

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

April 5, 2021

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners / Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on April 5, 2021. Present were Commissioners Chad A. Blessinger Nick Hostetter. and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the March 15, 2021 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. Minutes of the March 29, 2021 Special Meeting of the Dubois County Commissioners had been previously distributed and were approved as presented. The minutes were then signed. Incomes for the month of March 2021 were as follows: Recorder \$32,143.21; Health Department \$27,848.48; Auditor \$50.00; Clerk \$47,708.25. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HIGHWAY SUPERVISOR’S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Annual Operations Report for 2020 – The Annual Report was presented for review. A motion was made to approve the Report as presented, was duly seconded and carried unanimously.

Equipment Specifications – All specifications sheets are finished. Microchips for vehicles are in short supply. Berg requested bidding all items at this time. The bids will be opened on May 3, 2021 at 8:30 a.m.

Part-time Summer Help – Berg requested hiring two summer part time persons to begin spraying roadsides for vegetation control. A motion was made to approve the request, was duly seconded and carried unanimously.

Recyclable Materials – Due to a contaminated load of cardboard, Berg would like to hold a meeting to discuss a public message reminding everyone of the importance of proper recycling and have the attendants out checking the boxes for contamination.

Globe Life – Berg was approached by the vendor wanting to sell product to the employees. A discussion was held. At this time, they can meet, but in the future, the vendor should seek approval by the Commissioners, Human Resources or the Auditor’s Office.

RE: HIGHWAY ENGINEER’S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

2018 – 2021 Countywide Bridge Inspection - American Structurepoint is completing Phase 2A of their inspections, and an invoice has been received in the amount of \$4,560.72. Wendholt has reviewed the invoice and recommends it for approval. A motion was made to approve the expense, was duly seconded and carried unanimously.

Dubois County Bridge #143 -The Bridge is complete and open.

Dubois County Paving Projects - The paving projects for this year are ready and awaiting the Community Crossings Grant. There will be two big bid packets for the CCMG Projects (6 Paving Projects) and then four smaller projects. The projects will be advertised on May 19, 2021 and May 26, 2021, then open bids on June 7 2021.

Cost Comparison and Income Comparison 2000 vs 2020 – Wendholt presented information concerning costs now vs. 20 years ago, along with the revenue the Highway Department receives. The information was gathered for NACE and was provided for reference for the Commissioners.

Overweight or Oversized Vehicle Ordinance - The previously presented Ordinance was reviewed. Wendholt will work on advertising for approval at a future meeting.

RE: 2A SANCTUARY COUNTY

Citizens Emily Klein and Desiree Castillejos presented information against declaring the County a 2A Sanctuary County and would like the County to oppose the adoption of a Resolution declaring such. Mike Kendall also addressed the Board.

The Resolution was presented and read aloud. A discussion was held. A motion to approve Resolution 2021-13 was made. Due to the lack of a second, the motion died.

A motion was made to postpone a discussion on this topic indefinitely. Due to the lack of a second, the motion died.

RE: BUILDING PROJECT TRUSTEE PROPOSALS

The following proposals were received to serve as Trustees for the building project:

	<u>Acceptance Fee</u>	<u>Annual Fee</u>	<u>Total Fees</u>
Old National Wealth Management	\$400	\$900	\$18,400

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

April 5, 2021

US Bank Corporate Trust Services	\$950	\$950	\$19,950	
Huntington National Bank	\$0	\$1,250	\$25,000	
Springs Valley Bank & Trust	\$1,750	\$1,750	\$36,750	
German American Bancorp	\$1,500	\$2,000	\$41,500	\$20/wire fee

A motion was made to use Old National Wealth Management as the Trustee, was duly seconded and carried unanimously.

RE: MEETING RECESS

The Commissioner meeting was called into recess at 9:12 a.m.

RE: SLOTTEN TRASH COURT

Trash Court was opened to follow-up on the Trash Court Ordinance Violation against Rob Slotten. Solid Waste Management District Director Carla Striegel-Winner, Code Enforcement Randy Boehm, and Mr. Slotten were in attendance. Mr. Slotten addressed the Court with questions/concerns on the debris as he works on his home improvement project. The items discussed at the previous meeting have been addressed and the vehicle has been registered with proof provided. Mr. Slotten did not construct a fence but has spoken with his neighbors. He is willing to pay the fine of \$600 previously assessed following this meeting.

Trash Court was adjourned.

RE: MEETING RECONVENED

The Commissioner meeting reconvened at 9:22 a.m.

RE: BUILDING PROJECT

Mark Shireman, Shireman Construction, requested approval of the bids opened on March 26, 2021. A motion was made to accept the construction bids pending financing as follows:

Contract #1	Krempp Construction	\$15,960,000
Contract #2	Weyer Electric	\$ 6,848,848
Contract #3	HFI	\$ 2,251,075

The motion was duly seconded and carried unanimously.

RE: 911 DIRECTOR

911 Advisory Board Member Craig Greulich announced that Stuart Wilson has been hired as the 911 Director. He will begin his duties on April 12, 2021 and work with Director Mathies until her retirement on May 8, 2021.

RE: PROCLAMATION – PUBLIC SAFETY TELECOMMUNICATIONS WEEK

A Proclamation was presented to declare April 11 – 17, 2021 as Public Safety Telecommunications Week. A motion was made to approve the Proclamation, was duly seconded and carried unanimously.

DUBOIS COUNTY, INDIANA

PROCLAMATION

- WHEREAS,** when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,
- WHEREAS,** the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Dubois County Communication Center; and,
- WHEREAS,** Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,
- WHEREAS,** Public Safety Telecommunicators are the single vital link for our police officers and firefighters; and
- WHEREAS,** the Dubois County Communication's Department – also known as the 9-1-1 Center – is the crucial first contact with those in need; and
- WHEREAS,** 9-1-1 Center employees are devoted to customer service excellence and a high level of professionalism;

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

April 5, 2021

NOW THEREFORE, be it resolved, that the Dubois County Board of Commissioners, on behalf of all residents of Dubois County, does hereby proclaim April 11-17, 2021 as

Public Safety Telecommunications Week

in Dubois County, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

In witness whereof, we the Dubois County Board of Commissioners have here unto set our hand and caused this seal to be affixed.

RE: EMERGENCY DECLARATION EXTENSION

A Declaration to extend the current Commissioners' Emergency Declarations dated March 17, 2020; March 23, 2020; April 6, 2020; May 4, 2020; June 1, 2020; June 15, 2020; July 6, 2020; August 3, 2020; August 17, 2020; September 8, 2020; October 5, 2020; November 2, 2020; December 7, 2020; January 4, 2021, February 1, 2021, March 1, 2021 was presented to remain in effect at this time and will expire on May 3, 2021 at 11:59 p.m. ET, but its effectiveness may be shortened or extended by act of the Commissioners. A motion was made to approve the Extension, was duly seconded and carried unanimously.

**DUBOIS COUNTY, IN
Local Disaster Emergency Declaration Extension**

WHEREAS, the novel Coronavirus Disease 2019 (COVID-19) is a severe respiratory illness that has rapidly spread to more than 60 countries in the world, including the United States; and

WHEREAS, on March 6, 2020, Indiana Governor Eric Holcomb issued Executive Order 20-02, declaring a public health emergency for the coronavirus disease, and has issued subsequent Executive Orders related thereto; and

WHEREAS, in response to the outbreak, the Center for Disease Control and Prevention (CDC) determined that COVID-19 presents a serious health threat and currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including home isolation when individuals are sick with respiratory symptoms, coughs and fever, and home quarantine when they may have been exposed to a communicable disease from those who are healthy in order to STOP THE SPREAD OF COVID-19; and

WHEREAS, the Governor's Executive Order requires coordination across federal, state and local governments, first responders, private organizations and the entire healthcare structure in Indiana and activates the disaster response and recovery aspects of the state, local and interjurisdictional emergency plans of all counties in Indiana; and

NOW, therefore, we, the Dubois County Board of Commissioners, declare that a local disaster emergency continues to exist in the County and that we hereby invoke and declare those portions of the Indiana Code which are applicable to the conditions and have caused the issuance of this proclamation, to be in full force and effect in the County for the exercise of all necessary emergency authority for protection of the lives and property of the people of this County.

Reference is hereby made to all appropriate laws, statutes, ordinances, and resolutions and particularly to Indiana Code 10-14-3-29 (formerly Indiana Code 10-4-1-23).

All public offices and employees of Dubois County are hereby directed to exercise the utmost diligence in the discharge of duties required of them for the duration of the emergency and in execution of laws, regulations, and directives—state and local.

All citizens are called upon and directed to comply with necessary emergency measures, to cooperate with public officials and disaster services, in executing emergency operation plans, and to obey and comply with the lawful directions of properly identified officers.

The Dubois County Health Officer is authorized to issue orders to forbid public gatherings and implement other measures when considered necessary to prevent or minimize the spreading of the COVID-19.

The Commissioners may make, amend and rescind orders, rules and regulations necessary for emergency management purposes and to supplement carrying out the emergency management laws that are not inconsistent with orders, rules or regulations adopted by the governor or by a state agency exercising a power delegated to it by the governor, the emergency management program and emergency operation plan of Dubois County, and any such orders, rules and regulations have the full force and effect of law when filed in the office of the Clerk of Dubois County.

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

April 5, 2021

This declaration is an extension of the Commissioners' March 17, 2020 Declaration, March 23, 2020 Declaration, April 6, 2020 Declaration, May 4, 2020 Declaration, June 1, 2020 Declaration, June 15, 2020 Declaration, July 6, 2020 Declaration, August 3, 2020 Declaration, August 17, 2020 Declaration, September 8, 2020 Declaration, October 5, 2020 Declaration, November 2, 2020 Declaration, December 7, 2020 Declaration, January 4, 2021, February 1, 2021 Declaration, and in conjunction with the Governor's Executive Orders 20-02, 20-17, 20-25, 20-30, 20-34, 20-38, 20-41, 20-44, 20-47, 20-49, 20-52, 21-03, 21-05, 21-08 continues to be in effect at this time and will expire on May 3, 2021 at 11:59 p.m. ET, but its effectiveness may be shortened or extended by act of the Commissioners.

In witness, whereof, we have hereunto set our hand as of the 5th day of April, 2021.

RE: BUILDING MAINTENANCE – PA SYSTEM

EMA Director Tammy Humbert presented a request from the Security Committee to update the Courthouse and Annex public address system. The following proposals was received:

Proposal #1	Ceiling Mounted Speaker	\$ 225.00
Proposal #2	Probation Speaker Installed	\$ 225.00
Proposal #3	Retap Courthouse Basement Speaker	\$ 60.00
Proposal #5	Cross Tie Annex and Courthouse Systems	<u>\$3,935.00</u>
	Total Cost	\$4,445.00

Consensus was to proceed with a funding request from the County Council.

RE: BUILDING MAINTENANCE – TREASURER'S OFFICE

Treasurer Kitty Merkley and Custodian Scott Hopf presented a request to renovate the Treasurer's office. A Proposal to design plans from Universal Design was presented in the amount of \$10,800. The Custodian was directed to obtain design proposals from another vendor.

Treasurer Kitty Merkley requested use of the ARP funding to purchase a payment Kiosk to be installed in the current drop box window of the Courthouse Annex. A committee will be formed to discuss the ARP funding.

RE: SPECIAL OLYMPICS FUN RUN

Stephani Lane appeared to request permission to use County Road 100S on April 11, 2021 for the Special Olympics Indiana Dubois County Fun Run/Walk from 7:00 a.m. – 11:00 a.m. The event will take place near the Jasper Youth Sports Complex.

A motion was made to support the use of County Road 100 S for the Special Fun Run on April 11, 2021 pending the inclusion of Dubois County being named as a Releasee on the Waiver. The motion was duly seconded and carried unanimously.

RE: EMS AMBULANCE UPDATE

Coordinator Suzan Henke introduced Ryan Young who has taken her position as EMS Director at Memorial Hospital and Health Care Center.

A request was made to purchase new CPR mannequins at a cost of \$2,700 due to the new standards from the American Heart Association. An additional appropriation to fund the request will be needed. A motion was made to support the purchase of feedback mannequins pending County Council approval of funding, was duly seconded and carried unanimously.

RE: MASK MANDATE

A discussion was held on the Governor's change to the Mask Mandate for the State of Indiana. No action was taken to change the current policy in place for Dubois County Facilities.

RE: CELL PHONE POLICY

Auditor Morton requested an update to the County Cell Phone Policy. A committee will be formed to work on updating the current policy. Commissioner Brames will serve on the Committee. The departments using County issued phones will be included.

RE: INVENTORY POLICY

EMS Coordinator Suzan Henke has 20 I-Pads that are not being used by the Ambulance Department. The Auditor was directed to distribute them as needed.

As a new inventory policy is established to include depreciation schedules, a \$300 threshold will be used for items to be declared surplus by the Commissioners.

RE: AMERICAN RESCUE PLAN FUNDS

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

April 5, 2021

A discussion was held on various requests being received for uses of the American Rescue Plan funds. It was determined that a Committee needs to be formed to work on a plan for the funds.

RE: DEPARTMENT HEAD MEETING

A Department Head meeting will be held on Wednesday, April 14, 2021 at 8:00 a.m.

RE: FUTURE MEETINGS

The next regular meeting will be held on April 19, 2021 at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.