

EMERGENCY MEETING DUBOIS COUNTY COMMISSIONERS

MARCH 23, 2020

An emergency meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 3:00 p.m. (EST) on Monday, March 23, 2020. Present were Commissioners Chad A. Blessinger, Elmer Brames, and Nick Hostetter. Also present were County Auditor Sandra L. Morton and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger.

RE: COVID-19 EMPLOYEE POLICY

President Blessinger noted the County Employees are the most important asset and the intent of the Commissioners is to do everything possible to protect their health and livelihood. He then read draft policies for both alternatives to either work on a partial basis or have non-essential personnel work from home. A discussion was held. A motion was made to approve the Temporary Work Policy beginning on March 24, 2020, was seconded and carried unanimously. Human Resources will distribute the policy to all employees as soon as possible. This policy will remain in effect until further directive from the Board of Commissioners.

Temporary Dubois County Work Policy Beginning March 24, 2020.

It is important to note our county employees are our most important asset and we intend to do everything we can to protect their health and livelihood.

To reduce the exposure of county employees to the COVID-19 virus and allow for social distancing, and by the order of the Governor of the State of Indiana, the following work policy will be in place starting March 24, 2020.

All non-essential departments are instructed to close and begin working from home when possible. Department heads will determine any essential functions or employees who need to be in the department/office. Employees will be paid their regular salary whether they are in the office or working at home. We realize that not everyone has the same ability to work at home, but everyone shall be available if called upon to do so to meet the needs of Dubois County. This is not a day off. Employees who are not in the department/office are expected to be at home and available for work.

Department heads will be responsible for determining what work can be done from home.

Essential is defined as the Dubois County Sheriff Department, Community Corrections, Dubois County 911 Communications Center, Health Department, EMA, or other essential department duties as defined by the commissioners. Department heads in these departments may follow the above policy for non-essential personnel.

Employees who need time off for medical or personal reasons still have the county leave policy available to them.

This temporary work policy shall remain in effect until further directive from the Board of Dubois County Commissioners.

RE: LOCAL DISASTER EMERGENCY DECLARATION EXTENSION

An extension to the Local Disaster Emergency Declaration was presented by County Attorney Greg Schnarr. The Declaration extends the deadline to April 6, 2020 at 11:59 p.m. A motion was made to approve the Extension, was duly seconded and carried unanimously.

See Exhibit A – Local Disaster Emergency Declaration Extension

RE: RADIUS WISEMAN

President Blessinger recognized the passing of County Employee Radius Wiseman. He was an employee of the Soil and Water District.

RE: ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 3:31 p.m.