

## **SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**SEPTEMBER 21, 2020**

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on September 21, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger.

Minutes of the September 8, 2020 meeting of the Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: DUBOIS COUNTY AIRPORT AUTHORITY**

Attorney Phil Schneider, representing the Airport Authority, appeared to request assistance with a cash flow issue due to the delay of federal grant reimbursements on the runway expansion project. The Airport Authority is requesting approval for a short-term loan or line of credit in the amount of \$1,500,000. A motion was made to approve the request pending County Council approval. The motion was seconded and carried unanimously.

### **RE: EMA LEASE – CITY OF HUNTINGBURG**

A Lease Agreement with the City of Huntingburg for the EMA office located at 415 West 19<sup>th</sup> Street was presented for approval. The 5-year lease will begin on October 1, 2020 at a fixed cost of One Dollar. A motion was made to approve the Lease, was duly seconded and carried unanimously.

### **RE: ST CHARLES STREET ANNEX DOORWAY**

Custodian Scott Hopf requested approval to tile the entryway door of the Health Department to correct a water issue with the carpeting. The estimated cost of the project would be \$743.45. A motion was made to approve the request, was duly seconded and carried unanimously.

### **RE: CARES FUNDING REQUESTS**

EMA Director Tammy Humbert presented requests for CARES Act Funding. Claim #13 for the Circuit Court jury selection costs were \$140. A motion was made to approve the reimbursement request, was duly seconded and carried unanimously. Claim #14 for PPE items at a cost of \$4,593.86 was also presented for reimbursement. A motion was made to approve the request, was duly seconded and carried unanimously.

A list of requested items from CARES Act Funding was presented for approval and will be taken to the County Council for approval before being purchased and submitted for reimbursement. Items were reviewed in depth.

### **RE: SHERIFF SERGEANT POSITION**

Sheriff Tom Kleinhelter appeared to request a change in status for a current Deputy Sheriff to Sergeant. A motion was made to approve the wage classification request from MPOLE II to MPOLE III pending County Council approval. The motion was seconded and carried unanimously.

### **RE: GOBBLER GALLOP 5K ROAD CLOSURE**

Janet Schitter, Ireland St. Patrick's Celebration Committee, requested closing roads CR 500W, CR 150N and CR 490 W for the Gobbler Gallop to be held on November 7, 2020 from 7:30 a.m. – 9:30 a.m. The roads would be closed to the public but remain open to the residents needing access. A motion was made to approve the request, was duly seconded and carried unanimously.

### **RE: PARAMOUNT DENTAL CONTRACT**

HR Generalist Markie Rhodes presented a Renewal Policy for employee dental insurance with Paramount Dental by Health Resources, Inc. The monthly costs would be as follows; Employee Only - \$26.68; Employee + One - \$54.86; Employee + Family - \$102.96. A motion was made to approve renewing the policy, was duly seconded and carried unanimously.

**RE: NATIONAL INSURANCE**

HR Generalist Markie Rhodes presented approval to provide short term disability and supplemental term life insurance as voluntary insurance benefits for employees through National Insurance beginning in 2021. A motion was made to approve the request, was duly seconded and carried unanimously.

**RE: INDIANA 15 REGIONAL PLANNING COMMISSION**

Lisa Gehlhausen presented a letter of commitment for Dubois County to partner with the Indiana 15 Regional Planning Commission in seeking a communitywide the EPA Brownfields Assessment Grant. A motion was made to support the project, was duly seconded and carried unanimously.

**RE: REGIONAL SEWER DISTRICT**

Mary Austin, Clark-Dietz Engineering, provided information on assisting Dubois County with the development of a Dubois County Regional Sewer District.

**RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

Conclusion of Sun Energy Mine Agreement – Sun Energy Group has finished the patch paving on Old Road 64. The punch list is being finalized before the conclusion of the Agreement.  
Sealcoat Work – The pricing for the project is being reviewed.

**RE: 2020 AIC COUNTY ENGINEER OF THE YEAR**

The Association of Indiana Counties named Brent Wendholt the 2020 County Engineer of the Year at the AIC conference.

**RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Bridge 264 (Newton Street in Jasper City Limits) – The project is complete. LAN has submitted an invoice in the amount of \$75,000 was received. A motion was made to approve payment of the invoice, was duly seconded and carried unanimously. The remainder of the contract amount will be invoiced after the completion of the testing.  
CCMG Paving Projects – Paving Projects are moving along. Hickory Grove Road and Cuzco Road South have been completed. Work is beginning on 100 West.  
C & R Construction submitted an invoice for paving Hickory Grove Road. There was a Change Order for the project that was a decrease of \$2,671.36. A motion was made to approve the Change Order, was duly seconded and carried unanimously. The invoice for paving of Hickory Grove in the amount of \$306,399.04 was received. A motion was made to approve payment, was duly seconded and carried unanimously.  
CR 800 West Repaving – Upon review of the bids opened at the last meeting, a recommendation was made to award the project to Calcar Paving in the amount of \$315,841.50. A motion was made to approve the recommendation, was duly seconded and carried unanimously.

**RE: AM LEGAL ORDINANCE CODIFICATION**

The Codification book received from American Legal is under review. AM Legal will be contacted to discuss missing items that were amended or approved in either meeting minutes and/or employee handbook.

**RE: DEPARTMENT HEAD MEETING**

A department head meeting will be held on Wednesday, October 21, 2020 at 8:00 a.m.

**RE: FUTURE MEETING**

The next meeting will be held on October 5, 2020 at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.