

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JULY 1, 2019

The regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on July 1, 2019. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, County Surveyor Kenneth Brosmer and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the June 17, 2019 meeting of the Commissioners were approved as presented. Incomes for the month of June were as follows: Recorder \$18,721.69; Health Department \$20,069.35; Auditor \$100.00; Clerk \$27,437.87. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: TRASH COURT**

County Attorney Greg Schnarr administered the Oath to all persons appearing to provide testimony. Solid Waste District Director Carla Striegel-Winner presented evidence for the violation of Junk Ordinance 2004-01 served upon Robert and Anna Belle Lemond. The violation is #2018-0501-P. Robert and Anna Belle Lemond are deceased. Robert's son Anthony Lemond resides on the property. Relatives Gary and Linda Uppencamp are assisting Anthony with the cleanup of the property and were in attendance.

Testimony was heard by Mr. Lemond and Mr. Uppencamp.

A motion was made to issue a judgement of \$334.15 to cover accrued expenses incurred by Dubois County Solid Waste Management District when investigating the case. Judgement was assessed against Anthony Lemond to be paid in 6 installments of \$60 per month until the total amount is received by the Auditor's office. The total amount is due by December 16, 2019. An extension will be granted until August 5, 2019 to have the property remediated which includes fully clearing the property of items in violation of County ordinance and presenting receipts or other documentation to prove proper disposal. The motion was seconded and carried.

A motion was made to adjourn trash court at 8:30 a.m. The motion was duly seconded and carried.

### **RE: SCHEPERS PROPERTY UPDATE**

Environmental Health Specialist Shawn Werner provided an update on the Unsafe Building Violation at the Scheper's property located at 4119 W 400 N and 4161 W 400 N. The agreed upon work has not been completed as agreed to at the May 6, 2019 Commissioner meeting. Michael and Duane Schepers were in attendance. A motion was made that the County will take action on September 16, 2019 to remove any remaining structure/debris and the fees associated with the removal will be assessed to the property (19-06-08-400-021.000-003). The motion was seconded and carried unanimously.

### **RE: WEIGHTS & MEASURES – 2020 BUDGET**

Inspector Gary Salb presented his proposed budget for 2020. Increases were noted and discussed. A motion was made to support the budget as presented. The motion was seconded and carried.

### **RE: MEETING RECESS**

The meeting was recessed at 9:02 a.m. to conduct business by the Dubois County Drainage Board. The meeting reconvened at 9:25 a.m.

### **RE: 9-1-1 COMMUNICATIONS DEPARTMENT - 2020 BUDGET**

Jeana Mathies, 9-1-1 Director, appeared to submit proposed budgets for her department. The Department has two separate budgets; State 9-1-1 Assessment and County Tax Fund. The budgets recognize the 2.5% increase in wage

rates suggested by the County Council. A larger salary increase for the Director was recommended by the 9-1-1 Advisory Board. A motion was made to support the budgets as presented, was duly seconded and carried.

**RE: 9-1-1 RADIO INFORMATION**

Director Jeana Mathies presented information on six 800 mHz radios that may need to be replaced in the future. She estimates a replacement cost of approximately \$30,000.

**RE: 9-1-1 HOLIDAY PAY**

Director Jeana Mathies requested a change to the holiday pay for dispatchers that work on a holiday. A motion was made to pay dispatchers working holidays holiday pay for actual hours worked and those not working shall receive 8 hours holiday pay. The motion was seconded and carried.

**RE: 9-1-1 ENTRY DOOR**

Custodian Scott Hopf appeared to request changing the glass in the entry door of the 9-1-1 center to be bullet proof at a cost of \$932.75. Following discussion, the request was denied.

**RE: COUNTY ENGINEER'S REPORT**

County Engineer Brent Wendholt submitted the following report of Highway Projects:

Haysville Park Road – Discussed a speed bump being installed on the roadway. Unfavorable.  
Bridge 220 Jasper Dubois Road - The crews are working overtime to get the road back open.  
Huntingburg Conservation Club Road – He is waiting on the club.

**RE: PURDUE EXTENSION – 2020 BUDGET**

Extension Agent Jan Dougan presented the proposed budget for 2020. The budget recognizes the 2.5% increase in wage rates suggested by the County Council. Purdue also has increased the contractual services by 2.5%. A motion was made to support the proposed budget, was duly seconded and carried.

Dan Collignon introduced Lisa Wilson as the new Youth Development Educator.

**RE: SHERIFF'S OFFICE – 2020 BUDGETS**

Sheriff Kleinhelter submitted the budgets for his department. The Sheriff and Jail budgets recognize the 2.5% increase in wages rates as suggested by the County Council with exception to statutory wages. An increase for the Sheriff pension was noted. Increases for cell phone and WIFI services were also discussed. In the jail budget, the cook salaries were increased by more than the recommended 2.5% increase by an extra dollar due to cleaning duties also being performed. A motion was made to support the proposed budget with a reduction in the Misdemeanant fund repairs/maintenance from \$60,000 to \$40,000, was duly seconded and carried. The motion was rescinded due to a misunderstanding of the intended fund uses. A motion was made to support the proposed budgets, was duly seconded and carried.

**RE: HILLVIEW ESTATES PLAT**

Phil Buehler appeared to inform the members that the Maintenance Agreement has been recorded for Hillview Estates. A motion was made to approve the plat as presented. The motion was seconded and carried unanimously.

**RE: SCHWINGHAMER ADDITION/VARIANCE**

Phil Buehler appeared to present Schwinghamer Addition, a one parcel Plat in Cass Township and to request a variance for the driveway entrance. A motion was made to approve the Schwinghamer Addition and the variance. The motion was seconded and carried.

**RE: SOIL & WATER – ADMINISTRATIVE ASSISTANT – 2020 BUDGET**

Director Judi Brown and Board Chair Patty Sermersheim appeared to request changing the part time administrative assistant to full time status with an increase in wage classification. A motion was made to create a new full-time administrative assistant and eliminate the part-time position. The wage classification will be changed from COMOT II to COMOT III. The motion was seconded and carried 2-1 with Blessinger dissenting.

Director Brown presented the proposed Soil & Water budget for 2020. The budget recognizes the 2.5% increase in wage rates with the exception of the Administrative Assistant as previously noted. A motion was made to support the budget with exception of changing the personal services compensation timeline from \$4,500 to \$2,000. The motion was seconded and carried.

**RE: EMS AMBULANCE – 2020 BUDGET and CHARGE DESCRIPTION**

EMS Director Suzan Henke presented the proposed EMS budget for 2020. Henke reported there is a critical shortage of paramedics nationwide. In the future, the recommendation was made to meet in June prior to the budget presentation.

A motion was made to approve the Charge Description sheet for 2020 as presented. The motion was seconded and carried.

\*See Exhibit A\*

A motion was made to support the EMS budget with exception of the Coordinator salary needing to be increased from \$12,711 to \$13,029. The motion was duly seconded and carried.

**RE: HEALTH ADMINISTRATIVE DIRECTOR FLEXIBLE TIME SCHEDULE**

Health Administrator Jo Ann Spaulding requested a change to her schedule to flex time following the birth of her child due to her not being eligible for FMLA. The Health Officer and Board of Health are in favor of granting flex time. A motion was made to approve the use of accumulated paid time off and then use a flexible time schedule for 10 weeks. The motion was seconded and carried.

**RE: IRISH ROAD BOWLING – ROAD USE**

Janet Schitter, representing St. Patrick's Celebration, appeared to submit a proposed route for the Irish Road Bowling project on County Road 700W and 500N in Madison Township, on September 14, 2019 beginning from 12:30 p.m. – 6:30 p.m. On motion made and seconded, the route was approved for limited road closing under the condition that proper signage was used.

**RE: IRELAND BEAUTIFICATION PROJECT**

Craig Greulich, Ireland Celebration Committee, requested painting mural artwork on the dumpsters at the Ireland site. Discussion was held on the preparation and logistics of the project. A motion was made to approve the beautification project in conjunction with the Jasper Arts Department to paint four dumpsters at the Ireland site working with the Highway Sanitation Department. The motion was seconded and carried.

**RE: HUMAN RESOURCE GENERALIST**

Elmer Brames, representing the HR Hiring Committee, recommended hiring James Mark Rhodes II to the position of HR Generalist in Dubois County. The position will begin part time on July 15, 2019 and then go full time on July 29, 2019. The recommended wage classification is EXEC II set at \$52,520 per year (\$25.25 per hour.) The position will be a 40 hour per week exempt employee. A motion was made to accept the recommendations of the hiring committee pending the appropriate paperwork and processing required by the County. The motion was seconded and carried unanimously.

**RE: 4-H SHOOTING SPORTS BUILDING**

Casey Reckelhoff requested permission and funding to build a new barn for shooting sports and storage at the 4-H fairgrounds in the amount of \$45,000. The 4-H Council will fund \$5,000 toward that project and Shooting Sports will also provide some funding. Reckelhoff reported the Dubois County Tourism Commission can not donate money to the project at this time. A lengthy discussion was held. Consensus was for Mr. Reckelhoff to gather more information.

**RE: 4-H - CDL CLASSES**

A motion was made to approve allowing the 4-H Council to enter into a lease with Ivy Tech to provide CDL Classes at the 4-H Fairgrounds. The motion was seconded and carried.

**RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Steve Berg presented the following report of Highway projects:

600 West Railroad Crossing Update – Waiting to hear back from Jason Holder concerning the diagnostic review. The Purchase Order for the project has been received and an invoice will be sent soon for PE funds.

Weed Violation Report – due to the storm recovery related events that involved debris removal, shoulder stone placement, culvert repair, and bridge repair coordination on Jasper-Dubois Road, many lower priority items have had to be left undone. The projects will be completed as time allows.

Bridge 220 Repair Jasper-Dubois Road – In order to shorten the downtime of the bridge, the work hours for the bridge crew were extended. Despite some cave-ins, they are ahead of schedule. Planned Saturday work was terminated because the foundation pour was affected. The wall pour should happen today.

Chip Seal Projects – Much of the work has been delayed due to the storms that passed thru since the middle of June. We are currently one week behind the original schedule. A list of current projects:

Chip Seal Overlays –		Division Road/620 West – Done
		CR 650 South – Done
		CR 500 West – Done
		CR 750 West – Done
Chip Seal Patching –	Patoka Township	400 West – Done
		800 West – Done
		450 South – In Progress
	Cass Township	825 West - In Progress
		Zoar Church Road – In Progress
		1150 South - In Progress
		600 West – In Progress
		1200 South – In Progress
		1150 South – In Progress
		100 West – In Progress
	Ferdinand Township	350 East – In Progress
	Jackson Township	400 East – In Progress
		420 South – In Progress
		170 East – In Progress
		St Anthony Road West – In Progress
		250 South – In Progress
	Marion Township	230 South – In Progress
		175 East – In Progress
	Harbison Township	175 East – In Progress
	Columbia Township	Cuzco Toad West – In Progress
		450 North – In Progress
	Hall Township	330 North – In Progress
		Ellsworth Road – In Progress
		75 North – In Progress
		Merkel Road – In Progress
		1025 East – In Progress
	Jefferson Township	400 South – In Progress

Additional Appropriations – The following additional appropriations were requested:

LIT-ED	Capital Outlay	St Anthony Rd W	\$100,000
Highway	Restricted	Stone	\$ 40,000
	Restricted	Machine Hire	\$ 5,000
Cum Bridge	Supplies	Materials	\$100,000
	Other Services	Repair & Maintenance	\$ 2,000
	Other Services	Machine Hire	\$ 50,000

A motion was made to approve the Additional Appropriations, was duly seconded and carried.

Patoka Lake Letter – A proposed letter to the Army Corps of Engineers was presented.

**RE: COMMISSIONERS' – 2020 BUDGET**

The Commissioners worked on the proposed Commissioner budget for 2020.

**RE: FUTURE MEETING**

With no further business to discuss, the meeting was adjourned. The next meeting will be on July 15, 2019, beginning at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.