

## SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

July 19, 2021

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on July 19, 2021. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steve Berg and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger.

Minutes of the July 6, 2021 meeting of the Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

Highway Department Staffing – Interviews were conducted. Berg would like to have them begin on August 9, 2021 pending pre-employment processing.

Distressed Road Fund Annual Statement – the Distressed Road Fund Annual Statement was presented for approval with a current balance of \$843,978.22. A motion was made to approve the Statement, was duly seconded, and carried unanimously.

Temporary Road Closure St. Anthony Car Show – The St. Anthony Fire Department is requesting a temporary road closure during their annual car show which will be held on August 21, 2021 from 10:00 a.m. – 3:30 p.m. South Street from just east of St. John's Street to just west of Cross Street. Also, St. Joseph's Street from just behind the American Legion to South Street in the event of overflow for the Car Show. A motion was made to approve the temporary road closure, was duly seconded and carried unanimously.

Temporary Road Closure Irish Road Bowling – The St. Patrick's Celebration Inc. is requesting a temporary road closure during the annual Irish Road Bowling event which will be held on Saturday, September 18, 2021, from 12:30 p.m. – 6:30 p.m. Limited use will take place beginning at the address of 5196 North CR 700 West and continue south to the intersection of CR 500 North, turn east, and continue to the intersection of CR 550 West. A motion was made to approve the temporary road closure, was duly seconded and carried unanimously.

Complaint - A resident living on CR 1025 South, east of SR 161, south of Holland, sent a letter regarding her unhappiness on the notification she received before the department applied a fog seal to her road which sprayed onto her vehicle.

Chip Seal Overlays and Repair – The department is working on CR 825 South and is currently a week ahead of schedule having skipped past project #41 which is not finished with prep work.

### **RE: HIGHWAY ENGINEER'S REPORT**

No report was submitted.

### **RE: 2022 EMS AMBULANCE BUDGET**

Commissioner Blessinger provided information on the EMS Ambulance budget for 2022. The hospital subsidy was discussed. A motion was made to support the budget, was duly seconded and carried unanimously.

### **RE: REASSESSMENT CONTRACT**

Assessor Angela C. Giesler presented information on a new Reassessment Contract. She proposed having all site visits be performed by the Reassessment Contractor which would include duties previously performed by part-time employees. The new contract will be a four-year contract beginning in May 2022. She was advised to work with the County Attorney on the process.

### **RE: RESOLUTION 2021-29**

County Attorney Schnarr presented Resolution 2021-29 to support the Pedestrian and Bicycle Trail plan. A discussion was held on the future financial ramifications. A motion was made to adopt Resolution 2021-29, was duly seconded and carried unanimously.

**RESOLUTION NO. 2021-29**

**RESOLUTION OF THE BOARD OF COMMISSIONERS**

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**OF DUBOIS COUNTY, INDIANA APPROVING  
THE DUBOIS COUNTY BIKE & PEDESTRIAN MASTER PLAN**

WHEREAS, Dubois County and the communities within continue to be a statewide leader when it comes to forward thinking and ensuring the quality of life for its citizens; and

WHEREAS, Dubois County and the communities within enlisted the services of VS Engineering and Taylor Siefker Williams Design Group to assist in the development and adoption of a "Master Plan" to guide the expansion of bicycle and pedestrian friendly connections within the community and the development of a county-wide network of bicycle and pedestrian friendly connections; and

WHEREAS, In January 2020, the City of Jasper, Huntingburg, and Dubois County were awarded a *Bicycle and Pedestrian Master Planning Grant* from the Indiana Department of Health. With this grant, the communities will develop a plan to accomplish the goals that each community has established separately and to accomplish the creation of a countywide plan.

WHEREAS, the primary goals of the Master Plan are to:

1. Create a county-wide network of bicycle and pedestrian facilities which increases connectivity between communities and key destinations within Dubois County.
2. Provide for safe bicycle and pedestrian facilities in the county, with appropriate and modern infrastructure.
3. Raise awareness of the benefits bicycle and pedestrian facilities can bring to the health of the county's residents, economy, and environment.
4. Create bicycle and pedestrian facilities that leverage the region's attractions and unique destinations to promote tourism and economic development in Dubois County.
5. Create programs and policies which promote bicycle and pedestrian facilities in Dubois County and encourages new users.
6. Provide for sustainable governance and oversight of the new county bicycle and pedestrian network.

WHEREAS, the Dubois County Bike & Pedestrian Master Plan, has been prepared for the benefit of Dubois County and the communities within to address the aforementioned goals;

WHEREAS, the Board of Commissioners have reviewed the Dubois County Bike & Pedestrian Master Plan, and support the projects contained therein to achieve the aforementioned goals, and the Board of Commissioners deems it in the best interest of Dubois County and its citizens to approve the Dubois County Bike & Pedestrian Master Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF DUBOIS COUNTY, INDIANA, that:

SECTION 1. The Board of Commissioners finds that the Dubois County Bike & Pedestrian Master Plan, will promote the public health, safety, convenience, order, general welfare, and promote efficiency and economy in Dubois County.

SECTION 2. The Dubois County Bike & Pedestrian Master Plan is hereby approved.

SECTION 3. The Dubois County Bike & Pedestrian Master Plan is official after approval and adoption of this Resolution by the Board of Commissioners of Dubois County, Indiana.

Adopted this 19<sup>th</sup> day of July, 2021.

**RE: 911 COMMUNICATION CENTER**

Commissioner Blessinger opened discussion on the possibility of moving the 911 Communication Center from the St. Charles Street Annex to the Security Center Justice Campus. Consensus was to move forward and to direct RQAW to continue with the plans.

**RE: PAVING PROJECTS**

It being 9:00 am, the advertised time for receipt of bids for Paving Project 21-11 on 630 South and 400 West, the following bids were thereupon received, opened and read aloud:

|                  |              |
|------------------|--------------|
| CalCar Paving    | \$215,168.30 |
| E&B Paving       | \$221,700.00 |
| JH Rudolph & Co. | \$199,565.85 |
| C&R Construction | \$190,178.90 |

The bids were taken under advisement and will be awarded later in the meeting.

**RE: READI GRANT**

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The READI Grant submission is due on July 30, 2021. A discussion was held on the possible list of projects to submit.

### **RE: CORONER NEW POSITION**

Coroner Katie Schuck and Deputy Coroner Anthony Matthews appeared to request an additional deputy. Previously, a new position was created but she would like to have a second position to assist with shift coverage, death investigations, autopsy reports, and various follow-up issues. A motion was made to approve creating the additional position at the same wage scale, was duly seconded and carried unanimously. Funding for the two additional deputies is pending County Council approval in August.

### **RE: STEELE BENEFITS**

Michael Blink, Steele Benefits, provided information on the benefits technology program platform his company provides. Employee options for online enrollment of benefits for new hires and for open enrollment periods was discussed. Consensus was to continue to review the program and return at a future meeting.

### **RE: MEMORIAL HOSPITAL WELLNESS UPDATE**

Susan Weisheit, Lyndsey Correll Eckert and Kenley Lintzenich presented the Dubois County Employee Wellness Screening Summary. Highlights of the screenings were as follows:

- Total Number of Insured Employees Eligible – 207
- Total Number Screened – 217 (including 19 insured spouses)
- Alternate provider Screens – 20 submitted
- 95% insured employee participation
- 35 PSA Blood Tests
- 91% of the employees met 3 or more standards without appeals

#### Onsite Overview

- 180 Hours spent onsite January – May
- 358 Wellness goal checks were completed January – May
- 82 Employees attended goal checks in January; 55 attended in May

### **RE: WTH ELECTRONIC MAP DATA APPLICATION AGREEMENT**

Auditor Morton presented an Electronic Map Data Application Agreement from Orion Renewable Energy Group for County GIS Data with WTH. A motion was made to approve the Agreement, was duly seconded and carried unanimously.

### **RE: COURTHOUSE SECURITY**

Auditor Morton presented a list of departments that are interested in installing a Nightlock device on the office doors for additional security in the offices. A motion was made to approve the installation of the Nightlock door locks on the Courthouse and Annex doors, was duly seconded and carried unanimously.

### **RE: COVID-19 MEMORIAL**

Chris Waltz, Committee Chairman, presented an update for the COVID-19 Memorial. A discussion was held on possible locations around the Courthouse. The estimated cost is approximately \$15,000. The Community Foundation has been contacted and possible fundraising efforts will be sought.

### **RE: REGIONAL SEWER DISTRICT- SWIF GRANT**

Mary Austin, Clark-Dietz, presented the State Water Infrastructure Fund (SWIF) Grant Application in the amount of \$5,000,000. A motion was made to support the grant application prepared by Clark-Dietz, was duly seconded and carried unanimously.

### **RE: PHONE SYSTEM - SECURITY CENTER AND COMMUNITY CORRECTIONS**

County Attorney Schnarr presented a proposal from Matrix Integration to install a Mitel MiVoice Business Solution to enable connectivity between the Security Center and Community Corrections (Justice Center) facilities at a cost of \$44,996.86. The proposal includes 35 IP phones, cabling and switches. A motion was made to approve Proposal #69743, was duly seconded and carried unanimously.

### **RE: ROAD PAVING BIDS**

Upon review, Highway Superintendent Berg recommended awarding the road paving bid to C&R

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Construction at a cost of \$190,178.90. A motion was made to approve the recommendation, was duly seconded and carried unanimously.

**RE: COUNTY EMPLOYEE HANDBOOK**

The County Employee Handbook is currently being revised by Human Resources and the Auditor's office. The Cell Phone policy in Section 5.5 was discussed.

**RE: ARPA – BAKER TILLY CONSULTING SERVICES**

Auditor Morton presented an Engagement Letter between Dubois County, Indiana and Baker Tilly US, LLP to assist with revenue loss calculations for the Fiscal Recovery Fund of the American Rescue Plan. The fees for services will be billed at the Firm's billing rates based upon the actual time and expenses incurred and will not exceed \$25,000. A motion was made to approve the Engagement Letter, was duly seconded and carried unanimously.

**RE: COURTHOUSE – AUDITOR AND TREASURER OFFICE CHANGES**

Discussion was held on the requested renovations to the Treasurer's and Auditor's offices.

**RE: SURPLUS ITEMS– RECORDER'S OFFICE**

Auditor Morton presented a list of three desktop computers from the Recorder's office which are obsolete. A motion was made to approve the request, was duly seconded and carried.

**RE: FUTURE MEETINGS**

The next regular meeting will be held on August 2, 2021 at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.