

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 4, 2019

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on March 4, 2019. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, County Surveyor Ken Brosmer and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the February 19, 2019 meeting of the Commissioners were approved as presented. Incomes for the month of February were as follows: Recorder \$17,068.22; Health Department \$21,868.22; Auditor \$58.00; Clerk \$34,578.08. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: TWIN LAKE ESTATE PLAT**

Phil Brosmer presented the Twin Lake Estate Plat requesting to split Lots 7 and 8 into two lots. There was no Public Comment. The issue was taken under advisement. Following review, upon motion to accept the replat and seconded, the motion carried.

### **RE: GIRLS ON THE RUN 5K**

Sarah Leonard requested the use of Ackerman Road on April 27, 2019 from 9:00 a.m. – 10:00 a.m. A motion was made to approve the road use, seconded and carried. A rain date is set for May 3, 2019 from 6:00-7:00 p.m.

### **RE: COURTHOUSE PHONE STATUS**

Auditor Morton updated the members on the status of the Courthouse, Annex and Health Dept phone system.

### **RE: FIRE PREVENTION ORDINANCE**

Tammy Humbert reported the Fire Prevention Committee is working on a Fire Prevention Ordinance which will include amending the existing Ordinance 2000-1 on county addressing with a uniform numbering system.

### **RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Wendholt submitted the following report of current Department projects:

County Road 800 West Reconstruction – The quote submitted by Knies Construction at the previous meeting was reviewed and recommended to be awarded. A motion was made to approve the quote at a cost of \$75,975, was duly seconded and approved.

County Road 100 West and Huntingburg Conservation Club Lake Dam - The Conservation Club submitted their proposed plan to Indiana DNR. The plan for the dam repair did not meet DNR specifications and would not be adequate. DNR suggests the dam be lowered to under 20 feet. The Club has requested assistance from the Highway. Discussion was held on the matter.

Bridge #255 Wernsing Road – The bridge is inside Jasper City limits. A request for quotes has been sent. He will present at the next meeting.

2019 Summer Interns – Wendholt requested permission to hire two summer interns. A motion was made to approve the request, duly seconded and carried.

St. Anthony Road West Hill Slide – The borings were completed on February 28, 2019 and the findings will be available in a few weeks.

### **RE: HIGHWAY SUPERVISOR'S REPORT**

Highway Supervisor Berg submitted the following report of current Department projects:

Road Usage Agreement Change – Shawn Mock, representing LS Power, requested to have the Agreement for Road Usage for the Duff to Coleman project bonded by the new contractor MYR Transmission, then be released of the bond to which they are currently named. A motion to approve the agreement, contingent upon the receipt of updated bond from MYR was made, seconded and carried.

Road Usage Agreement Renewal – Sun Energy requested a continuation/extension of the two existing agreements on Old Road 64 and 860 W. Road Bonds are currently in place. A motion was made to approve, duly seconded and carried.

Flood Gates 400 S - No changes

Right of Way Petition CR 825 W 700 S 800 W – The documents will be picked up later this week.

Excavator Purchase – Advertising has been done for the trade of the District #2 excavator. Bids will be opened on March 18, 2019 at 10:00 a.m.

Dumpster Site Issues – Concerns were made on out of County trash being received at the Dumpster sites. This will be addressed.

#### **RE: GREENER PROPERTY UPDATE**

County Environmental Specialist Shawn Werner gave an update on the Continuous Enforcement Order noting that nothing has improved. Julie Greener appeared to request more time because the weather and lack of electricity has hindered her progress. The Order, as it stands, is to be enforced in 31 days - April 4, 2019. A motion was made to affirm the Continuous Enforcement Order, duly seconded, and carried unanimously. Copies of the signed agreement were given to all parties.

#### **RE: BINGHAM GREENBAUM DOLL BOND COUNSEL – JAIL STUDY**

Brenda DeVries and Cullin Cochren, BGD, presented options that their firm can provide to assist with the jail project.

#### **RE: CHALK WALK**

Corinna Mack, Jasper Arts Commission, appeared to request the use of the Courthouse restrooms and lawn for the annual Chalk Walk. A motion was made and seconded to approve the use of the Courthouse restrooms on June 1, 2019 with a rain date on June 8, 2019. The motion carried.

#### **RE: HR DIRECTOR**

Commissioner Brames updated the members on the status of the Human Resources Director position. The pay scale and work hours were discussed. The Job Description will be finalized, and the position will be advertised per the Employee handbook. Office space was also discussed.

#### **RE: COURTHOUSE NORTH ELEVATOR**

Custodian Scott Hopf presented the need to replace the circuit boards and other maintenance in the North Elevator of the Courthouse. The Consensus was to obtain an additional quote for the next meeting.

#### **RE: COURTHOUSE SECURITY – COURTROOM CAMERAS and NORTHSIDE**

Courthouse Security Officer Mike Shaw reported the need to have cameras in the Courtrooms which was suggested by the Security Committee. He presented a quote with two options: Proposal 1 not to exceed \$1,865 for live streaming only. Proposal 2 not to exceed \$1,925 for recording to be interfaced with the current NVR software. A motion was made to approve both the live streaming and recording options pending funding by the County Council on April 22, 2019.

The Security Committee also recommended securing the northside stairwell, Courtroom Reporter offices, and third floor. Discussion was held. The Northside Security was tabled until the next meeting.

#### **RE: ICE MILLER – BOND COUNSEL – JAIL STUDY**

Heather James, Ice Miller, presented the options that her firm can provide for the jail study project.

#### **RE: AMBULANCE CONTRACT**

Attorney Gregory Schnarr provided information on updating the Contract for the Provision of Emergency Vehicles, related Equipment and Services.

#### **RE: HEALTH SCREENING DATES**

Auditor Morton provided the proposed dates for the Health Insurance Health Screening dates as follows:

Health Department	August 08	6:45 a.m. – 8:30 a.m.
Highway Department	August 13	6:30 a.m. – 8:00 a.m.
Security Center	August 14	6:00 a.m. – 8:30 a.m.
Annex	August 15	6:30 a.m. – 10:00 a.m.
3 <sup>rd</sup> Shift at Memorial Southside office	August 15	5:00 p.m. – 6:00 p.m.

**RE: COUNTY ANNUAL FINANCIAL REPORT**

Auditor Morton presented the County Annual Financial Report for 2018.

**RE: 2020 HOLIDAY AND PAYROLL SCHEDULES**

Auditor Morton presented a County Courthouse Closings for 2020. A motion to approve the list was made and seconded. The motion carried 2-1 with Commissioner Blessinger being the dissenting vote.

A County Payroll Schedule for 2020 was also presented. A motion to approve the list as presented was seconded and carried.

**RE: ADJOURNMENT**

A motion was made to adjourn the meeting. The motion was seconded and carried. The meeting was adjourned.

**RE: NEXT MEETING**

The next Commissioners meeting will be held on Monday, March 18, 2019, in the Commissioners/Council Room of the Courthouse Annex, beginning at 8:30 a.m.