Purchases should be made using budgeted funds and not using funds specifically allocated to another project and not originally required for that project. Allowing use of such funds would encourage over-statement of appropriations for specific projects in the future.

RE: EMPLOYEE CHILD NURSING

The Commissioner President stated that the Court has authorized the use of the Circuit Court's jury room by employees in need of facilities for child nursing, under I.C. 16-35-6. Provisions will be made for door locks.

RE: EMERGENCY MANAGEMENT FACILITIES

Due to a recent newspaper article concerning possible relocation of the Emergency Management facility, the Commissioners discussed the possibility that new facilities for the Department might be available in new structure at Huntingburg. Establishment of a branch office or relocation of the Department would need to be discussed with the Commissioners prior to any activity.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

Sanitation Enclosures – Continue to wait for land owner consent for pad construction.

Road Marker Sign Order – Proposals received for purchase of replacement road signs. After review of two bids received, the Commissioners accepted the proposal of Hall Signs for \$17,051.35, being the lowest and best proposal.

Added Bridge Crew Member – Applications are being accepted until November 30, 2017. Successful applicant must agree to obtain a Class A CDL License within 120 days. Interviews will be held and a decision made by December 18, 2017. Date of employment January 2, 2018.

Cupid's Dash Temporary Road Closure – Cupid's Dash will be held on Old Huntingburg Road north of County road 100S, sponsored by Southern Indiana Wolfpack, on February 16, 2018, from 10:00 am until 11:30 am. This is the fourth year for the event. Road closing approved subject to normal conditions.

Road Maintenance Request – A private lane in the Portersville area has never been part of the County Road system, but is private lane. It is not a public road and therefore is not entitled to County maintenance.

Sanitation Floater Employee – Currently short two floaters. Department plans to seek applications for three individuals to fill the part-time floater pool.

Sanitation Study – In December 1990, Department began staffing collection sites and charged \$.75 per bag of trash, which increased to \$1.00 in 1997. There has been a 12% increase in waste volume. There is need for added personnel at sites as all sites have increases in visitors. The cost of an additional person would be \$19,219.20, plus new replacement equipment will be required in near future. Additional person would be required to perform Saturday work. Will continue to study need requirements and possible changes in fee schedule.

Duff Area Electric Transmission Line – Discussions have been taking place about problems during construction of the new electric transmission line.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects as follows:

Huntingburg Railroad Overpass – Huntingburg submitted proposed claim in the amount of \$330.65 for services from DLZ for engineering. On motion made and seconded, claim approved and payment authorized.

INDOT 2017 Community Crossing – On motion made and seconded, Commissioners approved agreement for 2017 Community Crossing Grant.

Bridge #153 – Materials ordered for replacement of Bridge #153, First Street East of Huntingburg. Four steel bids were requested and two were received:

Sugar Steel	\$24,611.05
Westfield Steel	\$24,946.59

Only one bid was received for Deck Pans:	
L.B. Foster	\$3,100.00

On motion made seconded, low bid was accepted for each material category.

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Subdivision Control Ordinance – New proposed revision submitted for review, and extensive discussion.

RE: FSA ELECTION

The Commissioners acknowledged receipt of the annual FSA Committee person election and agreed to discuss completion of the Ballot.

RE: HIGHWAY DEPARTMENT ATTENDANCE

The Commissioners discussed the requirement that Highway Supervisor and Engineer may not be required to be present at all Board meetings. The Commissioners will discuss this matter further at a later meeting.

RE: FUTURE MEETINGS

The Commissioners will meet on Monday, December 4, 2017, at 8:00 a.m. and Monday, December 18, 2017, at 8:30 a.m., both meetings to be held in the Commissioners' Room of the Courthouse Annex.

Chad A. Blessinger

Elmer Brames

Nick Hostetter

Attest: _____
Kathleen M. Hopf, Auditor

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EXHIBIT A