

DUBOIS COUNTY COUNCIL

August 10, 2020

The Dubois County Council conducted its monthly meeting and budget review hearings on August 10, 2020, at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex. Present at the meeting were Board members Jerry R. Hunefeld, Charmian R. Klem, Craig M. Greulich, Mary E. Beckman, Sonya Haas, Michael W. Kluesner, Doug M. Uebelhor, Auditor Sandra L. Morton and Deputy Auditor Mary Lueken. President Hunefeld asked if there were any additions or corrections to the minutes of the July 13, 2020 meeting. On motion made by Charmian R. Klem, seconded by Doug M. Uebelhor, the minutes were approved. The motion carried unanimously.

RE: 2021 COUNTY DEPARTMENT BUDGET REVIEWS

Each department head appeared to present their requested budgets for 2021. A 1.5% wage increase for all employees, except for State mandated wages, was previously suggested by the Council. It was the consensus of the Council not to deviate employees from their current wage classifications unless noted below.

The following wage increases above 1.5% were approved:

Auditor – 2nd Deputy and one 3rd Deputy
CASA – Director
Purdue Extension Agent – Administrative Assistant
Annex/Courthouse – Custodian
Highway – County Engineer
Health – Financial Clerk, Clerk Registrar and Immunization Clerk
Community Corrections - Pretrial Services Supervisor

The following wage increase requests above 1.5% were denied:

Purdue Extension Agent – Office Manager
Human Resources – Generalist
Circuit/Superior/Probation – two Probation Assistants
Annex/Courthouse – Assistant Custodian

RE: SCHOOL BUS STOP ARM VIOLATIONS

Prosecutor Anthony Quinn provided information on the school bus stop arm violations and is currently working with Clerk Amy Kippenbrock to set the fines and fees.

RE: CARES ACT

EMA Director Tammy Humbert and Auditor Sandy Morton provided information on the CARES Act funding.

RE: JUSTICE PROJECT

Commissioner Chad Blessinger encouraged the approval of \$6,000,000 from the LIT-ED fund for the Justice Project in the 2021 budget.

RE: ELECTION BUDGET

Clerk Amy Kippenbrock requested additional funding for election equipment in the 2021 budget. Additional high-speed printers for the voting machines to assist with check out processes at a cost of \$7,500 are needed. The request was approved and will be budgeted in the Cum Cap Fund for 2021. Clerk Kippenbrock also requested the purchase of seventy-seven VVPAT machines at a cost of \$136,000 which will be required in 2029. The request was denied at this time.

RE: AIRPORT AUTHORITY

Airport Manager Travis McQueen presented the proposed 2021 budget and provided an update on the Runway Extension Project.

RE: DUBOIS STRONG

Director Ed Cole presented the proposed 2021 budget request of \$100,000 for both Dubois Strong and Grow Dubois County. He also provided an update on current programs.

RE: DUBOIS COUNTY TOURISM

Director Whitney Lubbers presented the proposed 2021 budget request of \$491,630 and provided program updates.

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RE: 4-H COUNCIL

4-H Council Treasurer Jake Memmer presented the proposed 2021 budget request of \$125,000 and provided program updates.

RE: 2021 BUDGET – NON-BINDING REVIEW OF TAXING UNITS

Auditor Sandy Morton presented the Council Worksheets from all non-binding taxing units for review. Upon review of the budgets for Bainbridge Township, Boone Township, Cass Township, Columbia Township, Ferdinand Township, Hall Township, Harbison Township, Jackson Township, Jefferson Township, Madison Township, Marion Township, Patoka Township, City of Jasper, City of Huntingburg, Town of Ferdinand, Town of Holland, Town of Birdseye, Greater Jasper School Corporation, Southeast Dubois School Corporation, Southwest Dubois School Corporation, Dubois County Contractual Library, Huntingburg Public Library, Jasper Public Library and the Upper Patoka River Conservancy District, the unanimous Council recommendation for each unit was no changes were to be made.

RE: COMMUNITY CORRECTIONS TANF FUND ADDITIONAL APPROPRIATIONS

Auditor Morton requested an Additional Appropriation in the Community Corrections TANF Fund Personal Services for part time salaries and benefits in the amount of \$398.90. A motion to approve the request was made by Charmian R. Klem, seconded by Mary E. Beckman. The motion carried 7-0.

Auditor Morton requested an Additional Appropriation in the Community Corrections TANF Fund Other Services for cognitive behavior programs in the amount of \$237.35. A motion to approve the request was made by Sonya Haas, seconded by Doug Uebelhor. The motion carried 7-0.

RE: CTP ADDITIONAL APPROPRIATION / SALARY ORDINANCE

Auditor Morton requested an Additional Appropriation in the Community Corrections CTP Fund Personal Services for part time salaries and benefits in the amount of \$10,460. A motion to approve the request was made by Craig Greulich, seconded by Charmian R. Klem. The motion carried 7-0.

An Amendment to the Salary Ordinance for 2020 was presented for the Community Corrections CTP Fund for part-time help to receive a maximum of \$16.40 per hour. A motion to approve the Ordinance was made by Mary E. Beckman, seconded by Craig Greulich. The motion carried 7-0.

RE: ST. CHARLES ANNEX MAINTENANCE ADDITIONAL APPROPRIATION

Auditor Morton requested an Additional Appropriation in the St. Charles Annex Fund Capital Outlay for an ice maker in the amount of \$2,000. A motion to approve the request was made by Michael Kluesner, seconded by Charmian R. Klem. The motion carried 7-0.

RE: RAINY DAY – COVID 19 ADDITIONAL APPROPRIATIONS / SALARY ORDINANCE

Auditor Morton requested an Additional Appropriation in the Rainy Day Fund Personal Services for part time salaries and benefits in the amount of \$13,000 to assist the Health Department with COVID-19. A motion to approve the request was made by Mary E. Beckman, seconded by Sonya Haas. The motion carried 7-0.

An Amendment to the Salary Ordinance for 2020 was presented for the Rainy Day Fund for part-time help to receive a maximum of \$17 per hour. A motion to approve the Ordinance was made by Charmian Klem, seconded by Doug Uebelhor. The motion carried 7-0.

Auditor Morton requested an Additional Appropriation in the Rainy Day Fund Other Services for COVID-19 expenses in the amount of \$400,000. A motion to approve the request was made by Doug Uebelhor, seconded by Mary E. Beckman. The motion carried 7-0.

RE: GENERAL FUND ADDITIONAL APPROPRIATIONS

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Auditor Morton requested an Additional Appropriation in the General Fund Personal Services for the Assessor's office third deputy salary in the amount of \$5,876. A motion to approve the request was made by Craig Greulich, seconded by Sonya Haas. The motion carried 7-0.

RE: CUM CAP ADDITIONAL APPROPRIATION

Auditor Morton requested an Additional Appropriation in the Cum Cap Fund Capital Outlay for new exterior doors at the Courthouse in the amount of \$53,720. A motion to approve the request was made by Michael Kluesner, seconded by Mary E. Beckman. The motion carried 7-0.

RE: TRANSFER

Auditor Morton requested a transfer of appropriation in the amount of \$1,400 from General Fund Election Personal Services to Capital Outlay for a back-up election laptop. On motion made by Mary E. Beckman, seconded by Charmian R. Klem, the transfer was unanimously approved 7-0.

RE: NEXT MEETING

The County Council will meet at 4:30 p.m. on Monday, September 21, 2020, in the Commissioners/Council Room in the Courthouse Annex. A motion was made to adjourn by Charmian Klem, seconded by Doug Uebelhor. The meeting was adjourned at 7:20 p.m.