

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JUNE 5, 2017

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on June 5, 2017. Present were Commissioners Chad A. Blessinger, Elmer Brames and Nick Hostetter. Also present were County Auditor Kathleen M. Hopf, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the May 15, 2017 meeting of the Commissioners were approved as presented. The minutes were then signed. Incomes for the month of May, 2017 were as follows: Recorder \$13,947.36; Health Department \$19,757.34; Auditor \$262.50; Clerk \$31,559.55. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

RE: MADISON-JASPER PRECINCTS

Bridgette Jarboe, County Clerk, appeared to advise the Commissioners that since the last election, the City of Jasper has annexed additional real estate in Madison Township and in lower Bainbridge Township, all of which requires transfer of precincts for those persons in the annexed areas in order to be able to vote in City elections. Those persons involved are transferred to the appropriate adjacent City precincts. On motion made and seconded, the Commissioners approved the Ordinance submitted by the Clerk as prepared by the State Election Board to authorize such transfer.

RE: COUNTY WEBSITE

The Commissioners discussed the various elements required for preparation of the proposed County website, involving pictures and various wording to be used and who is to furnish the same.

RE: NICOLE TROUTT ESTATES PLAT – COLUMBIA TOWNSHIP

Phil Buehler submitted a proposed one lot plat for Nicole Trout Estates in Section 36-Township 1N – Range 3W being 5.442 acres in Columbia Township, on Cuzco Road North. Question was presented as to the prior policy of the Commissioners to approve plats with only one lot as an exception to the County Subdivision Ordinance, which requires multi-lot plats. Highway Engineer Wendholt informed the Commissioners that it is his future intent to submit several revisions to the original Subdivision Ordinance. The proposed plat, on motion made and seconded, was approved.

RE: BETZ FARM POND EXCEPTION – JEFFERSON TOWNSHIP

Phil Buehler submitted a proposal for an exception to the Subdivision Ordinance to allow a family farm exception for approximately 5 acres which contains a pond. The transfer would be to a family owned LLC for liability purposes. The current owners are Clarence and Marilyn Betz and the real estate is in the SW quarter of Section 20-Township 2S-Range 3W in Jefferson Township. The real estate transfer does meet the standard requirements for a family residential exception, except that no residence will exist. On motion made and seconded, the transfer was approved and exception was granted.

RE: SECURITY CENTER PROJECT – GARMONG CONSTRUCTION SERVICES

Ross Rinehart and Jeremy Kunz, representing Garmong Construction Services out of Evansville, appeared to discuss the proposed addition to or revision of the current Security Center. They discussed the traditional methods of construction; construction management and design-bid-build methods. They explained that the cost of construction management would be equal to or less than the traditional method but would allow greater flexibility during planning and construction. They explained in detail the procedures which they follow in representing the owner (County), in planning and construction phases of a project. They also reviewed the various industry and organizations in the County which they have represented. A detailed written list of services was submitted to the Commissioners. Fee is based upon percentage of construction costs as of time of bid receipt and acceptance. Their greatest service is pre-bid planning, and their

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planning will pay for itself by project savings. They explained the difference in services offered by their Company as compared to use of clerk-of-works and general contractor. They explained the pre-construction jail cell concept and its advantages.

RE: 2017 COMMUNITY CROSSING GRANT

Highway Engineer Wendholt and Deputy Auditor Sandy Morton discussed with the Commissioners the 2017 Community Crossing Grant. Wendholt stated that the estimate to be used from this year's projects is \$1,369,000 of which 25% is local share. The list of 12 projects was submitted. The application for grant funds must include a commitment for the County's 25% share, or \$369,000 all of which is currently available, subject to transfer of funds approval by County Council. The Engineer will file the required State forms and information.

RE: HIGHWAY CHANGE ORDERS

Ann Messmer, County Highway Clerk, submitted the following Change Orders on highway projects:

#16-11	Kalb-Zehr Road	< \$364.17
#16-10	County Road 325 E	< \$1,080.49
#16-15	Kyana Road	< \$366.11

On motion duly made and seconded, the Change Orders were approved.

RE: COUNTY OWNED PROPERTY UPDATE

Chris Hopf, Deputy Auditor, appeared to discuss a number of real estate tracts which are listed on County records as ownership belonging to Dubois County. The Commissioners discussed each tract. Several were taken under advisement. On motion made and seconded, the Commissioners directed the County Attorney to prepare a deed for 36th Street immediately west of Saint Charles Street, to the City of Jasper and former Portersville Road north of 36th Street, to the City of Jasper. A fourth tract in Patoka Township required correction of records and has been corrected.

RE: PA SYSTEM

Tammy Humbert, Director of Emergency Management Agency, submitted to the Commissioners a written proposal for an addition of emergency announcements on the existing PA system at the Courthouse, Annex and Health Department. This would allow warning announcements to the three buildings to protect employees and the public in these buildings. The cost of the new system is \$2418.97, as quoted by Matrix. The question discussed was whether the cost justifies the need for the service, since there are other types of warnings available. There was also question as to whether the panic buttons should also be connected to the system. There is no current funding for the project. On motion made and seconded, the Commissioners approved the purchase for the announcement system, subject to County Council appropriation of funds.

RE: LAW BOOKS

Custodian Scott Hopf reported that the Courts have determined which law library books are of no value and should be trashed. A list of the books were submitted and determined to be of no value. The method of disposal and cost thereof was discussed. On motion made and seconded, the Commissioners determined that County employees and the public should have until June 12, 2017, to remove the books. Any books remaining after June 12th will be removed to recycle or trashed.

RE: HIGHWAY SUPERVISOR'S REPORT

Highway Supervisor Berg submitted his report of current Department projects as follows:

County Road 825 West – No report on Kurt Schurz project in Patoka Township.

Sealcoating and Surface Treatment – Surface treatment will begin this week. Chip seal paving should begin June 26th and has been delayed due to work on storm damage. Patchwork and new chip seal paving will follow.

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Sweep Broom – Acquired in 2002 and is no longer required. The Department is currently attempting to sell broom. On motion made and seconded, the broom was declared surplus and sale was authorized.

County Road 100 West – County Road 100W remains closed until corrective work on Conservation Club dam is repaired. Receipt of grant funds for repairs will not be known for extended period of time. Road will remain closed for six months or longer.

Legislative Funding - Discussion was held on new funding which might be received by the County based on recent legislation. The availability of funding for the Mid-State Corridor project was also discussed.

RE: HIGHWAY ENGINEER'S REPORT

Highway Engineer Wendholt submitted the following report of engineering projects:

Rail Road Overpass – DLZ invoices for \$7,599.51 and \$2,784.65 for professional work. County share is 5% of total charge but half amount invoiced. On motion made and seconded, payment was approved.

2014 to 2017 Countywide Bridge Inspection – Butler Fairman submitted invoice for \$1,011.20 for 85% stage of project. On motion made and seconded, payment approved.

2018 to 2021 Countywide Bridge Inspection – New contract on 2018 Inspection submitted. Substantial price increase due to INDOT changes requiring additional inspections.

Road Paving Update – A report was made showing the current status of paving projects.

Division Road and 600 West – Due to flood damages the roads will require rejuvenating surface seal. The cost of this project will be \$45,000. On motion made and seconded, the expenditure was approved.

2017 Community Crossing Grant – A list of proposed projects submitted and on motion made and seconded, financial commitment letter approved and signed. LTAP approved the Management Plan last week, which will be submitted to INDOT also.

Security Center Drain Inlet – Current manhole on bank north of jail is still having issues and should be replaced with concrete raiser. Four quotes have been received, the lowest being from Love Excavating for \$4,015.00. On motion duly made and seconded, the service of Love Excavating was approved.

RE: AUDITOR'S REPORT

County Auditor Kathy Hopf submitted the following report from the Auditor's office:

True RX Rebate – The rebate has been received from True X for \$6,727.74.

Medical Cobra – Cobra premium has been reduced to \$686.31 for employee and \$1523.52 for family. On motion made and seconded, new rate approved effective August 1, 2017.

Open Enrollment Dates – Announced that open enrollment dates for insurance coverage will be November 13, 2017 to December 15, 2017. On motion made and seconded, the dates were approved.

Nationwide Insurance – Received proposal from Nationwide Insurance suggesting a revised schedule for investment options.

Medical Coverage for Spouses – Discussion was held on insurance coverage for spouses, unemployed spouse vs employed spouse, both with and without insurance coverage. The current County policy was reviewed.

RE: GIS IMAGERY

On motion duly made and seconded, the Commissioners authorized the County to continue to acquire a six inch pixel for the County GIS Imagery for the upcoming flyover, at County's expense.

RE: PARK AND RECREATION BOARD APPOINTMENT

On motion duly made and seconded, the Commissioners appointed Christine L. Prior to the Dubois County Board of Park and Recreation, beginning June 5, 2017 to December 31, 2019.

RE: COMMUNITY CORRECTIONS ADVISORY BOARD APPOINTMENT

On motion duly made and seconded, the Commissioners appointed Brett V. Hurm, a professional employee of Southern Hills, as the Mental Health appointment to the County Community Corrections Advisory Board, effective July 1, 2017, expiring on July 1, 2020.

RE: MEDICAL INSURANCE

The Commissioners discussed the USI Consulting presentation at the May 15, 2017, meeting regarding the County employee medical insurance program and services offered by USI and furnished by the current provider. The

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Commissioners determined that they would like to hear several other brokers and the Auditor was requested to invite several brokers to attend future meetings.

RE: COMPREHENSIVE FACILITY STUDY

The Commissioners discussed the advisability of continuing with an extensive study of existing County facilities. If done, the question is whether the County should issue an RFP for a study. Should company performing the study also be involved in the design or construction phase? The time required for a study including an NIC study was also discussed.

RE: 2018 BUDGET

Commissioners will receive 2018 budget requests from various agencies at the June 19, 2017 meeting.

RE: FUTURE MEETING

The next Commissioners' meeting will be held on Monday, June 19, 2017, in the Commissioners' Room of the Courthouse Annex, beginning at 8:30 a.m.

The Commissioners will meet with the Solid Waste Board at 7:30 a.m. prior to the Commissioners meeting.