

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**DECEMBER 5, 2016**

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on December 5, 2016. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Elmer Brames. Also present were County Auditor Kathy Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the November 21, 2016 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of November, 2016 were as follows: Recorder \$12,314.40; Health Department \$35,352.33; Auditor \$50.00; Clerk \$28,618.46. Income for the month of October of 2016 was submitted in the amount of \$41,011.26 by the Clerk. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

**RE: TOWN OF FERDINAND DEED**

The Attorney submitted a proposed Quit Claim Deed from Dubois County to the Town of Ferdinand for two tracts, for a total of .03 acres, which was deeded to the County as a result of unpaid real estate taxes. The property formerly belonged to the Ferdinand Railroad. The property is located in a public road and former railroad property. On motion made and seconded, the transfer of property was approved and the Deed was signed, with no consideration required.

**RE: COURTHOUSE – NW EXTERIOR CORNER DAMAGE**

Custodian Hopf reported that due to water entering the building in the Superior Court Judge's office and secretary room (Election Room), there has been damage to the interior walls, which will require replastering of areas of the Superior Court. The Custodian submitted a proposal by Helming Bros to repair the masonry on the exterior wall. On motion made and seconded, the Commissioners granted permission to repair the exterior wall.

**RE: 911 EMPLOYEE**

Janice Love, County 911 Director, appeared to request approval to employ Ashley Robinson on the 911 staff. The employment will fill a current vacancy. On motion made and seconded, the employment was approved.

**RE: PROCLAMATION – INDIANA 200<sup>TH</sup> ANNIVERSARY**

On motion duly made and seconded, the Commissioners adopted the following Proclamation regarding Indiana's 200<sup>th</sup> Anniversary:

**RE: 911 CREDIT CARD**

Janice Love, 911 Director, discussed with the Commissioners her department's continued use of an existing credit card. The Commissioners explained the reason for change in policy and the State Board of Accounts position regarding use of credit cards. Love was informed that she will be required to prepare and present a policy regarding use and possession of a credit card by her Department. Discussion followed regarding use of credit cards.

**RE: HIGHWAY SUPERVISOR REPORT**

Highway Supervisor Berg submitted his report of current Department projects, including:

Dump Truck Bids

Regarding bids received at last meeting, it was determined that requirement for inclusion of necessary shocks were not included on specs and that hand valve could be eliminated, with a net increase of \$300.50 over the low bid of Sternberg International. On recommendation of the Supervisor, and on motion made and seconded, the purchase of truck, with modifications, from Sternberg for \$94,902.80 was approved.

The Supervisor reported that as to the single axle chassis, the bid of Ruxer Ford was the lowest bid but did not meet the specs as to size of engine and transmission. The Supervisor recommended awarding the bid to the next low bid, Sternberg, for \$58,968.46, and on motion

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Mechanics Position

made and seconded, the purchase was approved.

The Supervisor advised that only one bid was received on truck dump bed, that being from Elpers Truck Equipment for \$9,200, which was an acceptable price. On motion made and seconded, the Elpers bid was accepted. With retirement of Dwain Schwoeppe as Mechanic Foreman, a vacancy exists. Supervisor recommends promotion of employee Max Hopf to Foreman. This would result in vacancy of a mechanic position. On motion made and seconded, the Commissioners approved the promotion and authorized the Supervisor to seek applications for mechanic to fill the vacancy.

Bridge #220 Replacement, Dubois-Jasper Road

Project began late because of weather. It is still planned to open road the week of December 12.

Credit Card

A new policy for use of Department credit cards has been filed with the Auditor and copy of policy was reviewed by Commissioners. The Auditor stated she feels the policy will satisfy the State Board of Accounts.

Local Government Award Signs

New award sign from the State has been erected. Several of the older signs are being replaced.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Wendholt submitted his report of current projects:

Community Crossing Grant

No new report from State on grant, which has been approved.

4H Retaining Wall

Walls should be set this week, weather permitting.

Cuzco Speed Limits

Engineer submits proposed 35 mph speed limit for Road North and South in Cuzco, extending approximately 600 feet in each direction from intersection. Subject to attorney approval, Ordinance was approved on motion made and seconded.

Bridge #220 (Jasper-Dubois Rd)

Scheduled to pour on Wednesday, but weather is expected to change and bridge completion may be delayed.

CR 250 E (Ferdinand Township)

Attorney Bill Kaiser appeared to discuss the abandoned CR 250 E which crosses a 40 acre tract owned by his client, Joey Lange. The road is in the NE NW 9-3s-4w, the former Meyer property. The road to the north and south of the subject 40 acre tract is a dirt road or has been abandoned. The new owner desires to survey and improve the current roadway with rock. The owner would subsequently intend to improve the roadway at owner's expense.

**RE: 2017 HIGHWAY MATERIAL BIDS**

Supervisor Berg submitted his list of bids for materials for the Department during 2017, and recommended the following bids:

SEE EXHIBIT A

On motion made and seconded, the recommendations of the Highway Supervisor were accepted and the bids were awarded as noted.

**RE: AUDITOR'S REPORT**

Submitted requests for appointments to Indiana Region 15, Ferdinand Planning Commission, Huntingburg Planning Commission and Jasper Planning Commission. No action was taken.

Employee Health Insurance Transplant Policy submitted in form of renewal of prior policy, as previously approved.

A number of items of computer equipment which are non-usable and of no value. On motion made and seconded, the items were determined to be surplus of no value and approved disposal of the items.

Discussed action by Federal Court to suspend the Department of Labor directive on overtime pay.

**RE: SHERIFF DEPARTMENT**

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Sheriff Lampert submitted his report of Security Center operations, including the fact that at one point the jail population was down to 54 prisoners. 72 individuals were transported. To date, there have been 81,258 meals served this year.

**RE: FUTURE MEETINGS**

The Commissioners set the future meetings dated:

December 19, 2016 at 8:30 am (Solid Waste at 7:30 am)

January 3, 2017 at 8:00 am (Tuesday)

January 17, 2017 at 8:00 am (Tuesday)

February 6, 2017 at 8:00 am

February 21, 2017 at 8:00 am