

SECOND REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

OCTOBER 19, 2020

The second regular meeting of the Dubois County Commissioners was held in the Commissioners/Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:30 a.m. (EST) on October 5, 2020. Present were Commissioners Chad A. Blessinger, Nick Hostetter and Elmer Brames. Also present were County Auditor Sandra L. Morton, and Highway Supervisor Steven L. Berg. County Attorney Gregory S. Schnarr was absent. A quorum was declared present and the meeting was opened for business by President Blessinger. Highway Engineer Brent Wendholt entered the meeting at 8:50 a.m.

Minutes of the October 5, 2020 meeting of the Commissioners were approved as presented. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Steve Berg presented the following report of Highway projects:

Sun Energy Mine Release – The remaining items on the punch list should be completed by October 28 and the bond should be released in November.

Watch Communications Damage – On October 7, Berg was contacted regarding a contractor plowing fiber conduit without a permit. Berg shut them down. Contact information was given for proper permitting. The location of the conduit is not in a satisfactory location for a fiber optic line and is too shallow. The conduit must be removed to prevent water damage to the road shoulder and the edge repaired. All must be complete prior to a permit approval.

Berming Operations – Work concluded in Ferdinand Township. They are now working in Boone and Harbison Townships.

LTAP Chain Saw Training – A chain saw safety seminar will be held at the Highway Garage for the crew.

Site Attendant Retires – Rita Bieker, a current floater, has decided to retire. Interviews will be held on Friday. Plans are to hire two floaters.

Annual Material Bids – Advertising has taken place for material bids for 2021.

RE: HIGHWAY ENGINEER'S REPORT

In the absence of the Highway Engineer Brent Wendholt, Highway Supervisor Steve Berg presented the following report of Highway projects:

CCMG Paving Projects – Paving is complete and the final three invoices have been submitted, the following change orders were presented:

20-01 Schnellville Road and Town of Schnellville – Bid Amount of \$386,996.95 and Invoice Amount of \$386,643.42 - Net Decrease of \$353.53.

20-02 Cuzco Road South – Bid Amount of \$189,987.00 and Invoice Amount of \$189,334.74 – Net Decrease of \$652.26.

20-04 100 West – Bid Amount of \$189,172.60 and Invoice Amount of \$188,719.28 – Net Decrease of \$453.33. A motion was made to approve the change orders as presented, was duly seconded and carried unanimously.

Bridge #264 – The testing results have been received from the materials supplier. The results have been stamped, approved, and forwarded to the design engineer. The final invoice from LAN has been received in the amount of \$6,777.00. A motion was made to approve payment of the invoice, was duly seconded and carried.

Bridge #143 – The Holland Road Northeast was closed on October 8. The Concrete Deck is being removed so the rail cars can be pulled later this week. Shear studs were welded on the beams last week and the beams will be sand blasted and painted this week.

RE: SOLAR FIELDS

Commissioner Blessinger discussed a meeting he attended with EDP Renewables and shared information on a potential project. EDP is exploring the possibility of having a solar panel field in the Duff area.

RE: HEALTH INSURANCE OPEN ENROLLMENT

Open Enrollment for the 2021 County Employee Health Insurance and voluntary benefits will be held from November 2, 2020 through November 13, 2020.

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RE: DIGITAL INCLUSION STUDY

Commissioner Blessinger provided information on the Regional Opportunity Initiative (ROI) Partnership with Purdue which is opening up a new opportunity for counties in the Indiana Uplands to participate in a regional digital inclusion planning effort to advance broadband and connectivity in their communities and across the region. The ROI is conducting a survey on digital inclusiveness which is crucial to the healthy functioning of our communities. They are looking at how connected we are as a community, county, and region. A Digital Capital Survey has been sent to employees and others in the community to assist in gathering data.

RE: HEALTH DEPARTMENT DRIVE THRU/CANOPY

Brett Schipp, Universal Design, presented project plans for the Health Department Drive Thru and Canopy. Quotes for the project will be received and opened on November 2, 2020 at 10:00 a.m.

RE: CARES ACT FUNDING REQUEST - JASPER – DUBOIS COUNTY PUBLIC LIBRARIES

Christine Golden, Jasper – Dubois County Public Libraries, requested funding for 25 Laptops from the CARES Funds. The laptops will be used for Staff and Makerspace/Mobile Van. A discussion was held. As a political subdivision, the Library must request the funds from their enabling body which is Dubois County. Consensus was to wait for more information on the Public Safety request before deciding on this request.

RE: CARES ACT FUNDING REQUEST – JASPER CHAMBER OF COMMERCE

Jasper Chamber Director Nancy Eckerle appeared to request funding for COVID-19 related expenses in the amount of \$7,700. Consensus was to wait for more information on the Public Safety request before deciding on this request.

RE: CARES ACT FUNDING REQUEST – PROBATION DEPARTMENT COMPUTERS

Chief Probation Officer Jennifer Lampert appeared to follow-up on her previous request to purchase computers/laptops for the department. Discussion was held on the various types of products: desktop, laptop, or surface tablet. The department is due for computer rotation at this time as well as the need for mobile access. Following discussion, it was decided to purchase 6 Surface Tablets with accessories for Probation Officers and 2 desktop units for the probation assistants. CARES Funding will not be used at this time.

RE: CARES ACT FUNDING REQUEST – 911 COMMUNICATIONS DEPARTMENT

Director Jeana Mathies presented information on the MEVO Anywhere 4G Mobile Kit with 4 phones at a cost of \$7,593.56 for hardware and yearly service and maintenance fees of \$2,280.84. Discussion was held. A motion was made to support the purchase of the MEVO Kits pending County Council funding, was duly seconded and carried unanimously. CARES Funding will not be used. The request will be taken to the Council for funding. Director Mathies discussed the replacement of the current radio console. The director will explore options with members of her advisory board.

RE: MATRIX INTEGRATION – MANAGED SERVICES AGREEMENT

Rob Wildman, Matrix Integration VP of Professional Services, provided information on the Managed Services Agreement which expires November 30, 2020. Three options were presented for renewal. Consensus was to study the proposed Agreement options and discuss at the next meeting.

RE: PSC ETHERNET TRANSPORT & INTERNET SERVICES AGREEMENT

Wayne Blake, PSC, presented a service agreement renewal for the Ethernet Transport & Internet Services. The Ethernet Transport Service is 500 Mbps at each of the four county facility locations at a cost of \$1,700 per month. The

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Internet Access Service will increase from 40Mbps symmetrical to 80 Mbps symmetrical at a cost of \$800 per month. Credits for Tower Rental will be applied to the monthly invoices. A motion was made to approve the three-year Services Agreement, was duly seconded and carried unanimously.

RE: CARES ACT FUNDING – PUBLIC SAFETY CLAIM

EMA Director Tammy Humbert presented changes to the CARES Act Funding claims with IFA. A motion was made to approve Claim 15 for Public Safety payroll costs in the amount of \$1,280,032.66, was duly seconded and carried unanimously. This request will use the remaining CARES Act funding allotted for Dubois County.

RE: RESOLUTION 2020-08

A joint Commissioner/Council Resolution establishing a procedure for CARES Act Reimbursement of Public Health and Public Safety Payroll Costs was presented. A motion to approve the Resolution was made, duly seconded and carried unanimously. The Resolution will be sent to the County Council for approval.

RESOLUTION 2020-08

**DUBOIS COUNTY COUNCIL AND DUBOIS COUNTY BOARD OF COMMISSIONERS
RESOLUTION ESTABLISHING A PROCEDURE FOR CARES ACT REIMBURSEMENT OF PUBLIC
HEALTH AND PUBLIC SAFETY PAYROLL COSTS**

WHEREAS, on March 6, 2020 the Governor issued Executive Order 20-02 which declared a public health emergency exists throughout the State of Indiana as a result of the coronavirus disease 2019 (COVID-19); and

WHEREAS, the State of Indiana, Office of Management & Budget, issued a letter on May 14, 2020, announcing a direct distribution of Coronavirus Relief Funds (CRF) from the United States Treasury that may be used for the limited purposes set forth in section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Initial guidance from the federal government required that each state may only reimburse expenditures directly related to addressing the COVID-19 pandemic; and

WHEREAS, the Dubois County Board of Commissioners signed the Coronavirus Relief Fund Acceptance Certification in a public meeting on May 28, 2020; and

WHEREAS, the US Department of Treasurer updated on September 2, 2020 the Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments, to include payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID19 public health emergency; and

WHEREAS, the Dubois County Board of Commissioners in a public meeting on October 19, 2020, did vote in favor of requesting the reimbursement of payroll expenses of employees in the public health and public safety departments; and

WHEREAS, a memo issued by State Board of Accounts on September 30, 2020, states that the governing body must adopt in a public meeting an ordinance or resolution that this alternative process will be used for at least part of the CARES reimbursement received from IFA for public health and/or public safety due to the declared health emergency;

NOW, THEREFORE, BE IT RESOLVED by the Dubois County Board of Commissioners and the Dubois County Council:

- The CARES reimbursement for public health and public safety payroll will be receipted into the CARES Fund, fund number 8901-065 as guided by State Board of Accounts.

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- A claim will be created against the CARES Fund for the full amount of the reimbursement, \$1,280,032.66.
- The money claimed will be receipted into County General, fund number 1001-001.
- Once receipted into County General, normal appropriation procedures will apply.

RE: CARES ACT FUNDING - SUBRECIPIENT AGREEMENTS

The Federal CARES Act Funds are considered other federal financial assistance. As a Participant, Dubois County must account for CARES Act Funds in accordance with the State Board of Accounts Memorandum(s). Reimbursements passed through to another political subdivision must be accounted for in a separate fund and shown as a pass-through on the SEFA.

A CARES Act Funding Agreement between Dubois County (Participant) and Jasper Public Library (Subrecipient) was presented for approval. CARES Funds were claimed for the Jasper Public Library in the amount of \$19,903.77.

A CARES Act Funding Agreement between Dubois County (Participant) and Dubois County Solid Waste Management District (Subrecipient) was also presented for approval. No claims were submitted for the Solid Waste Management District due to the claiming of Public Safety Payroll Funds.

A motion was made to approve both Agreements, was duly seconded and carried unanimously.

RE: RECORDER DISASTER RECOVERY SERVICES

A Disaster Recovery Services Agreement was presented for approval for the Recorder's office from Computer Systems Inc (CSI). The Agreement is a renewal of services for a term of one year, January 1, 2021 through December 31, 2021 at a cost \$602. A motion was made to approve the renewal Agreement, granting the Recorder permission to sign the document. The motion was duly seconded and carried unanimously.

RE: MAXIMUS COST ALLOCATION PLAN AGREEMENT

Auditor Morton presented an Agreement to provide Professional Consulting Services from Maximus Consulting Services, Inc. for the development of a central services cost allocation plan. The Agreement will be for 3 years at a cost of \$5,000 per year. A motion was made to approve the Agreement, was duly seconded and carried unanimously.

RE: TAX SALE

Treasurer Cathy Merkley provided a list of unsold properties from the 2020 Tax Sale.

RE: LACTATION ROOM

Auditor Morton informed the members of the need for a lactation room. Previously, the jury rooms were an option; however, they are not always available. Consensus was to have the Custodian find a suitable location to have a room built in the Courthouse as well as find locations in the other facilities.

RE: FUTURE MEETING

The next meeting will be held on November 2, 2020 at 8:00 a.m. in the Commissioners/Council Room of the Courthouse Annex.