

**REGULAR MEETING DUBOIS COUNTY COMMISSIONERS**

**NOVEMBER 7, 2016**

The regular monthly meeting of the Dubois County Commissioners was held in the Commissioners' Room of the Courthouse Annex in Jasper, Indiana, beginning at 8:00 a.m. (EST) on November 7, 2016. Present were Commissioners Lawrence M. Vollmer, Randall L. Fleck, and Elmer Brames. Also present were County Auditor Kathy Hopf, County Surveyor Ken Brosmer, Highway Supervisor Steven L. Berg, Highway Engineer Brent Wendholt, and County Attorney Arthur C. Nordhoff, Jr. A quorum was declared present and the meeting was opened for business by President Vollmer. Minutes of the October 17, 2016 meeting of the Commissioners had been previously distributed to the Commissioners and were approved as presented. The minutes were then signed. Incomes for the month of October, 2016 were as follows: Recorder \$13,244.43; Health Department \$20,345.33; Auditor \$75.00; Clerk \$\_\_\_\_\_. Claims against the County were examined and those found to be just, due and owing were allowed and those found to be not due and owing were disallowed, all as more fully set forth in the Claims and Allowance Docket of the County.

**RE: BOEHM FAMILY FARM EXEMPTION**

Phil Buehler, surveyor, appeared with Donna Boehm, to request the granting of a family farm exemption to their son, Matt Boehm, for construction of a residence along CR 250 S on 2.689 acre tract in the SW NW Section 15-T2S-R4W in Jackson Township. The Grantee is involved in farm operation and the County Engineer reported that the proposed tract satisfies County requirements and that adequate road frontage exists. On motion made and seconded, the Commissioners approved the request.

**RE: CATHY WAGNER – 4H COUNCIL**

Cathy Wagner, President of 4H Council, appeared to report that after completion of the various projects (grand stands) at the 4H Fairgrounds, the Council has \$172,000 in unused funds available. While there are a number of major projects to be completed in the future, the \$172,000 is not adequate to complete any of those major projects. The Council proposes to return the funds to the County General fund, but requests that the County remembers in the future that the Council does not waste tax dollars.

**RE: JUDGE NATHAN VERKAMP – CASA PROGRAM**

Judge Verkamp reported that CASA is operated by 48 volunteers and is operated out of the home of Deena Hubler, a County employee. The space is no longer available at Hubler's home. The Court is requesting use of the administrative space of the Third Floor Courtroom for temporary office space. On motion made and seconded, permission for use of the room was granted.

**RE: HIGHWAY SUPERVISOR REPORT**

County Highway Supervisor Berg submitted the following reports of Department projects:

Future Bids	The Department to receive annual bids on 2017 materials and on Dump Truck replacement at the November 21 meeting.
CR 450 S	Widening of road is near completion, and should be completed shortly. Asphalt millings will be placed on road and base, with paving schedule for next Summer.
Transfer of Appropriation	On motion made and seconded, the Commissioners approved the following transfer of funds in the Highway Appropriation: From: Geotextile        \$4,500 To:    Road Signs         \$4,500
Road Markers	The Supervisor presented a map showing current locations of road signs installed since 2013 and proposed additional locations of new or replacement signs. The Department is currently on Round 5 of Phase 2. He submitted a list of proposed future locations and estimated a cost of \$11,000. Request for quotes was authorized.

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Sanitation Sites Holiday Hours

The Supervisor requested implementation of "Holiday Hours" schedule for use over Christmas and New Year. He also requested adding extra person at Jasper, Ireland and Huntingburg sites during Holidays, for which funding is available. On motion made and seconded, permission was granted for both the Holiday schedule of hours and use of extra person during the Holiday period.

**RE: CR 815 S**

Tom Luebbehusen, a resident on CR 815 S in Ferdinand Township, appeared to complain about the condition of CR 815 S. He was of the opinion that current maintenance on the road has not been proper. The Road is chip/seal with overlay and has numerous bumps. The Highway Supervisor will visit the location to inspect the road, which is about a mile long.

**RE: FOOD ESTABLISHMENT ORDINANCE – NO. 2016-05**

Donna Oeding, Health Department Director, appeared to submit a proposed revision of the County Food Establishment Ordinance. The Ordinance was written to summarize State statutes and has been approved by the County Health Board. On motion duly made and seconded, the Commissioners approved the Ordinance as submitted.

**RE: HEALTH DEPARTMENT DOOR REPLACEMENT**

Scott Hopf, Courthouse Custodian, submitted a proposal to replace an exterior door in the WIC Department at the County Health Department. The door will be paid with excess funds remaining after installing new carpet at the Health Department. The project will add a door and prevent cold air from entering the building area, which is used to treat children.

**RE: EMERGENCY MANAGEMENT AWARD**

Tammy Humbert appeared to present to the Commissioners with a copy of the President's Award presented to Dubois EMA by the State EMA for coordinating response to Avian Flu County outbreak. The County has received a reimbursement from the State in the amount of \$24,649.11. The results in a total cost to the County of \$937.13 for expenses in the Avian Flu outbreak.

**RE: DENTAL INSURANCE**

Pete Franzman appeared to report that the current provider of the employee dental plan for the County, HRI, has informed that there will be a 10% increase in premium. The company had previously given the County a three year rate guarantee with no increase. The three year increase is now all appearing at one time. A request for coverage has been requested from a second company (Delta) but has not been received to date.

The President also executed that Reinsurance Agreement with American Fidelity Assurance Co. for excess loss coverage as previously approved by the Commissioners as part of the employee health plan.

**RE: HIGHWAY ENGINEER REPORT**

Highway Engineer Wendholt submitted his report of current Department engineering projects:

Community Crossing Grant

Still under State processing

4H Retaining Wall

Have received only 2 bids for construction of retaining wall in slating area:

Zaminiczky Contracting           \$64,378

Woebkenberg Construction       \$43,600,

excluding rock delivery and conduits.

The total cost of project using Woebkenberg and County to haul rock would be about \$48,200.

On motion duly made and seconded, the Commissioners accepted the Woebkenberg bid, with County Department to haul rock.

Purdue Road

In order to accept Purdue into County Road Inventory, the Commissioners must accept

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distance of roadway. The Engineer reported the Road to be 2.08 miles. On motion made and seconded, the Commissioners directed that Purdue Farm Road, being 2.08 mile in distance, to added to the County Inventory.

**RE: COURTHOUSE SANTA'S HOUSE**

The Auditor reported that the Greater Downtown Jasper Business Association has requested permission to locate Santa's House on west side of Courthouse beginning November 25 until January 10. Motion made and seconded, request approved.

The Commissioners also approved use of Courthouse restrooms for O'Tannenbaum Days on December 2, 3 & 4. On motion made and seconded, permission was granted.

**RE: CUPID'S DASH**

On request of Philip Wolf, the Commissioners approved holding of Cupid's Dash road race on County Road in area of Jasper Youth Sports Complex on Old Huntingburg Road on February 11, 2017. On motion made and seconded, the request was granted.

**RE: NATIONAL ASSOCIATION OF COUNTIES**

On motion duly made and seconded, the Commissioners authorized renewal of membership in the National Association of Counties.

**RE: MATRIX – MANAGED SERVICES AGREEMENT**

The Auditor submitted to the Commissioners a proposed Managed Services Agreement relating to computer services provided to County Courthouse and Annex. On motion made and seconded, the Agreement was approved.

**RE: SHERIFF'S REPORT**

Sheriff Lampert appeared to submit his report of current activities of the Department. Discussion included rip-rap of hill at Security Center, center air conditioning, and program for Center counseling.

**RE: SPECIAL COMMISSIONERS' SESSION**

In order to continue discussion on Dental Insurance coverage, the Commissioners called a special meeting for Wednesday, November 9, 2016 at 3:00 pm.

**RE: ORDINANCE VACATING CEMETERY STREET AND ADJACENT ALLEYS IN HAYSVILLE - #2016-06**

The Attorney submitted a proposed Ordinance vacating a portion of easements for Cemetery Street and portions of adjacent alleys in the Town of Haysville, as approved by the Commissioners at their meeting on October 17. On motion made and seconded, the Commissioners unanimously adopted the Ordinance.

**RE: EMPLOYEE HANDBOOK**

The Commissioners continued discussion of the revised County Employee Handbook.

**RE: SOLAR SOURCES RECLAMATION BOND**

On motion made and seconded, the Commissioners determined that it had no objection to release of Solar Sources on its Reclamation Bond, Permit S-340, on Shamrock Mine. No public road is involved in the project.

**RE: FUTURE MEETING**

In addition to the special meeting of the Commissioners to be held on Wednesday, November 9, 2016 at 3:00 pm, the Commissioners will hold the following meetings:

November 21 at 8:00 am

December 5 at 8:00 am

December 19 at 8:30 am, with the Solid Waste Board meeting at 7:30 am