

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

DECEMBER 4, 2017

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on December 4, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames and Nick Hostetter. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt and Deputy Auditor Sandy Morton. A quorum was declared present, and the meeting was opened for business by President Blessinger. Minutes of the November 20, 2017 meeting of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of November, 2017 were as follows: Recorder \$19,410.60; Health Department \$54,427.93; Auditor \$29.00; Clerk \$29,524.61. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County. On motion duly made and seconded, payroll docket was approved.

RE: MEHRINGER FAMILY FARM EXEMPTION

Phil Buehler, Brosmer Land Surveying, appeared to submit a family farm exemption for Chevron Mehringer containing a 2.483 acre tract in the SW quarter of the SW quarter of Section 16, and part of the NW quarter of the NW quarter of Section 21-Township 1N-Range 3W in Columbia Township, owned by Dean and Ann Mehringer. On motion duly made and seconded, the Commissioners approved the tract.

RE: NEUHOFF FAMILY FARM EXEMPTION

Phil Buehler, Brosmer Land Surveying, appeared to submit a family farm exemption for Brooke and Michael Lamkin containing 2.236 acre tract in the SW quarter of the SE quarter of Section 14-Township 2S-Range 5W in Bainbridge Township, owned by Harold O. Jr. and Brenda K. Neuhoff. On motion duly made and seconded, the Commissioners approved the tract.

RE: SUBDIVISION ORDINANCE EXCEPTION

Phil Buehler, Brosmer Land Surveying, presented additional information on the Tammy J. Cutler request to transfer 8.1 acres to an investment company which subsequently will sell to an adjoining landowner. This is not currently addressed in the subdivision control ordinance and could leave remaining acreage that doesn't meet requirements for the ordinance. Cutler will keep .483 acre along east side of property and then have the right to transfer the remaining property in Columbia Township. On motion duly made and seconded, the motion carried unanimously.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

Sanitation Enclosures – Approval was received from the final location. The pads will be worked in the schedule.

Additional Bridge Crew – Applications have been received and reviewed. Interviews will be held on December 7th with a decision to be made at the next meeting.

Sanitation Study – Nothing to report.

Sanitation Floaters – Three floaters were hired; Charles Donaldson, Richard Fleck both of Huntingburg, and George Opel from Haysville.

Vehicle Accident – Bridge truck was parked where someone backed into it. No damage to the vehicle.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted his report of current engineering projects at the Highway Department as follows:

Railroad Overpass – Two invoices were received from DLZ Engineering in the amount of \$2523.66 and \$563.08. On motion made and seconded, payment approved.

Amended Subdivision Control Ordinance - Revisions submitted and continued discussion is needed.

New Elementary School Road – Discussion for the traffic issues for the new elementary school in Jasper.

RE: HOLIDAY PAY AND UNPAID TIME OFF

Auditor Hopf requested clarification on the unpaid leave policy and receiving holiday pay. Holiday pay will not be received for unpaid leave taken the day before a holiday. The Highway Department is to continue using five unpaid days but must exhaust all paid time off, excluding sick days first. Upon motion duly made and seconded, the motion carried.

RE: MOTOCROSS TRACK

Jake Memmer, 4-H Council Treasurer, reported on findings from the meetings with neighbors regarding the proposed MotoCross track. He informed the member that 19 of 21 neighbors are opposed. He addressed many of the issues listed by the opposition.

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- Ken Lamkin, resident, addressed the members by asking "Would you want this in your backyard?"
- Sue Brames, resident, requested that the member go to events to see what it is like.
- Jeff Trent, MotoCross feels the 4-H Grounds were there before the houses.
- Nancy Kluesner, resident, addressed the noise and what it will do to the neighborhood.
- Sherry Epple spoke in favor of the MotoCross.

RE: HIGHWAY DEPARTMENT BID AWARDS

On motion duly made and seconded, the bids were awarded per the Highway Supervisor recommendations.

- Item 1. Aluminized Steel Pipe
Award to CivilCon and Metal Culverts as backup.
- Item 2. Corrugated Polyethylene
Award to Southern Indiana Supply and ERS as backup.
- Item 3. Geotextile
Award to Southern Indiana Supply and ERS as backup.
- Item 4. Ready-Mixed Concrete
Award to IMI and Central Concrete dependent on size and availability.
- Item 5. Bituminous
Award to Asphalt Materials.
- Item 6. Hot Asphaltic Concrete
Award to JH Rudolph and Cave Quarries based on area of need.
- Item 7. Cold Mix
Award to JH Rudolph and Cave Quarries based on area of need.
- Item 8. Stone from Quarry – Department to pick it up.
Award Cave Quarries and Mulzer Crushed Stone based on price and area of need.
- Item 9. Stone, Stockpile and Spread On Roads – Delivered by vendors.
Award Cave Quarries and Mulzer Crushed Stone based on price and area of need.

Upon motion duly made and seconded, the bids were accepted as proposed. The motion carried unanimously.

RE: DUBOIS WATER SUBDIVISION ORDINANCE EXCEPTION

Eric Smith, Dubois Water, requests an exception to the County Subdivision Ordinance so they can install a meter pit for increased water pressure in the Schnellville area on 820 East.

Upon motion duly seconded, the motion to approve the exception was approved. The motion carried unanimously.

RE: HUNTINGBURG CONSERVATION CLUB ROAD

County Highway Engineer Wendholt reported on a safety issue with the Huntingburg Conservation Club Road. Drivers are moving the barriers and driving on the unsafe road. Wendholt would like to remove the bridge decking. Upon motion duly made and seconded, the motion carried.

RE: COMMUNITY CORRECTIONS NIGHT SHIFT

Community Corrections Director Megan Durlauf appeared to request clarification on increasing vacation time for four night shift corrections officers. They had been working 10.5 hour shifts and now it will be 12 hour shifts.

Vacation, sick and personal days will follow the handbook policy in that the number of remaining days will equal the number of hours in a normal work day. No change will be made if hours do not equal a full day. Upon motion duly made, the Commissioners unanimously approved increasing the hours of the four individuals involved.

Director Durlauf reported on the need for two board members. She submitted recommendations.

The Director informed the Commissioners that Mitch Lampert was awarded Case Manager of the Year and Emily Meyer received the Work Release Residential Award at Conference.

RE: DUBOIS COUNTY APPOINTMENTS

President Blessinger reviewed the upcoming County appointments for 2018.

RE: TRUE SCRIPTS CONTRACT

President Blessinger reported on changes to the True Scripts contract. It will be completed by year end before being signed after review by the County Attorney.

A letter was signed giving notice to True RX terminating their services.

RE: CAIRSTONE CONSULTING AGREEMENT

Auditor Hopf presented the Cairnstone Consulting Agreement for signatures with the changes made from the last meeting.

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RE: COMMISSIONERS MEETING SCHEDULE FOR 2018

The Commissioner meetings for January 2018 will be Monday, January 8th and Monday, January 22nd. In the future the meetings will be the first and third Monday of each month unless it's a holiday, and then it will follow on Tuesday.

RE: LACTATION ROOM

Nothing to report at this time.

RE: JAIL STUDY

Commissioner Brames reported on the schedule for the jail study to be held on December 6, 7, 8, 2017.

RE: ORDINANCE SCANNING

President Blessinger requested authority to spend up to \$400 to have ordinances scanned and indexed. On motion duly made and seconded, motion carried unanimously.

RE: FUTURE MEETING

The next Commissioners' meeting will be held on Monday, December 18, 2017, in the Commissioners' Room of the Courthouse Annex, beginning at 8:30 a.m.

Chad A. Blessinger

Elmer Brames

Nick Hostetter

Attest: _____
Kathleen M. Hopf, Auditor