

REGULAR MEETING DUBOIS COUNTY COMMISSIONERS

JANUARY 19, 2016

The continued monthly meeting of the Dubois County Commissioners was held in the Commissionersq Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on January 19, 2016. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck and Elmer Brames. Also present were County Auditor Kathleen M. Hopf, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the January 4, 2016, meeting of the Commissioners were approved as presented.

RE: TREASURER PRINTING CONTRACT

County Treasurer Chad Blessinger appeared to submit a proposed contract for printing and mailing of property tax statements for the County for 2016 tax collections. The contract is substantially the same as the prior year's contract and is substantially lower than other companies offering the same service. On motion duly made and seconded, the contract was approved.

RE: COURTHOUSE SECURITY

Tammy Humbert and Doug Fischer of Astro Security appeared to describe various revisions to be made to the security systems at the various County facilities. The cost of the project would be \$71,280, of which \$19,579 is currently covered by grants, and the balance will be paid from County funds, subject to County Council approval. On motion duly made and seconded, the Commissioners approved the proposed project, subject to Council approval, and with encouragement to obtain all additional grants possible.

RE: AVIAN VIRUS

Tammy Humbert also reported on the current status of the bird virus in the Dubois area. The services of many government agencies (federal, State and local) are involved, and the number of personnel involved is substantial. The assistance provided by local fire departments has been important and the County Highway Department has been substantially involved.

RE: DUBOIS COUNTY SUBSTANCE ABUSE

Janet Schnell, representing Dubois County Substance Abuse Council, appeared to present a statement of the purposes of the Council and to submit a copy of the Council's Comprehensive Community Plan, including projects and programs of the Council. She also discussed funding of the projects, and the need for continuous education of the public, and especially to parents. Janet stated that the Council's budget for 2016 is \$34,379.74.

RE: COMMUNITY CORRECTIONS

William Wells and Jennifer Lampert of the County Community Corrections appeared to explain the State funding of Community Corrections and State requirements for funding. They submitted the Department's requests being made for revised projects and related personnel, being: case manager for Substance Abuse, two additional security officers, and an intake case manager. The request for funding is a joint request from Courts, Sheriff's Department and Prosecutor, in addition to that of Community Corrections. The grant would be ongoing and will cover future years as well as 2016. On motion duly made and seconded, the Commissioners endorsed and approved application of HEA 1006 Grant.

RE: HIGHWAY SUPERVISOR REPORT

Highway Department Supervisor Berg submitted the following report of his Department's projects:

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Excavator Replacement	The Supervisor discussed his Department's review of the two bids for County purchase of a replacement Excavator. He discussed the equipment differences between the Volvo and Caterpillar equipment. Department employees were able to compare operations of the two machines. Also the availability of replacement parts was considered, plus the fact that parts on current equipment owned by the Department could also be used on the new Whayne piece of equipment. Additionally Highway mechanics are familiar with the Whayne equipment. A review of the \$18,000 equipment cost difference would appear to be more than off-set by the part replacement, the familiarity, and the fact these would be better future trade. Further, one portion of the Volvo does not meet spec. On motion made and seconded, the Commissioners authorized the purchase of the Caterpillar equipment from Whayne Supply, not withstanding the price difference.
Driver Replacement	On recommendation of the Supervisor, on motion made and seconded, the Supervisor was authorized to advertise for replacement of the vacant position of Department Driver.
Hourly Equipment Rates	The Supervisor submitted a proposed schedule of rates for 2016 hourly use of Department equipment (excluding operator rates). On motion duly made and seconded, the Rates were approved.
Road Marker Replacement	The Supervisor presented to the Commissioners a map of current road markers in the County. He explained the status of replacement of prior markers. He explained that markers are purchased several times per year and total replacement will be completed within several years. A road sign has a normal life of 10 years and the replacement program is on-going.
Pipeline Safety Program	The Supervisor requested permission for all outside employees to attend on February 1 the annual pipeline safety program. On motion made and seconded, permission was granted.
2015 Activity Report	The Supervisor submitted to the Commissioners a summary report of all Highway work performed by the Department employees during 2015. He reported that over \$2,000,000 was spent on road improvements during 2015.

RE: HIGHWAY ENGINEER REPORT

Engineer Wendholt submitted to the Commissioners his report of the status of current Highway Department projects, as follows:

Bridge #147

The Engineer submitted the drawings and specs for Bridge #147. He summarized the plans. The proposed schedule would be advertised for bids: 1/20 and 1/27; bids on project 2/16; award

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Kentucky Street	project 3/7. On motion made and seconded, the schedule was accepted. Two invoices received on project: Town of Holland for \$478.02 for utility relocation; and BLN for \$1,167.57 for construction observation. On motion made and seconded, the invoices were approved and payment authorized.
INDOT Mileage Certification	Mileage schedule prepaid with Spring Court added for Madison Township as .14 miles. On motion made and seconded, the data was approved for submission to INDOT.
2016 Road Prioritization	2016 Book of Roads showing updated and added roadway submitted.
DLZ Claim, Railroad Overpass	The Engineer submitted an invoice from Huntingburg for \$2,660.82 for DLZ work on Huntingburg Railroad Overpass. On motion made and seconded, the Commissioners approved payment of the amount to the City of Huntingburg.

RE: HUNTINGBURG INLOT LOT PT #87

ON motion made and seconded, the Commissioners authorized the transfer of Huntingburg Inlot Lot Pt #87 to the City of Huntingburg, being a lot not sold at the 2015 Property Tax Sale.

RE: SCHNELLVILLE ROAD

The Commissioners again discussed whether any corrective action could be taken at the Schnellville . Santine Roads intersection to prevent future accidents. The Highway personnel stated that speed is the principal problem and that the hill from the west increases the problem. Various solutions were discussed, but the long-term correction of the problems is not economical. Removal of the hill on the west would be cost prohibitive.

RE: AMERICAN FIDELITY ASSURANCE EXCESS LOSS POLICY

The Auditor submitted the Excess Loss Insurance Policy (#AFA . SLP . 2008 . 905 . TRU) under the Employee Welfare Benefit Plan, which was effective November 1, 2015. On motion made and seconded, the Policy was approved and executed.

RE: SICK LEAVE POLICY

On motion duly made and seconded, the Commissioners approved a clarification of the minimum increment of sick leave by adopting the following language:

%Minimum increments of sick leave shall be determined by the Department Head. Minimum intermittent FMLA increments shall be the smaller of one hour or the minimum determined by the Department head.+ Such language would allow each department head what would best fit into that Department's operation.

RE: FUTURE MEETING

The Commissioners set future meetings as follows:

February 1 and February 16 (Tuesday) at 8:00 am,
March 7 at 8:00 am and March 21 at 8:30 am

RE: MARINE CORPS 5K

On motion duly made and seconded, the Commissioners authorized use of CR 100 S and part of Old Huntingburg Road for the Marine Corps 5K on May 21, 2016.