

## CONTINUED MEETING DUBOIS COUNTY COMMISSIONERS

OCTOBER 15, 2018

The continued monthly meeting of the Dubois County Commissioners was held in the Commissioners / Council Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on October 15, 2018. Present were Commissioners Nick Hostetter, Chad A. Blessinger and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Hostetter. Minutes of the October 1, 2018, meeting of the Commissioners were approved as presented. On motion made and seconded, the Commissioners approved the Claims and Allowance Docket and the Payroll Docket.

### **RE: HEALTH DEPARTMENT REPORT**

Donna Oeding, Director of the Dubois County Health Department, appeared to introduce to the Commissioners her replacement, Jo Ann Spaulding, following her retirement. Spaulding has been working with Oeding during the prior month to learn the position.

The Director also advised the Commissioners that three positions on the Health Board will be the subject of reappointment. Dr. Greg Berger DDS, has advised that he will not accept reappointment.

Oeding also advised the Commissioners that the automatic door at the Health Department office is not operating and needs repair. The automatic door is needed by a number of persons using the Department's services.

### **RE: GREENER PROPERTY – VIOLATION OF COUNTY ORDINANCE**

Shawn Werner, the Health Department Environmental Officer, appeared to advise that Julie Greener submitted to him a contract for clean-up and removal of trash and the trailer from the property at County Road 571E 300N. Werner explained the agreement to the Commissioners, and Greener was present to confirm the facts as presented. On motion made and seconded, the Commissioners approved the agreement.

### **RE: CELESTINE BISHOP STREET – R & J HOLDINGS**

Jeremy Betz of R & J Holdings appeared to discuss a proposed housing project of six lots located in Celestine. Three of the lots are on Bishop Street, a dedicated but undeveloped County road, being 40 feet in width. Other lots can be accessed from other County roads. The addition was platted in the 1800's. All utilities are available. The existing lots are not large enough to add 20 feet to the existing platted street. Because of the age of the Addition, the Commissioners expressed an opinion that a 50 foot wide right-of-way would be adequate. The Commissioners agreed that the street could be rocked for current use. Due to age of development, immediate chip and seal would not be required, but an extra 10 feet of dedicated easement would be required should the road in the future be developed. Property owner is to provide the dedication, with developer to provide rock. The street will run to New Orleans Street.

### **RE: PHONE SYSTEM**

Joe Cozza, Eck-Mundy, appeared to submit a quote for the Courthouse telephone system. The proposed system would use the same communications cabling in the Courthouse but require new telephone units, 168 in number. The quote includes a 5 year maintenance license and installation labor with a total cost of \$90,408. Cozza explained that the system proposed is not a VOIP phone system due to the fact that the existing cabling is not a CAT 6 wire and would not support VOIP. The current telephone units are at least 15 years old and are no longer supported by replacement parts. The replacement phones would not be placed on the Courthouse data network. The advantages of the VOIP system at a higher cost were discussed.

### **RE: HOFFMAN TRACT**

Kim Racey, Dubois County Title, and Greg Hoffman, property owner, appeared to request an exception to the County Subdivision Ordinance so as to allow a division of an existing tract which is less than 10 acres. The tract would be

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added to an adjacent tract in Crawford County which is owned by the proposed purchaser. On motion made and seconded, the Commissioners granted an exception to the current County Subdivision Ordinance.

**RE: JAMES STREET CORRECTION**

The County Attorney submitted a proposed affidavit to correct an entry error prior to 1962 in the Courthouse records. The County records entry included James Street in Ireland, which was a platted public street with that of an adjacent property owner. The error was recently discovered by the Auditor's office. On motion made and seconded, the Commissioners authorized the execution and filing of the affidavit to correct the prior error.

**RE: WEIGHTS & MEASURES INSPECTOR**

Commissioner Blessinger advised that a replacement for the Weights & Measurers Inspector has been selected and the candidate will be taking the required State exam in the near future.

**RE: COURTHOUSE EMPLOYEE PARKING**

Commissioner Blessinger reported that downtown merchants have complained about County employees parking in public parking spaces around the Courthouse Square. This will be discussed at the Department Head meeting on October 17, 2018.

**RE: 9-1-1 HOLIDAY AND SICK LEAVE HOURS**

Employees at 9-1-1 questioned the number of hours they should be granted for holidays. After discussion, the Commissioners elected to continue the past policy of 8 hours per holiday.

**RE: TOBACCO ON COURTHOUSE GROUNDS**

Indiana State law states that there shall be no smoking in public buildings of tobacco, nicotine or similar products. The Commissioners belief is that no tobacco products should be used in County buildings. The County Attorney is to prepare a policy on non-use in public buildings of tobacco, nicotine or simulated products.

**RE: CUSTODIAN'S REPORT**

Courthouse Custodian Scott Hopf submitted three proposals for painting of hallways and ceilings in the Courthouse. Quotes from three local painting firms were requested with all declining to bid due to the enormity of the project. The Commissioners expressed concerns regarding quality of paint. Proposals are:

	<u>One Coat</u>	<u>Two Coats</u>
Talbert Painting Company	\$ 6,240.00	\$10,910.00
Tri-State Painting Company	\$17,200.00	\$21,550.00
Simms Painting Company	N/A	\$22,500.00

Subject to quality of paint, the Commissioners authorized acceptance of the Talbert Painting proposal.

Hopf was also authorized to encumber unused maintenance funds at end of year to repaint the Annex first floor hallways.

The Commissioners also discussed repair of the automatic door at the Health Department, and the Custodian was instructed to obtain quotes. Question also was presented about installing an automatic door at the Courthouse basement door ramp. There is a County ADA fund which might also be used to fund such ADA projects.

**RE: SEIFRIG PROPERTY – VIOLATION OF COUNTY ORDINANCE**

Highway Supervisor Berg submitted proposals for clean-up of the Seifrig property in Madison Township off of County Road 400N:

Love Excavating	\$9,500.00
Lechner's Inc.	\$4,000.00
Hopf Contracting	\$7,699.00
Mehling Construction	\$9,200.00

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On motion made and seconded, the Supervisor was authorized to accept the Lechner Inc. proposal if the Supervisor determined the proposal to meet RFP. Supervisor reported that a proposed purchaser for the property had expressed interest depending upon cost to clean-up.

**RE: EMPLOYEE BENEFITS – HOSPICE**

Auditor Hopf submitted a proposed change to the County policy on hospice coverage for employees. The Commissioners determined that coverage should be offered for a 100 day period.

**RE: MID-STATES CORRIDOR AGREEMENT**

On motion made and seconded, the Commissioners approved and executed an Interlocal Agreement with Cities of Jasper and Huntingburg for funding of the initial study for the Mid-States Corridor through Dubois County.

**RE: TRANSFER OF FUNDS**

On motion made and seconded, the Commissioners authorized the following transfer of funds for repair of Highway Department equipment:

From:	Workman Compensation	\$10,000
To:	Equipment Repair	\$10,000

**RE: FAIRGROUNDS ROAD DEDICATION**

The County Attorney submitted a proposed dedication of “Fairgrounds Road” as previously constructed by the County running from State Road 162 to the access entry road into the Park and 4-H Fairgrounds. He explained that the access road from Crestview Estates Subdivision to Fairground Road will require the dedication of a short connection road, for which a description is being prepared by Brosmer Surveying.

**RE: HIGHWAY SUPERVISOR’S REPORT**

Highway Supervisor Berg submitted the following report of current Department projects:

Railroad Crossing Improvement - Filed with INDOT but no response to date.

Flood Gates – Nothing new to report.

New Brushcutter – Brushcutter delivered and will begin use in Bainbridge Township.

Advanced Disposal Agreement – Proposed agreements has been reviewed and changes made for Jasper, Huntingburg and Ireland sites. A 2.5% increase for 4<sup>th</sup> and 5<sup>th</sup> year of contract. On motion made and seconded, the Agreement was approved with no price increase for first three years.

Bridge Conference – Highway Supervisor and Engineer will attend County Bridge Conference at Purdue University on October 16 and 17, 2018.

**RE: SECURITY CENTER STUDY**

Commissioners intend to limit firms under consideration to three or fewer, but question as to whether a consulting firm should be engaged to assist at the early phase of the project, including study and pre-construction.

- James Shireman, representing Shireman Construction, appeared to state that their firm would be available on a consulting basis, but that the firm normally serves as construction manager.
- Tony Vie, representing Elevatus Architecture of Fort Wayne, appeared to state that his firm is recognized in the field of jail construction and they tend to have a higher fee than the competition. Vie complimented RFP for being broad in the scope of study. He encouraged the use of a consultant at an early stage to also assist on non-construction topics, such as funding, budgets and legal.
- Scott Carnegie, DLZ Project Manager, appeared to state that security centers are primarily what the company does, in a 3 or 4 state area. He suggested use of a construction manager. DLZ has worked with Dubois County for an extended period. DLZ is a full service architectural firm. Mental Health is an important part of any security center, and the entire judicial system should be part of the Security Center study.
- Rob Barnes of the Hagerman Group of Fishers appeared to discuss his firm’s availability for the project and particularly as construction manager and as general contractor CMA. He proposes to meet with and

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advise the County as to the various methods which are available for this type of project, including design and build.

Commissioner Blessinger stated that he would recommend the use of Elevatus or RQAW, with DLZ being a Company to be also considered, to perform the courthouse study. Commissioner Hostetter stated that he would prefer consideration of all three of these firms and Commissioner Brames agreed on the three. The Commissioners determined that a special meeting would be held on Monday, October 29<sup>th</sup> at 9:00 a.m., for purpose of interviewing the above three firms.

### **RE: HIGHWAY ENGINEER'S REPORT**

Highway Engineer Wendholt submitted his report of current engineering projects as follows:

Railroad Overpass – Two claims have been submitted to Huntingburg from DLZ on project: \$4954.70 and \$30.99 and one from Hummel Electric for \$1122.50. On recommendation of the Engineer the Commissioners approved for payment claims for \$4,954.70 and \$30.99, but denied payment of claim for \$1,122.50 for reason that the claim of Hummel is for a highway signal some distance from the overpass and not related to the overpass construction for which the County agreed to participate.

Huntingburg Conservation Club – Required culvert is on order but not received to date.

County Road 800 West – Project is proceeding as scheduled and contractor is cutting down hill to use as fill. Three of the four required culverts should be replaced by day's end.

Highway Department Roof – Portion of roof has been removed and installing trusses is ready to begin. Future work will depend on the weather.

Bridge #264 Veterans Memorial Bridge – Bridge has developed cracks in cantilever portion of each pier. Repair work is required and Engineer recommends Carbon Fiber Wrap at possible cost of \$75,000 to \$90,000. Engineer has opinion that wrap is the best solution even though lower cost type of repair may be possible as the wrap will be more permanent.

2018 Paving Projects – All projects are now completed for 2018.

Solar Sources Coal Mine – Agreement was signed in 2010 for coal mine use of County Road 450N and 580N. The Company has a lack of progress on repair of roads. The Company has been given 7 days to present approved plan to resolve issues on road maintenance.

### **RE: 9-1-1 INTERVIEWS**

9-1-1 has developed a job application for a new director. It was agreed that the standard County application should be followed, as it was designed for and has been approved by insurance providers.

### **RE: FUTURE MEETINGS**

The Commissioners will hold a special meeting on Monday, October 29, 2018, for the purpose of interviewing firms for the Jail Feasibility Study.

The November Commissioner meetings will be held on Monday, November 5, 2018, and Monday, November 19, 2018. Both meetings will begin at 8:00 a.m., in the Commissioners/Council Room of the Courthouse Annex.