

## REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JULY 3, 2017

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on July 3, 2017. Present were Commissioners Chad A. Blessinger, Elmer F. Brames and Nick J. Hostetter. Also present were County Auditor Kathleen M. Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Blessinger. Minutes of the June 19, 2017 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of June, 2017 were as follows: Recorder \$15,921.44; Health Department \$24,870.28; Auditor \$91.00; Clerk \$39,188.01. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

### **RE: SHILOH CEMETERY – TAX ISSUE**

Delbert Himsel, Jr. and Steve Lindauer, representing Shiloh Cemetery, appeared to request waiver of Classified Forest withdrawal penalty for removal of approximately 11 acres from Classified Forest status for use by the cemetery. The State law provides previously waived property taxes for a 10 year period are payable as a penalty upon removal from Classified Forest program. It was stated that while a government unit is not required to pay the penalty, the penalty does apply to non-profits. The Commissioners were of the opinion that the cemetery is a community benefit and should not be required to pay penalty. On motion made and seconded, the Commissioners approved the waiver and removal of the penalty from the Cemetery upon the removal of the 11 acres from the State Classified Forest program.

### **RE: ZACH HOCHGESANG FIRST ADDITION – JACKSON TOWNSHIP**

Phil Buehler, Brosmer Land Surveying, appeared to submit a proposed subdivision of the Zach Hochgesang First Addition of 2.997 acres in the NE quarter of the SE quarter of Section 3-T3S-R4W, in Jackson Township, consisting of 2 lots. On motion made and seconded, the Commissioners approved the proposed plat as submitted.

### **RE: AIC ANNUAL MEETING**

The Commissioners discussed attendance at the up-coming AIC Annual Meeting.

### **RE: EMPLOYEE HEALTH INSURANCE**

Commissioner Blessinger reported that he had discussed with Jacque Pentell, USI, the costs of the annual administration of the current employee medical coverage, which is \$30,909. Pentell reported that her company would be annually \$40,900 (or \$17.50 per employee), but would include the various services currently not offered by the current insurance broken.

### **RE: STEELER RANCH-KLEM FIRST ADDITION**

Gary VanWinkle, representing Benchmark Surveying, appeared to submit a plat of the Steeler Ranch-Klem First Addition, located on 3.29 acres in Patoka Township in the NW quarter of the NE quarter and the NE quarter of the NW quarter of Section 12-T3S-R5W, being a one lot Addition. After review, on motion made and seconded, the Commissioners approved the Plat and granted an exception of the one lot plat restriction.

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**RE: ELEVATUS ARCHITECTURE**

Cory M. Dietz, representing Elevatus Architecture, appeared to express his firm's desire to be considered for the needs study for the County Jail. The company has been active in the security field and has been involved in 30% of the current security centers in Indiana, as well as federal prisons and out-of-State locations. The organization has gone under reorganization, has split from prior parent organization, and is now located in Fort Wayne. He stated that he is aware of no current rehabilitation centers in local security centers, but it is being considered in Marion County. He could see problems in such an operation because the Center staff would be making decisions as to the assignment of prisoners.

**RE: COMMUNITY CORRECTIONS CENTER**

Megan Durlauf appeared to submit 3 proposals received by the Community Corrections building for correction of air conditioning problems at the Center. The problem is with controls, not with the equipment. The proposals are:

Huntingburg Machine Works	\$32,194.32
Messmer Mechanical	\$34,000.00
Mehringner Heating	\$36,500.00

The interior of the Center currently has been having temperatures in excess of 80 degrees. Jerry Gramelspacher, Community Corrections maintenance, appeared to explain to the Commissioners the problem and methods of correction. There may be insurance coverage for a portion due to storm damage. The cost of the project will require County Council approval, and due to high temperatures, it was suggested that an emergency action may be requested from the Council. Gramelspacher said all three proposals come from acceptable companies, but Messmer Mechanical has a better knowledge of the building from prior work. Based upon recommendation of need by Gramelspacher, and the lowest cost proposal, on motion made and seconded, the Commissioners authorized repair of the air conditioning controls, using the services of Huntingburg Machine Works.

**RE: ROSENVOLK GERMAN RENAISSANCE VILLAGE**

Catherine MacPhail, representing Rosenvolk German Medieval Festival of Ferdinand, appeared to discuss the establishment of the Renaissance Fair in the County, which over the past two years has received national recognition. The organization intends to develop a village. Several other individuals involved in such programs intend to move to the area to expand the proposed village. Various businesses and buildings would be added to the village, which would be located on 150 acres in Hall Township south of SR 545. The various programs were discussed which are expected to result in large crowds. It would be several years before the property would be ready to begin development. Several large buildings are in the plans.

**RE: CAIRSTONE INSURANCE BROKERS**

Mark Shrack and Angie Pfaff, representing Cairnstone Insurance of Indianapolis, appeared to describe their program for employee medical insurance and programs. The company attempts to educate participants and to establish new methods of providing services and coverages. A group of local employers are discussing the establishment of a primary care clinic (free of charge to employees), and Cairnstone is leading the program. Cairnstone is currently representing a number of local employers and the clinic would be open to Cairnstone

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participants and employees would be encouraged to attend the clinic to reduce future claims. About 90% of Cairnstone clients are fee based but commission system is also available. The company uses a computer program to determine the best provider and best price for each medical procedure within a reasonable geographic area. Cairnstone is in the process of opening a local lab/clinic to provide lab services in a less expensive manner than currently available in Dubois County. Neither clinic is an emergency facility.

**RE: PAYROLL AND CLAIMS**

On motion duly made and seconded, the Commissioners approved the current payroll and claims. Subsequently, an additional list of claims was filed and approved.

**RE: HIGHWAY SUPERVISOR REPORT**

Highway Supervisor Berg submitted his report of current Highway Department projects:

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|--------------------------|---|
| Pass QB Application      | All planned work completed. They had projected use of more spray material than actually required. As result CR 150 N west of CR 600 W was also completed. There were also comparative tests ran on Portersville Road West to test the amount of spray required, and the same procedure was subsequently performed on the other roads based upon condition of road.  |
| Rejuvetec Application    | Will be done later this summer on 15 <sup>th</sup> Street, Meridian Road and CR 650 W.  |
| Co-op Chip Seal Requests | Request for Co-op chip seal have been made on 800 feet on CR 150 S with Ron Hopf to contribute \$5,164.71, on road way with current acceptable dedications. On motion made and seconded, permission granted; on CR 900 S, Chris Tretter requests paving in front of residence, but right-of-way does not exist for 405 feet section. The property owner to contribute \$2,539.20, and owner to furnish proper roadway dedication. On motion made and seconded, permission was granted conditioned on filing of dedication.  |
| CR 400 W Reconstruction  | City of Jasper shared project where part of CR 400 W is in City and part in County. Plan is to mill off 2 inches, grind 6% of remaining content, reshape road and resurface. County costs would be \$141,800.   |
| Trucks                   | Department has 3 single axle trucks with beds set for replacement under rotation program (#205, 209, 215). Also intend to replace 1989 snow plow. Normally would appropriate \$190,000 from Cum Cap, but there is currently \$64,747 unused funds from purchase of front end loader, this would reduce draw from Cum Cap to \$126,000. Department requests right of appropriation. The specs for trucks requested would eliminate a certain manufacturer, but according to the highway supervisor, that is required to substantially reduce maintenance expenses in the future, |

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based on actual past experience. On motion made and seconded, the Commissioners approved the purchase of the single axle trucks, subject to appropriation of \$126,000 approved by County Council.

Projects

Report of current chip seal projects completed or in process. Report made of County Road paving projects completed to date.

Huntingburg Overpass

Invoice received from City of Huntingburg for DLZ work for \$14,346.46. On motion made and seconded, claim approved and payment authorized.

Quotes

Received on paving patches due to recent flooding on CR 600 W/ Division Road and CR 325 E:

J.H. Rudolph & Co	\$62,685
Calcar Paving	\$51,900
Hunter Paving	\$67,580

On motion made and seconded, the bid of Calcar was accepted being the low bid.

**RE: CITY HOUSE RENTAL – CASA PROGRAM**

A request for determination of ADA compliance was made by the Commissioners at the June 17<sup>th</sup> meeting. Commissioners were informed the City of Jasper will modify and maintain the rental house to be used by Court System up to current ADA standards. There being no additional issue, on motion made and seconded, the lease of the property at 323 East 6<sup>th</sup> Street was approved.

**RE: REBAR PURCHASE**

Requested quotes for purchase of rebar for Highway Department inventory are as follows:

Westfield Steel	\$8,390.09
O'Neal Steel	\$9,600.00
Sugar Steel	\$9,805.57
Modern Welding	\$12,700.00

On motion duly made and seconded, the quote from Westfield Steel was accepted.

**RE: HIGHWAY DEPARTMENT 2018 BUDGET**

The Highway Supervisor distributed and discussed with the Commissioners the Department's proposed budget for 2018, on a line by line basis. A number of increases in various accounts are the result of increased funding being directed to the Dubois County Highway Department due to legislative tax changes.

**RE: LIBRARY BOOKCASES**

With termination of the Law library, there are a number of bookcases which will no longer be needed. Auditor is to determine if a County Department could use cases, and excess would be declared surplus at future meeting.

**RE: GIS DATA SHARING**

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On motion made and seconded, the Commissioners approved a GIS data sharing agreement with Theorem Geo for use of County GIS data, for a fee of \$1,500, of which \$500 will be received by the County. The administration of the usage would be supervised by WTH.

### **RE: FACILITY STUDY**

The Commissioners discussed the proposed guidelines to be considered by a contractor engaged in preparing a study of the Security Center. These would include: exploration of all feasible options available, forecast of needs, the potential of collaboration with Community Corrections and other entities to provide rehabilitative services, the feasibility of having a rehab pod, site of facility, the costs of revisions, time required, use of current facility, and acceptance of remote hearings between jail and courthouse. Should the County first make use of an NIC study? NIC studies have not been widely used in Indiana. NIC would do assessments of current jail and justice system, make a public presentation of assessment findings, and provide guidance to Dubois County. Study would be fully funded by federal funds and would begin in December at the earliest. Comment was also made that a review should be made of facility staff, what is there and how is it used. Regarding architectural firms interviewed by the Commissioners, the firms would not feel comfortable doing a study if the firm would not be used for architectural services. Question also was presented as to the function of Construction Manager. Comment was made that the entire criminal justice process should be studied, to see how judges, prosecutors and law enforcement fit into the study. How will a change in one of these elements affect the other elements? If an NIC study is requested, the Sheriff must file the letter of request.

### **RE: MADISON TOWNSHIP LEASE**

It was reported that approximately 8 acres in Section 31 of Madison Township had been acquired a number of years ago for construction of a new bridge, and currently, approximately 3 acres are being farmed under lease. Question was presented whether the area should be sold or continued to be leased. Request was made that a review should be made of the cost of sale of the tract as compared to continued rental.

### **RE: BRIDGE CREW – HIGHWAY DEPARTMENT**

On request of the Highway Supervisor, the Commissioners approved the addition of on additional (4<sup>th</sup>) person to the Highway Bridge Crew for 2018.

### **RE: HIGHWAY DEPARTMENT BUDGET**

On motion duly made and seconded, the Commissioners approved the 2018 Highway Department Budget as submitted, except that in the Solid Waste Truck Driver account, the amount of increase shall be reduced from the requested \$3,000 to \$2,000, and that the amount in the Cumulative Bridge Salaries account shall be reduced from \$62,000 to \$18,000.

### **RE: 2018 COMMISSIONERS BUDGET**

After review and revision of the proposed Commissioners Budget for 2018, on motion made and seconded, the Commissioners approved the Commissioners' Budget.

### **RE: COUNTY WEBSITE**

The Commissioners discussed the development of the new County Website and agreed that Commissioner Blessinger should continue to develop the Website and advise the other Commissioners from time

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to time of items involved in the site. A special meeting may be held in the near future to review site developments. The Commissioners reviewed proposed photos for use on the site.