

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

FEBRUARY 3, 2020

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on February 3, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Gregory S. Schnarr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the January 21, 2020 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of January 2020 were as follows: Recorder \$22,249.62; Health Department \$28,342.68; Auditor \$50.00; Clerk \$37,128.88. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

AVL Discussion – After review of the Verizon offer and the WTH plan - Berg recommended the Verizon package only. The set-up of 36 units will cost \$1,260 plus expected annual fees for the service cost of \$6,897.80 which will provide all that is needed. The WTH plan will cost an additional \$8,280 for a one time set up plus \$2,760 per year. While there is a benefit to have the Verizon data overlaid on the WTH offer, the WTH offer is simply a mirror. He would like to hold off on the WTH offer and possibly do a free demonstration to determine the value later in the spring.

5 Year Equipment Plan – Berg presented an estimate for equipment replacement over the next 5 years.

Distributor Replacement – The rotation for 2020 includes the 1985 Chevy that includes a 1986 Rosco bituminous distributor. Replacement parts have become hard to locate. A few units have been located in North Carolina which will be viewed and tested.

CR 600 West Railroad Crossing Update – A diagnostic review is being scheduled.

BMV Government Account Setup – A Government Account Agreement was presented for approval to provide online access to the Indiana Bureau of Motor Vehicle records. A motion was made to approve the Agreement, was duly seconded and carried.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Brent Wendholt presented the following report of Highway projects:

Small Structure Inspection Program – Will begin in March.

Bridge #264 (Newton Street in Jasper City Limits) – Received a copy of the Project Manual and have made some changes during review. The manual will be ready for acceptance at the next meeting.

2020 Community Crossing Applications – Submitted and are waiting for a response.

Dubois County Overweight/Oversized Load Application – Tabled until the next meeting.

RE: IRELAND PARADE ROUTE

Janet Schitter presented the Ireland Parade Route to be held on March 15, 2020 beginning at 1:00 p.m. Road closures for the Parade will be between the hours of 12:00 noon until 3:00 pm as follows: Road 500W from Church Avenue, south to Clay Street, west on Clay, north on Grant Street, west on Center Street and north on James Street to the end of the parade. Schitter also requested the closing of West Walnut Street from 500W to Grant Street and W. Center Street from 500 W to Grant Street on March 14, 2020. On motion duly made and seconded, the Commissioners approved the closings or partial closings as applicable.

RE: IRISH TROT

The Irish Trot will be held on Saturday, March 14, 2020 from 7:00 am to 12:00 pm. The Irish Trot will use the same route along County Road 500W from Ireland Elementary School south to County Road 150N to Wheatland Drive to Ladino Lane to County Road 150N. A motion was made to approve the route, was seconded and carried.

RE: BRUCKE STRASSE LAND PURCHASE

County Attorney Greg Schnarr presented the agreement with SERVUS to purchase property located on Brucke Strasse (Parcel No. 19-06-35-400-007.000-002 A part of Lot 2 in Patoka Zentrum I) at a cost of \$185,000. A motion was made to approve the Agreement for Purchase and Sale of Real Estate, duly seconded and carried.

RE: COMMISSIONERS' SALE – RESOLUTION 2020-01

Zach Hughes, SRI, was available via teleconference to discuss the options to conduct a Commissioners Sale on the properties not sold at the Tax Sale from 2019. A motion was made to approve Resolution 2020-01 A RESOLUTION ESTABLISHING THE INTENT TO CONDUCT A COMMISSIONERS' SALE TO SELL TAX SALE CERTIFICATES FOR PROPERTIES THAT ARE SEVERELY DELINQUENT IN PAYMENT OF PROPERTY TAXES, was duly seconded and carried.

****See Exhibit A - Resolution 2020-01****

RE: CRIMINAL JUSTICE ANALYSIS

Mark Balsmeyer, Community Foundation Board member, presented the strategic plan for the Community Foundation. Through a Lilly Endowment, the Criminal Justice Analysis was conducted. He introduced Dr. Brian Lovins, PhD from the University of Cincinnati. Dr. Lovins presented the findings from the Criminal Justice Analysis. The following recommendations were presented:

1. Expand Pretrial Services at Community Corrections
2. Develop a Public Defenders Office
3. Pre-Arrest and Prosecutorial Diversion Programs are limited and need to be developed
4. Community Based Residential Treatment Facility
5. Expand Community Corrections for Women
6. Create a Criminal Justice Coordination Committee

Questions were answered from those in attendance.

Clayton Boyles, Community Foundation Director, presented the need to further assist with the Community needs. He introduced Lena Hackett, Community Solutions from Indianapolis, that proposed facilitating a discussion that would take approximately 7 months to assess what systems and strategies are needed.

RE: HUMAN RESOURCES – EMA DEPUTY DIRECTOR

Markie Rhodes, Human Resources Generalist and Tammy Humbert, EMA Director, appeared to request approval to hire Narissa Montes beginning on March 30, 2020 upon the recommendation of the EMA Advisory Board. A motion was made to approve the recommendation, was seconded and approved unanimously.

RE: HUMAN RESOURCES – NEW HIRE STANDARD OPERATING PROCEDURE

Mark Rhodes, Human Resources Generalist presented a New Hire SOP for review. Following discussion, two documents will be developed; a second for 24/7 facilities.

RE: CHALK WALK

Corrina Mack, Jasper Community Arts, appeared to request use of the Courthouse basement restrooms and NE lawn for the Chalk Walk Festival to be held on June 6, 2020 with a rain date of June 13, 2020. A motion was made to approve the requested dates, was seconded and carried.

RE: COMMUNITY CORRECTIONS ADVISORY BOARD APPOINTMENT

A motion was made to approve the appointment of Brett V. Hurm to the Community Corrections Advisory Board as a Mental Health provider. His term will expire on December 31, 2022. The motion was seconded and carried.

RE: BUS ARM CAMERAS

Northeast Dubois School Corporation Superintendent Bill Hochgesang, representing the four Dubois County School Corporations, appeared to request reimbursement for bus arm cameras to assist with prosecuting violators. Per Anthony Quinn, Prosecuting Attorney, the Court can assess a fine to recoup the costs into a Safe School Fund held at the County. Discussion was held. A motion was made to support the four school corporations to approach the County

Council to request reimbursement of Bus Arm Cameras and to establish a Safe School fund per Indiana Statute. The motion was seconded and carried 2-1 with Blessinger being the dissenting vote.

RE: RCAP REGIONAL SEWER DISTRICT

Eleisha Shelton, RCAP, appeared to provide information on establishing a county-wide Regional Sewer District. A discussion was held. A committee of Commissioner Hostetter, County Attorney Greg Schnarr and Shawn Werner will meet with Ms. Shelton and report at a future meeting.

RE: AMBULANCE REPLACEMENT

EMS Coordinator Suzan Henke appeared to update the information on the ambulance that was totaled. She presented the need to purchase a new ambulance as a replacement; however, the difficulty is the length of time it takes to receive it once ordered. A rental unit has been found at a cost of \$4,500 per month. She also provided information on equipment that needs to be replaced due to the accident at a cost of \$15,000.

A motion was made to approve the purchase of a replacement ambulance in an emergency nature at a cost of no more than \$225,000 pending County Council approval. The motion was seconded and carried.

A motion was made to support renting an ambulance at a maximum of \$45,000 pending County Council approval. The motion was seconded and carried.

A motion was made to support replacing the radios, cot and AED at a maximum cost of \$15,000 pending County Council approval. The motion was seconded and carried.

RE: EMPLOYMENT TRAINING/ONBOARDING

A discussion was held on the training and onboarding of new employees.

RE: AUDITOR'S REPORT

The County backup server has been replaced.

Auditor Morton is working on a quote to replace the Highway Department phone system and add them into the County phone system. She also provided an update on the Courthouse/Annex/Health Department phone PRI system that will need to be replaced in 2020.

RE: FUTURE MEETING

The next meeting of the Commissioners' will be on Tuesday, February 18, 2020 at 8:00 a.m. in the Dubois County Annex Commissioners/Council Room.